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**Minutes of the North Logan City  
Planning Commission  
Held on January 21, 2010  
At the North Logan City Library, North Logan, Utah**

*Bob Balling made a motion to elect Glen Hansen as Chair Pro Tem for tonight's meeting. Frank Prince seconded the motion. A vote was called and the motion passed unanimously.*

The meeting was called to order by Glen Hansen at 7:12 P.M.

Commission members present were: Glen Hansen, Bob Balling and Frank Prince. (Bruce Henderson, Mark Hancey and Keith Christensen were excused).

Others present were: Sue Sundberg, Cordell Batt and Marie Wilhelm.

The Pledge of Allegiance was led by Bob Balling.  
An invocation was given by Frank Prince.

**Adoption of Agenda**

Cordell suggested that since there are only three Planning Commission members present, they should remove the second item on the agenda (regarding having a Training Session), and move it to a later meeting, for which the Planning Commission agreed.

*Bob Balling made a motion to adopt the agenda as amended. Frank Prince seconded the motion. A vote was called and the motion passed unanimously.*

**Approval and Follow-up of Minutes for Previous Planning Commission Meeting**

Not available at this time.

**Follow-up**

Cordell Batt referred to information he gave to the Planning Commission regarding the continued training being done by Cache County that they had previously discussed. He said there was not good attendance at the first one, and it would be good to support them by attending. He said the next training is on Tuesday, February 2<sup>nd</sup>; and then another one on Thursday, February 18<sup>th</sup>.

**New Business**

**Consideration of a conditional use permit to increase the number of children for a day-care (Home Away From Home) located in the residence at 2040 North 1550 East, North Logan. (Sue Sundberg)**

Cordell presented the location and situation; and explained that Ms. Sundberg has an existing daycare in her home; that she simply wants to be able to increase the number of children in her care. He briefly reviewed some of the items in the staff report. He said staff's recommendation is to approve this conditional use permit, allowing up to sixteen children at the location; with the two conditions staff has included in the report. Per a question from Cordell, Ms. Sundberg said that a fire inspection was done in August; and Cordell said he would make sure a copy of that went into the report, to take care of item two in the staff report. Per some of the Planning Commission's questions, Ms. Sundberg explained various items such as: the state allows up to sixteen children; that she currently has six children in her daycare ranging in age from six months to seven years; that she has a fenced yard; that the state will come out to do another inspection; that she has two helpers, which will increase as there is more need, if her clientele increases.

*Bob Balling made a motion to approve the conditional use permit with the recommendations and conditions provided by staff. Frank Prince seconded the motion. A vote was called and the motion passed unanimously.*

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**Set Next Agenda and/or Discussion**

Cordell mentioned that the first meeting in February is typically when the chair and vice chair for the Planning Commission are determined.

Cordell also mentioned the Utah Land Use regulations guidebook, which he discussed briefly, and said they can review it at the next meeting; as well as work on the housing element model. He said the Economic Development element is something that may not need to be re-done, but does need a review for potential updates or changes. He also mentioned that the City Council held a work session regarding the Transportation Element, and they suggested a few minor changes. Cordell also mentioned the concept of a Land Use Authority and discussed the League of Cities and Town's recommendation that the City Council *not* be the Land Use Authority for the City, and to have a process that is more efficient which he further discussed. Cordell said he is going to promote that the Land Use Authority be the Planning Commission for North Logan City. Frank Prince said that he would rather see the Land Use Authority be the Planning Commission and not City Staff, as there are more people reviewing a situation that way rather than to have just one or two persons on City Staff be the only ones responsible for final approval. Cordell agreed and said that he thought that most cities would prefer their Planning Commission have that role. Cordell also mentioned that public hearings for subdivision are no longer required. He said North Logan City still has it written in their code that public hearings are required; but that the city needs to decide whether they want that requirement to remain and then change the code.

*Bob Balling made a motion to adjourn the meeting. Frank Prince seconded the motion. A vote was called and the motion passed unanimously.*

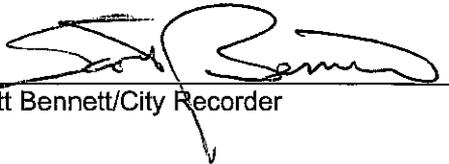
The meeting adjourned at: 7:37 P.M.

Approved by Planning Commission:

March 4, 2010

Transcribed by Marie Wilhelm

Recorded by

  
\_\_\_\_\_  
Scott Bennett/City Recorder

**THE CITY OF NORTH LOGAN  
PLANNING COMMISSION NOTICE AND AGENDA**

**January 21, 2010**

The North Logan City Planning Commission will hold a regular meeting on Thursday, **January 21, 2010** in the Meeting Room at the North Logan Library, 475 East 2500 North, North Logan, Utah. The regular meeting will begin at 7:00 p.m.

**Opening Business:**

- Roll Call, Welcome, Opening Ceremony
- Adoption of agenda
- Approve minutes of previous Planning Commission Meetings
- Follow-up on issues from previous Planning Commission meetings

**Commission Business:**

1. Consideration of a conditional use permit to increase the number of children for a day-care (Home Away From Home) located in the residence at 2040 North 1550 East, North Logan. (Sue Sundberg)
2. Training Session with Planning Commission. (Staff)

**Staff Business:**

- Set Next Agenda and/or Discussion
- Adjourn

The order, in which items are discussed, during this meeting, is subject to change throughout the meeting. Persons interested in attending the meeting for specific items should plan to attend at the beginning of the meeting. Any public hearings on the agenda will be no sooner than the time specified, but may be later.

# NORTH LOGAN CITY PLANNING COMMISSION MEETING

Date: *January 21, 2010*

**PLEASE** print clearly:

1. *Sue Sundberg Sue Sundberg*

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In order to keep accurate records of attendance and names of speakers, we would appreciate it if you would clearly PRINT YOUR NAME.

IF YOU WISH TO SPEAK DURING THE MEETING:

1. PLEASE WAIT TO BE RECOGNIZED BY THE CHAIR.
2. DO NOT SPEAK FROM THE AUDIENCE.
3. STEP TO THE PODIUM AND **GIVE YOUR NAME** BEFORE PRESENTING YOUR REMARKS.
4. **PLEASE NOTE:** REMARKS NOT MADE AT THE MICROPHONE MAY NOT BECOME PART OF THE OFFICIAL RECORD, NOR BE AVAILABLE FOR COMMISSION MEMBERS TO REVIEW.