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**Minutes of the North Logan City
City Council
Held on May 4, 2016
At the North Logan City Library, North Logan, Utah**

The meeting was called to order by Mayor Lloyd Berentzen at 6:30 p.m.

Council members present were: Kristen Anderson, Roger Anderson, Damon Cann, John Bailey and Nancy Potter.

Others present were: Carlos & Jeanine Anderson, Laurel & Linda Hayes, Jon Keller, Michelle & Aiden Merrill, Bob Christensen, Cordell Batt, Alan Luce, Kim Hawkes, Lydia Embry, Scott Bennett, Jeff Jorgensen and Marie Wilhelm.

The Pledge of Allegiance was led by Cordell Batt.
An invocation was given by Roger Anderson.

Adoption of Agenda

Mayor Berentzen said that item #2 from the agenda will be removed (the item regarding approving the release of the final bond for the Mahogany Ridge Subdivision, Phase 4) which will be changed to release of all but the warrantee amount and will be done by staff.

Nancy Potter made a motion to adopt the revised agenda as amended. Roger Anderson seconded the motion. A vote was called and the motion passed unanimously with Nancy Potter, John Bailey, Roger Anderson, Damon Cann and Kristen Anderson voting in favor.

Approval and Follow-up of Minutes of April 20, 2016 City Council Meeting

The minutes were approved as presented.

Review of Action Items

Jeff Jorgensen reviewed the action items list with the council, and addressed their various questions. Mayor Berentzen asked if he could get information on how much has been spent to date on the various litigation issues so that we can keep track of it; which Jeff said he could put together.

New Business

City Council Work Session Items

Discuss a request for annexation of a two-acre parcel at 1000 East and 2900 North.

Jeff Jorgensen introduced the item and displayed a Google Earth image of the site to explain it further. He explained an area where the Lee family lives, which is in an unincorporated "island" area of Hyde Park. He said the Lees have been considering annexing into North Logan for quite some time, and have begun the process with the City. He said the Lee's property is approximately two and a half acres, and that the Lee's desire is to split that into two lots, which he said Cache County will not let them do because it is too small. He said if they annex into North Logan, they will be able to move forward with a subdivision. He further explained the area, including describing the boundaries for North Logan and Hyde Park. He said state law states that if annexing in land produces a peninsula, a city can do it, but only if it is in the best interest of the city to do so. He explained the adjacent parcels and how they would be affected by this annexation if it is done, including the peninsulas that would be created. He said determining what is in the best interest of North Logan needs to be established, and commented further.

The discussion continued and Jeff answered various questions from the council.

Mayor Berentzen asked why we wouldn't just annex it per the agreement with Hyde Park. Jeff said we can annex it all in if we provide services, which he said could include our providing police and fire protection to the area and possibly road service. Jeff said his question to the council is how much to annex and further discussed the process and timing for this, and said the process typically takes a couple of months.

John Bailey asked if there was anyone in the area who was against it. Jeff said the Swisses have been back and forth about it, but recognized that it will be annexed in at some point. Mayor

60 Berentzen asked about the other owners; and Jeff explained that when this came up previously,
61 he sent letters to all of the other owners, who all responded that they were not interested in
62 annexing in at that time. Mayor Berentzen said at some point it is going to happen regardless
63 because of the previous agreement with Hyde Park, in which the boundary was already
64 determined. Jeff commented further on this and suggested that we pass a resolution to annex it
65 all in and pull back on it if necessary.

66 Jeff addressed various questions from the council. Per a question from Mayor Berentzen, Jeff
67 said we don't need a motion from the City Council; just their approval that he can move forward
68 with this. Jeff said they would have a resolution put together for the next meeting, stating the
69 City's intent to annex, which he said would begin the process.

70 Nancy Potter gave her comments on why she thinks we should move ahead with this, and to
71 begin the conversation with the neighbors.

72 Jeff continued to address various related questions from the council. Per a question from the
73 council, Jeff said that he would be contacting the owners again like he did before. He said they
74 may see an increase in their property taxes; they will have the ability to subdivide; they can
75 continue doing what they're doing now in terms of farming, etc. He also said the City will have to
76 determine a zone for this area. Per a question from Mayor Berentzen, Jeff further explained the
77 tax situation. Per a question from Damon Cann, Jeff said that Hyde Park will be noticed.

78

79 Discuss the city's strategy to comply with the new state law that mandates water system
80 conservation pricing. The new law requires the city to implement an increasing/tiered pricing
81 structure for culinary water users.

