

1 **Minutes of the North Logan City**
2 **Planning Commission**
3 **Held on February 4, 2010**
4 **At the North Logan City Library, North Logan, Utah**
5

6 The meeting was called to order by Bruce Henderson at 7:00 p.m.

7
8 Commission members present were: Bob Balling, Bruce Henderson, Glen Hansen, Mark
9 Hancey and Geri Christensen. (Frank Prince was excused).

10
11 Others present were: Kate Clark, Allen Kartchner, Cordell Batt and Kim Weiss.

12
13 The Pledge of Allegiance was led by Glen Hansen.
14 An invocation was given by Bob Balling.

15
16 **Adoption of Agenda**

17 *Glen Hansen made a motion to adopt the agenda as presented. Bob Balling seconded the*
18 *motion. A vote was called and the motion passed unanimously.*
19

20 **Approval and Follow-up of Minutes for December 17, 2009 and January 7, 2010 Planning**
21 **Commission Meetings**

22 **December 17, 2009**

23 *Bob Balling made a motion to approve the minutes as presented. Glen Hansen seconded the*
24 *motion. A vote was called and the motion passed unanimously.*
25

26 **January 7, 2010**

27 *Glen Hansen made a motion to approve the minutes as presented. Bob Balling seconded the*
28 *motion. A vote was called and the motion passed unanimously.*
29

30 **Follow-up**

31 Cordell Batt reminded the Planning Commission about the planning sessions being held by
32 Cache County. He said the next one is on Thursday, February 18, 2010, and starts at 11:30 A.M.
33 He said it is regarding Ethics, and would be a good one to attend.
34

35 Cordell asked if the Planning Commission could attend the Envision Cache Valley forum for local
36 officials. He said that Mayor Lloyd Berentzen would be attending, as well as two City Council
37 members. He said Envision is also asking that two Planning Commission members attend, in
38 addition to those three. He said it would be held on Tuesday, February 16, 2010 at 7:00 P.M. at
39 B.A.T.C. Bob Balling said he would attend; and Glen Hansen said he was sure he could also
40 attend. Geri Christensen expressed interested in attending, as well.
41

42 Cordell mentioned a presentation given by a group called "Place Makers" the previous day, which
43 Cache County put on, regarding codes and zoning; which he further discussed
44

45 Per a question from Bruce Henderson, Cordell said the City Council is reviewing the zoning
46 matrix, and that they held a Public Hearing on changes to the ordinance and the matrix. He said
47 the City Council received public comment and there are items they still want to review.

48 Cordell also said that the City Council made a few changes to the Transportation Element of the
49 General Plan; primarily changing words like "shall" to "should"; and said that he sent these
50 changes via email to the Planning Commission.

51 Cordell said he met with Brian Carver, from B.R.A.G. (Bear River Association of Governments)
52 who is going to help North Logan City with its housing element. He discussed the model
53 ordinances they have, and the data gathering they are able to do, which North Logan City can
54 utilize when rewriting its housing element. He further described the process.
55
56
57
58

59 **New Business**

60 **Election of Planning Commission Chairman and Vice-chairman and review of the Planning**
61 **Commission Policies and Procedures.**

62 *Glen Hansen made a motion to elect Bruce Henderson as Chair of the Planning Commission*
63 *(i.e., continuing his current position) for 2010. Bob Balling seconded the motion. A vote was*
64 *called and the motion passed unanimously.*

65
66 *Glen Hansen made a motion to elect Mark Hancey as Vice-Chair of the Planning Commission*
67 *(i.e., continuing his current position) for 2010. Bob Balling seconded the motion. A vote was*
68 *called and the motion passed unanimously.*

69
70 The Planning Commission reviewed the Planning Commission's Policies and Procedures
71 document, and made no changes. They agreed that they should adhere to the policy to have the
72 new members sworn in, and Cordell said he would discuss it with City Recorder, Scott Bennett.
73

74 *Mark Hancey arrived at this time: 7:27 P.M.*

75
76 **Consideration and possible recommendation of a resolution amending the Stormwater Design**
77 **Standards and an ordinance amending the requirements for stormwater control within TITLE 12 –**
78 **Land Use, of the City's Code of Revised Ordinances. (Staff)**

