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**Minutes of the North Logan City  
City Council  
Held on May 18, 2016  
At the North Logan City Library, North Logan, Utah**

*Damon Cann made a motion to appoint Nancy Potter as Mayor Pro Tem for this meeting. Kristen Anderson seconded the motion. A vote was called and the motion passed unanimously with Nancy Potter, Damon Cann and Kristen Anderson voting in favor.*

The meeting was called to order by Nancy Potter at 6:30 p.m.

Council members present were: Nancy Potter, John Bailey, Damon Cann, Roger Anderson and Kristen Anderson. (*John Bailey arrived at 6:50 p.m., Mayor Lloyd Berentzen arrived at 7:55 p.m., Roger Anderson arrived at 8:25 p.m.*)

Others present were: David Kerr, Jean Hanks, Madeleine Waddoups, Barbara Middleton, Adam Winger, Jon Keller, Alice Lucherini, Nan Isaacson, Alan Luce, Lydia Embry, Scott Bennett, Jeff Jorgensen and Marie Wilhelm.

The Pledge of Allegiance was led by Scott Bennett.  
An invocation was given by Alan Luce.

**Adoption of Agenda**

Nancy Potter mentioned a correction to the agenda, namely the street name for item #3 (that should state 3000 *North*, and not 3000 *East*). She said there will also be an additional item, an Executive (Closed) Session.

*Damon Cann made a motion to adopt the agenda as amended. Kristen Anderson seconded the motion. A vote was called and the motion passed unanimously with Nancy Potter, Damon Cann and Kristen Anderson voting in favor.*

**Review of Action Items**

Jeff Jorgensen reviewed the action items list with the council.

**New Business**

**Current Action Items**

**6:35 Public Hearing** to receive public input on a proposed revision to plat for the Green Canyon Estates Phase 2 Plat, Part of Section 24, Township 12 North, Range 1 East of the Salt Lake Base and Meridian, located in the City of North Logan, County of Cache, State of Utah. Following the public hearing the council may consider approving the proposed plat amendment.

Jeff Jorgensen introduced the item. He explained that a public hearing is not actually necessary because there were no comments or objections made about it. He said the City Council can still hold a public hearing if they want to, but it is not legally required. The City Council decided to go ahead with the public hearing in the event there were citizens in attendance to discuss it.

*Nancy Potter read aloud the rules for speaking at a public hearing and opened the public hearing at 6:43 p.m.*

David Kerr said he was there to represent the developer and is his contracted real estate agent. He explained their intentions for this location, using a projected map of the site. He said in conjunction with Logan City, part of what is taking place along with them moving the western most line of the property up to the height of the eastern line; it is Logan City's plan to combine two power lines into one. He said the expansion of these lots makes these lots more pleasing and more marketable. Per a question from Nancy, Mr. Kerr explained that Logan City has a six to eight year plan to replace all of the wooden power poles in their city with steel ones.

*As there were no further no further public comments Nancy Potter closed the public hearing at 6:44 p.m.*

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Per a question from Damon Cann, Mr. Kerr said that all of the existing easements will remain intact.

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Jeff Jorgensen asked if the lots will remain unbuildable, which Mr. Kerr explained. Jeff said even though this will make the lots larger, Cordell said they will remain unbuildable. Jeff asked if that also included fences. Mr. Kerr said he was not sure what Logan City or Utah Power, would or would not allow fences to be built in the easement; but said he knew that any permanent structure is generally not allowed within a power company easement, and commented further.

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*Damon Cann made a motion to approve the proposed plat amendment. Kristen Anderson seconded the motion. A vote was called and the motion passed unanimously with Nancy Potter, Damon Cann and Kristen Anderson voting in favor.*

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Consider a resolution stating the city's intent to annex all, or remaining parts, of seven parcels between 1050 to 1200 East and 2850 to 3000 North.