82 Jeff Jorgensen introduced the item and explained the situation and what the City can potentially
83 do to manage water conservation. He explained that we are now required to have a tiered,
84 incremental increase charging scheme for our water, and commented further; and said it is
85 evidently being done to help conserve water. He said several years ago the City looked into this,
86 but determined it would not be helpful; however the City is now being mandated, and explained
87 further.

88 The discussion continued, including the potential of watering by zone.

89 Mayor Berentzen said a proposal would be coming forth to the City Council for review.

90

91 Discuss Cemetery Fee Changes (opening/closing costs on Saturdays, deed reprint, headstone
92 setting, etc.)

93 Alan Luce discussed the fees the City charges for these services versus our actual costs, and the
94 need for the potential increase in fees. Per a question from the council, Alan discussed the
95 comparable fees for various area cities. Alan discussed the time and money it costs the City to
96 change the deeds, which most people don't realize requires a lot of time and effort on the part of
97 staff; and said they are trying to discourage this from happening unnecessarily. He also
98 discussed the difficulties that arise when people place headstones on their own; headstones that
99 do not physically fit into the space at the cemetery, or get installed in the wrong location. John
100 Bailey asked what we do if people are willing to pay whatever they want to put in what they want;
101 which Alan addressed, and said we need to avoid this happening *without* approval.

102 Jeff said we will have a resolution prepared for the next meeting. Mayor Berentzen asked Jeff to
103 make sure that we don't need a public hearing on this since it is a fee change. Nancy Potter said
104 the reason for the fee changes is to pay for costs that weren't being covered.

105

106 Discuss potential regulations to include in a streetlights ordinance.

107 Alan Luce gave a presentation on the current situation with the process for having and
108 maintaining streetlights, and the various costs to the City for this. He further explained the
109 changes that we need to make based on some concerns that we are having, including the lack of
110 consistent standards; the inefficiency and cost of the current lighting; and that street lights will
111 need to be installed throughout the City, particularly in cases where there are safety concerns.
112 He discussed further recommendations for dealing with our streetlight situation, and also
113 discussed other cities' policies on this.

114 Alan discussed drafting an ordinance and what to include, so that we have something more
115 definitive; as well as creating a street lighting master plan. He displayed photographs of various
116 styles of streetlight designs and their costs.

117 Mayor Berentzen discussed avoiding having a "hodge-podge" of lighting around the City, and

118 potentially asking an expert for a recommendation about what would be appropriate, which was
119 further discussed.

120 Alan addressed various questions from the council.

121 John Bailey referred to the potential of "over designing" an area; and asked what safeguards we
122 would put into place to determine what an area will need initially, and then into the future, which
123 Alan addressed.

124 Alan said he will bring more information to the City Council on this in the future.

125

126 2017 Budget Presentations

- 127 • Police Department
 - 128 • Discussions on personnel/benefits costs
-

129 Police Department

130 Chief Kim Hawkes presented the budget for his department, and discussed the review of the
131 budget done by the Police Commission. He discussed the various functions of his department,
132 as well as upcoming needs as their department grows, particularly in relation to staff.
133 Chief Hawkes addressed various questions from the council.

134 Mayor Berentzen discussed the issue of the pay discrepancy occurring in this department as
135 Chief Hawkes explained; and recommended to the council that they give their support to the
136 department.

137 The use of vehicles was discussed, including the program we use to lease our vehicles. Chief
138 Hawkes also mentioned that North Park officers respond to more calls, per officer, than any other
139 officer in any agency in our valley, and explained further.

140 Mayor Berentzen said there is a price we pay in having our own department; and that by being
141 serviced by the Cache County Sheriff's Department, North Logan City would save a lot of money.
142 He said that our City learned through the process however, that our community really values
143 having its own police department, and commented further. He also said though that there are
144 other needs in the City, and said one thing that could really help in some of these areas is to
145 potentially raise the energy sales and use tax; and further commented that most of the adjacent
146 cities in the valley have their rate at 6%, while North Logan City is the only city that is still at 3%.
147 He commented further

148 The discussion continued and Chief Hawkes addressed the council's various comments and
149 questions.

150 Nancy Potter commented on the extra work that Chief Hawkes has had to do to cover shifts, and
151 expressed the fact that the department really needs another officer.

