



## North Logan City Storm Water Management Program Minimum Control Measures Decision Making Process



### Pollution Prevention and Good Housekeeping

#### Decision Making Process Elements

1. Assess the general success of the Pollution Prevention and Good Housekeeping program.
  - a. Are our facilities examples of good storm water controls for citizens, contractors, developers and businesses in our community?
  - b. Do we know where and what our community is discharging from its facilities?
2. Review documentation from the prior year associated with the Pollution Prevention and Good Housekeeping program.
3. Review the measurable goals associated with the Pollution Prevention and Good Housekeeping program.
  - a. What goals have been achieved?
  - b. If goals have not been achieved, why not?
  - c. Revise goals as necessary to further implement the Pollution Prevention and Good Housekeeping measure.
  - d. Create action items for attaining goals.
4. Identify and list / review Best Management Practices (BMPs) associated with Pollution Prevention and Good Housekeeping.
5. Assess each BMP for Pollution Prevention and Good Housekeeping separately to determine:
  - a. Has the BMP been implemented?
  - b. Has the objective of the BMP been achieved?
  - c. Has the objective of the BMP contributed toward attainment of Pollution Prevention and Good Housekeeping?
  - d. Could the BMP implementation be better achieved?
  - e. Should the BMP remain for Pollution Prevention and Good Housekeeping or be eliminated?
  - f. Should the BMP be modified to attain better compliance/implementation of Pollution Prevention and Good Housekeeping?
  - g. Should other BMPs be identified to better attain compliance/implementation of the Pollution Prevention and Good Housekeeping?
6. Prepare documentation to summarize each BMP to include why it has been chosen, results and recommendations.
7. Is our storm water infrastructure inventory up to date from construction projects?
8. Is our inventory of potential pollutants used in our community up to date and are we containing them against a potential spill to our storm water system?
9. Are Pollution Prevention and Good Housekeeping Standard Operating Procedures accurate? Do they need to be revised/updated?

10. Inspections

- a. Are Weekly visual inspections documented with the name and facility inspected? If not, how can we revise our operations to complete this requirement?
- b. Quarterly comprehensive inspections. Are these being completed and kept with the Storm Water Management Program documents? If not, how can we improve?
- c. Quarterly visual observations of storm water outfalls. Have we observed any illicit discharges from our storm water outfalls? Have they been addressed under our IDDE program?

11. Training

- a. Is our staff trained to the level of their responsibility?
- b. Is the training attended by our staff appropriate? Is there better more economical training that could be attended?

12. Compile and review information and documentation for the Pollution Prevention and Good Housekeeping program.

13. File as necessary for future review and reference.