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Jeff Jorgensen explained that this is the resolution created after the City Council's prior conversation on this. He said there are seven parcels, and used a projected map of the site to further explain. He said some of the parcels are split, with parts of some of the lots already being in North Logan, and part of the lots still needing to be annexed. He discussed a piece that is not included in this, that he said they recommend be annexed in when the road goes in. He said once this resolution is passed, the City can send out letters which will include an explanation of the process.

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*John Bailey arrived at this time, 6:50 p.m.*

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Jeff said once the letters go out; if there are people who do not want to do this, there are different rules, depending on how the City proceeds.

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*Damon Cann made a motion to adopt resolution 16-05 expressing the City's intent to annex these parcels of land. Kristen Anderson seconded the motion. A vote was called and the motion passed unanimously with Kristen Anderson, Damon Cann, John Bailey and Nancy Potter voting in favor.*

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Consider a resolution changing various fees related to the city cemetery (opening/closing costs on Saturdays, deed reprint, headstone setting, etc.)

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Alan Luce explained the ordinance per the previous discussions with the City Council.

*Kristen Anderson made a motion to approve resolution 16-06. John Bailey seconded the motion. A vote was called and the motion passed unanimously with Kristen Anderson, Damon Cann, John Bailey and Nancy Potter voting in favor.*

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Consider an ordinance amending the Land Use Code, Section 12C-600 Signs, Regulations on Permanent Signs on Buildings, Painted Signs (Supergraphics, Painted Lettering, or Wall Art) and Section 12C-604 Permanent Signs 7.1 removing "maximum area of two hundred square feet or" and "whichever is less" from both sections. This change helps establish a simplified and clearer intent of the requirements for these sections of the sign code.

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Jeff Jorgensen explained the situation and need for the change to allow a more reasonable size for the sign, and to include a definition for a "decal" type of application called a supergraphic, this being the first one the City has dealt with.

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Jeff addressed various questions from the council.

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Damon Cann referenced a statement in the revised ordinance that seems to conflict with allowing the sign. Kristen Anderson and Jeff agreed. Damon also referred to a potential issue of this ordinance limiting content.

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After further discussion, the City Council agreed to give this back to the Planning Commission to rework the ordinance, and continued to discuss how to proceed.

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Jeff recommended removing the statement "painted lettering or wall art shall have no advertising copy, produce representation, logos or brand identification of any type", because in the definition, it says that a "supergraphic" is defined as exactly this.

117 Marie Wilhelm explained that the Planning Commission was in favor of the design of the  
118 applicant's sign, but that they were precluded from approving it based on the allowed size of the  
119 sign per the current ordinance, which is what prompted this proposed change.

120 The City Council continued their discussion.

121 Jeff recommended approving this with the sentence that he previously mentioned being removed;  
122 but that if the City Council is misunderstanding the intention of what Cordell and the Planning  
123 Commission want in this ordinance, it will be brought back to the council for their review.

124  
125 *Damon Cann made a motion to approve this ordinance with the changes proposed, as well as the*  
126 *elimination of the sentence "painted lettering or wall art shall have no advertising copy, produce*  
127 *representation, logos or brand identification of any type". John Bailey seconded the motion.*

128  
129 John Bailey said he was still having concerns about the difference between a free-standing sign,  
130 and what one puts on the side of a building, and what kinds of issues might come up in the future  
131 on this. Nancy Potter said those are two separate ordinances. The discussion continued.

132  
133 *A vote was called and the motion passed with Damon Cann, John Bailey and Nancy Potter voting*  
134 *in favor, and Kristen Anderson abstaining from voting.*

### 135 136 **City Council Work Session Items**

#### 137 2017 Budget Presentations

- 138 • Capital Improvement Fund
- 139 • Redevelopment Agency Funds
- 140 • Library

141 Jeff Jorgensen explained budget items for various departments in the Capitol Improvement Fund.

142 Jeff explained various items in the RDA, URA, CDA funds.

143

#### 144 Library Budget

145 Adam Winger presented the budget for his department and discussed various changes and  
146 needs they are managing. He also discussed the various programs and upcoming events taking  
147 place through the library.

148 Per a question from Nancy Potter, Jeff explained the bond as it relates to the library budget, and  
149 further addressed questions from the council.