79 Cordell explained and reviewed with the Planning Commission, the current procedure, ordinance
80 and resolution. He said Logan, Hyde Park, North Logan City, Providence and Smithfield have
81 been meeting together regarding design standards for stormwater; and they have all agreed to
82 have one design standard, which he said would go in our city's technical standards manual, per
83 the resolution. He said City Council would like the Planning Commission's recommendation on
84 this, and said that staff is recommending approval of this. Cordell said North Logan City's
85 Engineer and City Manager have both been heavily involved with this. Cordell further discussed
86 the process, and said the state requires the city to have certain things in place, and that the city
87 has had to meet certain goals and have various studies done by certain dates in order to comply
88 with the state, which they have done.

89
90 *Bob Balling made a motion to make a positive recommendation to the City Council on this*
91 *resolution and ordinance. Mark Hancey seconded the motion. A vote was called and the motion*
92 *passed unanimously.*

93
94 **Training Session with Planning Commission. (Staff)**
95 Cordell referred to the Land Use Trainings that he and Frank Prince attended, and said he
96 thought it would be beneficial to copy the information from those trainings to the Planning
97 Commission members, and go through it. He asked the Planning Commission to review the
98 information he has given them, and that they can have a small training session at the end of each
99 meeting, when time allows it. Cordell said he would send the information to the Planning
100 Commission members via email, as well as give them hard copies.

101
102 **Set Next Agenda and/or Discussion**

103 Cordell mentioned that the Champlin Development plan has been submitted, and will be included
104 in a forthcoming meeting, for review.

105
106 *Mark Hancey made a motion to adjourn the meeting. Glen Hansen seconded the motion. A vote*
107 *was called and the motion passed unanimously.*

108
109 The meeting adjourned at: 7:46 P.M.

110
111
112 Approved by Planning Commission: March 4, 2010

113
114 Transcribed by Marie Wilhelm

115
116 Recorded by

117

Scott Bennett/City Recorder

**THE CITY OF NORTH LOGAN
PLANNING COMMISSION NOTICE AND AGENDA**

February 4, 2010

The North Logan City Planning Commission will hold a regular meeting on Thursday, **February 4, 2010** in the Meeting Room at the North Logan Library, 475 East 2500 North, North Logan, Utah. The regular meeting will begin at 7:00 p.m.

Opening Business: 7:00 p.m.

- Roll Call, Welcome, Opening Ceremony
- Adoption of agenda
- Approve minutes of previous Planning Commission Meetings
- Follow-up on issues from previous Planning Commission meetings

Commission Business:

1. Election of Planning Commission Chairman and Vice-chairman and review of the Planning Commission Policies and Procedures.
2. Consideration and possible recommendation of a resolution amending the Stormwater Design Standards and an ordinance amending the requirements for stormwater control within TITLE 12 – Land Use, of the City’s Code of Revised Ordinances. (Staff)
3. Training Session with Planning Commission. (Staff)

Staff Business:

- Set Next Agenda and/or Discussion
- Adjourn

The order, in which items are discussed, during this meeting, is subject to change throughout the meeting. Persons interested in attending the meeting for specific items should plan to attend at the beginning of the meeting. Any public hearings on the agenda will be no sooner than the time specified, but may be later.

NORTH LOGAN CITY PLANNING COMMISSION MEETING

Date: February 4, 2010

PLEASE print clearly:

1. Kate Clark
2. Allen Kartzner
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____
16. _____
17. _____
18. _____
19. _____
20. _____
21. _____
22. _____
23. _____
24. _____
25. _____
26. _____
27. _____

In order to keep accurate records of attendance and names of speakers, we would appreciate it if you would clearly **PRINT YOUR NAME**.

IF YOU WISH TO SPEAK DURING THE MEETING:

1. PLEASE WAIT TO BE RECOGNIZED BY THE CHAIR.
2. DO NOT SPEAK FROM THE AUDIENCE.
3. STEP TO THE PODIUM AND **GIVE YOUR NAME** BEFORE PRESENTING YOUR REMARKS.
4. **PLEASE NOTE:** REMARKS NOT MADE AT THE MICROPHONE MAY NOT BECOME PART OF THE OFFICIAL RECORD, NOR BE AVAILABLE FOR COMMISSION MEMBERS TO REVIEW.