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2 **Minutes of the North Logan City**  
3 **Planning Commission**  
4 **Held on March 19, 2009**  
5 **At the North Logan City Library, North Logan, Utah**  
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9 The meeting was called to order by Bruce Henderson at 7:02 p.m.

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11 Commission members present were: Bruce Henderson, Mark Hancey, Glen Hansen, Frank  
12 Prince and Bob Balling. (Keith Christensen was excused).

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14 Others present were: Lydia Embry, Russell Goodwin, Cordell Batt and Marie Wilhelm.

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16 The Pledge of Allegiance was led by Mark Hancey.  
17 An invocation was given by Bob Balling.

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19 **Adoption of Agenda**

20 *Mark Hancey made a motion to adopt the agenda as presented. Glen Hansen seconded the*  
21 *motion. A vote was called and the motion passed unanimously.*

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23 **Approval and Follow-up of Minutes for February 5, 2009 and February 19, 2009 Planning**  
24 **Commission Meetings**

25 **February 5, 2009 Planning Commission Meeting Minutes**

26 *Frank Prince made a motion to approve the minutes as presented. Glen Hansen seconded the*  
27 *motion. A vote was called and the motion passed unanimously.*

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29 **February 19, 2009 Planning Commission Meeting Minutes**

30 *Mark Hancey made a motion to approve the minutes as presented. Glen Hansen seconded the*  
31 *motion. A vote was called and the motion passed unanimously.*

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33 **Follow-up**

34 Cordell Batt mentioned a USU Sustainability conference being held on April 9<sup>th</sup> at Ellen Eccles,  
35 that he had given information on to the Planning Commission; and requested that if any Planning  
36 Commission members wanted to attend, to get a registration form to him so he can get them in.

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38 **New Business**

39 **Continued consideration and possible recommendation of a Tree Ordinance and Manual for the**  
40 **City of North Logan to City Council. (Staff)**

41 The Planning Commission continued to review and discuss at length, the tree ordinance and the  
42 manual for it. They discussed the significant amount of changes the Planning Commission made,  
43 particularly to the manual, and the potential that it needs to be re-written. They also discussed  
44 whether or not a manual was even necessary at this point (rather than just an ordinance).

45  
46 Russell Goodwin discussed the issue of the General Plan driving the ordinance, and asked where  
47 the impetus is in the General Plan to do this tree ordinance. He said the Land Use Element has  
48 an extensive section on urban forestry; and asked if the city could tell him where in the General  
49 Plan it requires a tree ordinance?

50  
51 Cordell further discussed the process for a potential "re-write". Cordell and the Planning  
52 Commission agreed for each member to review the document and make their changes and  
53 comments, and individually give their "red-lines" to Cordell so he can incorporate it into one  
54 document. The Planning Commission agreed to have 80% occupancy of each individual home  
55 (i.e., not 80% occupancy of the subdivision), for the allowance of the planting of new trees. Mark

56 said the development agreement will dictate what happens. Cordell said sometimes there isn't a  
57 development agreement; and that in that case, this ordinance will then rule. They continued to  
58 discuss other various issues.

59

60 Workshop Session (Planning Commission)

61 - Continued work session on the General Plan's Transportation Use Element.

62 - Discuss Workshop with City Council on April 1, 2009.

63 As the Planning Commission did not receive the latest draft from Keith Christensen, they agreed  
64 to discuss this at the next meeting. They also discussed having a joint meeting/workshop with  
65 the City Council at the Council's next meeting on Wednesday, April 1. They also briefly  
66 discussed the need of whether or not to include what they learned from the Envision Utah  
67 presentation into the Transportation Element. Cordell said he would get together with Keith  
68 Christensen to have the most recent draft sent out to the Planning Commission. Cordell said he  
69 still had some question regarding the maps. He also said that the Planning Commission needs to  
70 be prepared at the workshop to present this plan to the City Council and walk them through it, so  
71 that any potential issues can be worked out prior to a final draft being put together.

72 Cordell Batt also said there is a subdivision that needs to be reviewed by the Planning  
73 Commission; and they agreed to meet after the workshop with the City Council, to discuss this, so  
74 that the developers won't have to wait so long.

75 *Mark Hancey left at this time: 8:35pm*

76 Cordell said after the workshop, he anticipates being able to put a final draft together that can be  
77 published, as well as placed on the city website; and then a public hearing can be held.

78

79 Set Next Agenda and/or Discussion

80 Bob Balling asked about 200 East; and Cordell Batt said the consulting engineer is working on  
81 the design for that project.

82 The Planning Commission agreed that they will meet following the next City Council meeting on  
83 Wednesday, April 1<sup>st</sup>, and that the next Planning Commission meeting following that won't be  
84 held until April 16<sup>th</sup> (therefore, there will *not* be a regular Planning Commission meeting held on  
85 April 2<sup>nd</sup>, as typical).

86

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88 *Glen Hansen made a motion, pro tem for Mark Hancey, to adjourn the meeting. Bob Balling*  
89 *seconded the motion. A vote was called and the motion passed unanimously.*

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92 The meeting adjourned at: 8:39pm.

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95 Approved by Planning Commission:

April 16, 2009

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98 Transcribed by Marie Wilhelm

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100 Recorded by

  
\_\_\_\_\_  
Scott Bennett/City Recorder

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**THE CITY OF NORTH LOGAN  
PLANNING COMMISSION NOTICE AND AGENDA**

**March 19, 2009**

The North Logan City Planning Commission will hold a regular meeting on Thursday, **March 19, 2009** in the Meeting Room at the **North Logan Library, 475 East 2500 North**, North Logan, Utah. The regular meeting will begin at **7:00 p.m.**

**Opening Business: 7:00 p.m.**

- Roll Call, Welcome, Opening Ceremony
- Adoption of agenda
- Approve minutes of previous Planning Commission Meetings
- Follow-up on issues from previous Planning Commission meetings

**Commission Business:**

1. Continued consideration and possible recommendation of a Tree Ordinance and Manual for the City of North Logan to City Council. (Staff)
2. Workshop Session (Planning Commission)
  - Continued work session on the General Plan's Transportation Use Element.
  - Discuss Workshop with City Council on April 1, 2009.

**Staff Business:**

- Set Next Agenda and/or Discussion
- Adjourn

The order in which items are discussed during this meeting is subject to change throughout the meeting. Persons interested in attending the meeting for specific items should plan to be in attendance at the beginning of the meeting. Any public hearings on the agenda will be no sooner than the time specified but may be later.

# NORTH LOGAN CITY PLANNING COMMISSION MEETING

Date: March 19, 2009

**PLEASE** print clearly:

1. RUSSELL GOODWIN
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In order to keep accurate records of attendance and names of speakers, we would appreciate it if you would clearly PRINT YOUR NAME.

IF YOU WISH TO SPEAK DURING THE MEETING:

1. PLEASE WAIT TO BE RECOGNIZED BY THE CHAIR.
2. DO NOT SPEAK FROM THE AUDIENCE.
3. STEP TO THE PODIUM AND **GIVE YOUR NAME** BEFORE PRESENTING YOUR REMARKS.
4. **PLEASE NOTE:** REMARKS NOT MADE AT THE MICROPHONE MAY NOT BECOME PART OF THE OFFICIAL RECORD, NOR BE AVAILABLE FOR COMMISSION MEMBERS TO REVIEW.