152 Chief Hawkes continued to discuss his staff situation and the losses his department has
153 experienced.

154 John Bailey expressed his support of the Mayor's comments in favor of our police department
155 and compensating them. He also discussed the community's support of the police department;
156 but said we should look further into finding ways to meet the extra cost of having the department.
157 He said this need should trump any attempt to leave levels the way they are, with potentially
158 raising the energy sales and use tax, for instance; and further commented that he is in favor of a
159 increase of some kind to meet that need as a priority.

160 The discussion continued.

161

162 Discussions on personnel/benefits costs

163 Scott Bennett explained the City's current costs and plans for employee health benefits, and the
164 potential options for making changes to those plans for the future; and potentially changing from
165 our current provider, PEHP, to a another provider, Regent.

166 The City Council discussed this at length, and Scott addressed their various questions.

167 Scott said a decision needs to be made by the next City Council meeting.

168 Jeff Jorgensen said we'll check into things more closely and bring it back to the City Council at
169 the next meeting for their approval

170 Damon Cann said he is comfortable with staff creating a proposal and having Jeff review it with
171 the Mayor and making an executive decision, with which the rest of the council agreed.

172

173 Jeff Jorgensen discussed some upcoming changes to the number of employees in the City, as

174 well as other staff needs in various departments City-wide that need to be funded and included
175 into the budget. He also discussed the needs with the front desk staff in the City offices, which
176 John Bailey agreed with and stated how critical these positions are and commented on how little
177 they are being paid. Per comments from City Council, Jeff mentioned the lack of sufficient pay for
178 staff across the board.

179 The council discussed these issues with Jeff, and he addressed their various questions.

180

181 **Reports from city officers, boards, and committees**

182 Chief Kim Hawkes gave an update on the situation with managing the urban deer herd.

183

184 Chief Jon Keller said it has been three months since he did his budget; and said he wanted to
185 remind the council that their departmental needs are just as critical. He said his department is
186 losing some really good people and asked the council not to forget their needs. He said we need
187 to find a way to keep the people in the department, and commented further.

188

189 Alan Luce mentioned the upcoming Arbor Day event the following Saturday being held at the
190 North Park Police Department at 9:00 a.m., as well as the trees being donated by Lee's Trees.

191

192 Kristen Anderson mentioned an open grave that was being worked on that was not covered
193 sufficiently, which Alan addressed and said they will ensure that does not happen in the future.

194

195 Nancy Potter mentioned that we lost the large tree at the North Logan City Library building.

196

197 Mayor Berentzen discussed the UDOT meeting that took place the day before.

198

199 Executive Session (Closed) to discuss misc. litigation issues and possible changes to land
200 acquisitions.

201 *John Bailey made a motion to close the meeting and move into Executive Session for the*
202 *purpose of discussing miscellaneous litigation issues and possible changes to land acquisitions.*

203 *Nancy Potter seconded the motion. A vote was called and the motion passed unanimously with*

204 *Nancy Potter, John Bailey, Roger Anderson, Damon Cann and Kristen Anderson voting in favor.*

205 *This occurred at 8:31 p.m.*

206

207 Minutes for this portion of the meeting are written under separate cover.

208

209 *Damon Cann made a motion to open the meeting and move out of Executive Session and return*
210 *to the regular City Council meeting. Kristen Anderson seconded the motion. A vote was called*
211 *and the motion passed unanimously with Nancy Potter, John Bailey, Roger Anderson, Damon*
212 *Cann and Kristen Anderson voting in favor. This occurred at 9:46 p.m.*

213

214 Consider approval of Grand Marshal for Pioneer Day Parade - 2016

215 *Damon Cann made a motion to remove this item from this agenda and to discuss it at a future*
216 *council meeting. Kristen Anderson seconded the motion. A vote was called and the motion*
217 *passed unanimously with Nancy Potter, John Bailey, Roger Anderson, Damon Cann and Kristen*
218 *Anderson voting in favor.*

219

220 *John Bailey made a motion to adjourn the meeting. Kristen Anderson seconded the motion. A*
221 *vote was called and the motion passed unanimously with Nancy Potter, John Bailey, Roger*
222 *Anderson, Damon Cann and Kristen Anderson voting in favor.*

223

224 The meeting adjourned at: 9:36 p.m.

225

226

227 Approved by City Council:

June 1, 2016

228

229 Transcribed by Marie Wilhelm

230

231 Recorded by

232

233



Scott Bennett/City Recorder