150 Adam continued to explain various library items and programs, and to address questions from the  
151 council.

152 Nancy Potter discussed the importance of making sure the library staff salary increases are  
153 based on merit.

154 This was further discussed, as well as comments regarding the needs for staff in various  
155 departments in the City.

156

#### 157 Reports from city officers, boards, and committees

158 Adam Winger mentioned that the library received its 3-D printer; said they are redoing their  
159 "maker" space"; and, adding a new study space for larger groups. He also mentioned that the  
160 new library shelves are in production and should arrive in the next week.

161

162 Alan Luce said he was told that the middle canal should likely have water this week. He also said  
163 the roads will be patched after that, as they are still waiting for asphalt to be made. He also  
164 mentioned the Memorial Day program that will be held on Monday, May 30<sup>th</sup> at 11:00 a.m.

165

166 *Mayor Lloyd Berentzen arrived at this time, 7:55 p.m.*

167

168 Jeff Jorgensen mentioned that he would be gone [on vacation] starting the next day, until May  
169 31<sup>st</sup>.

170

171 Damon Cann asked about the status of the splash pad installation at Elk Ridge Park. Alan Luce  
172 addressed this and explained the hold-ups and the status of the time-line for construction; as well  
173 as the how staff is managing this with the construction company installing it.

174 John Bailey asked Alan Luce about the RAPZ distribution, and Alan said we got our full request

175 granted.

176

177 Nancy Potter asked if the council could spend the majority of the time at the next meeting  
178 discussing the budget.

179 Jeff said he would have a draft budget to the City Council before he left for vacation the next day,  
180 and explained further what would be included in it. He said he will have approximately an hour  
181 set aside at the next meeting for the council to discuss the budget.

182

183 Barbara Middleton mentioned that the Tree Committee, along with Alan Luce and Jordan  
184 Oldham, were able to get Lee's Trees to donate and plant trees at the Arbor Day celebration  
185 earlier in the month.

186 She also said that the History Committee is continuing to work on Phase II at the library, finishing  
187 the four sections of the wall. She said when that is completed, they will work on Phase III, which  
188 will include hanging the actual physical objects up on the wall.

189

190 Mayor Berentzen said that Al and Kay Moser had very graciously agreed to be the Grand  
191 Marshals for the 24<sup>th</sup> of July Parade.

192 Mayor Berentzen also mentioned that he would be gone for the month of July and asked if  
193 someone would be willing to read the information for the Grand Marshals at the parade. This was  
194 discussed further.

195

196 Executive Session (Closed) to discuss litigation issues, personnel issues, and real property  
197 acquisitions.

198 *Kristen Anderson made a motion to close the meeting and move into Executive Session for the*  
199 *purpose of discussing litigation issues, personnel issues, and real property acquisitions. John*  
200 *Bailey seconded the motion. A vote was called and the motion passed unanimously with Nancy*  
201 *Potter, John Bailey, Damon Cann and Kristen Anderson voting in favor. This occurred at 8:02*  
202 *p.m.*

203

204 Minutes for this portion of the meeting are written under separate cover.

205

206 *Roger Anderson arrived at this time, 8:25 p.m.*

207

208 *Damon Cann made a motion to open the meeting and move out of Executive Session and return*  
209 *to the regular City Council meeting. John Bailey seconded the motion. A vote was called and the*  
210 *motion passed unanimously with Nancy Potter, John Bailey, Roger Anderson, Damon Cann and*  
211 *Kristen Anderson voting in favor. This occurred at 9:15 p.m.*

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213

214 *Damon Cann made a motion to adjourn the meeting. John Bailey seconded the motion. A vote*  
215 *was called and the motion passed unanimously with Nancy Potter, John Bailey, Roger Anderson,*  
216 *Damon Cann and Kristen Anderson voting in favor.*

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218 The meeting adjourned at: 9:15 p.m.

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221 Approved by City Council:

June 15, 2016

222

223

224 Transcribed by Marie Wilhelm

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226 Recorded by

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Scott Bennett/City Recorder