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**Minutes of the North Logan City
City Council
Held on June 24, 2015
At the North Logan City Library, North Logan, Utah**

The meeting was called to order by Mayor Lloyd Berentzen at 6:30 p.m.

Council members present were: Roger Anderson, Nancy Potter, John Bailey and Damon Cann. (Kristen Anderson was excused).

Others present were: Frank Coppin, Jean Hanks, Ryan Lindsey, Heather Berentzen, Sharidean Flint, Winona Perry, Linda Burt, Lydia Embry, Jon Keller, Kim Hawkes, Alan Luce, Adam Winger, Cordell Batt, Jeff Jorgensen and Marie Wilhelm

The Pledge of Allegiance was led by Mayor Berentzen.
An invocation was given by Scott Bennett.

Adoption of Agenda

Nancy Potter made a motion to approve the agenda as presented. John Bailey seconded the motion. A vote was called and the motion passed unanimously with Nancy Potter, John Bailey, Roger Anderson, and Damon Cann voting in favor.

New Business

Thorne Endowment

Frank Coppin, Chair of the Thorne Endowment Committee discussed the total assets and the growth of the fund through the years. He presented a check to the city for \$200K for the library. 30% was expected to go to the Friends of the Library for specific things they wanted to see done for the library and 70% to the general library fund with the specific intent to supplement not supplant other revenue sources. The check was presented to Winona Perry representing the Friends of the Library. He said in the future the city should expect about \$160K per year.

Mayor Berentzen expressed his thanks to the foundation, and particularly Dell Loy Hansen and commented further on what this has accomplished, and asked Mr. Coppin to pass that along to Mr. Hansen.

Youth Council

Linda Burt spoke in recognition of Heather Berentzen [advisor to the Youth City Council], and discussed her service and accomplishments with the North Logan City Youth Council. She was presented a plaque to recognize her service.

6:35 Public Hearing to receive input on a proposed boundary change with Hyde Park City in the approximate area of 2850 to 3100 North and between Main Street and 400 East, the area for the new high school being built.

Jeff Jorgensen introduced the item and used a displayed diagram of the site to help to explain the boundary change. Jeff addressed various questions from the council.

Mayor Berentzen opened the public hearing at 6:48 pm. As there were no public comments forthcoming, he closed the public hearing at 6:48 p.m.

Jeff Jorgensen said Hyde Park's public hearing on this issue was also happening this same evening.

Consider a resolution adopting a revision to the FY2015 Budget, and a resolution directing the transfer of any General Fund unrestricted fund balance exceeding 10% in FY2015 to be transferred to the Capital Improvement Fund as part of the final audit and closeout procedures for FY2015. In addition, the council will review the changes that were directed to be made to the FY2016 budget when it was adopted during the previous meeting in order to ensure the changes were made correctly.

59 Jeff Jorgensen discussed the item and addressed the council's questions. He explained the
60 changes made at the direction of the City Council from the last meeting; and addressed their
61 various questions.

62 Nancy Potter asked about the storytelling festival, which Jeff explained and recommended that
63 the City Council discuss this. John Bailey said he has some real concerns about the status of the
64 festival and what to do going forward. Alan Luce said he estimated only about 150 people
65 attended the festival over the three days. Alan said 400 people attended last year. The council
66 discussed this further.

67 Jeff Jorgensen recommended removing the funds for the festival from the budget, both the
68 revenue and expense. He suggested that the festival still be allowed to use the park at no
69 charge, but all their expenses and revenue should be done through a non-profit organization
70 which they should set up to handle it.

71 Nancy Potter said the festival evidently cost the city \$650 last year for 400 people but it cost the
72 city about \$4,000 this year for 150 people, and commented further.

73 John Bailey asked if there was anything the city could do to help make it more of a success. Jeff
74 said we can help to advertise it and encourage it; but he said he does not feel that the taxpayer
75 should foot the bill until it shows more "fruit". Mayor Berentzen said the city doesn't have the
76 people to pull this off. The council discussed this further.

77 Jeff Jorgensen said the library has a lot of things going on there; and that maybe we could couple
78 the storytelling festival with the North Logan City 25th Street Market on Saturdays, and
79 commented further.

80 Mayor Berentzen discussed the "Art on the Lawn" event and its growth but also the fact that it's
81 disturbing the citizens in that area. He suggested the possibility of combining that kind of thing
82 with the storytelling festival, and doing it at the park. The discussion continued.

83 John Bailey suggested we pull the money for the festival and delete it from both sides of the
84 budget. Nancy Potter asked if the people from the festival were going to come and give an
85 accounting of the funds

86 Damon Cann mentioned the negative fund balance at the library, and Jeff addressed this. He
87 said they were still working on finalizing the budget for the library and the large amount of funds
88 from the Thorne Endowment should be able to make up the difference without any problem.

89
90 *Damon Cann made a motion to adopt the resolution approving the changes to the FY2015*
91 *budget. John Bailey seconded the motion. A vote was called and the motion passed*
92 *unanimously with Roger Anderson, Damon Cann, John Bailey and Nancy Potter voting in favor.*
93

94 Linda Burt asked about the youth city council budget. She asked if there was any way to get the
95 youth council more funds for next year and described some of the things she wanted to do. The
96 council discussed this further, including various ways to include the youth city council in some of
97 the events and functions of the city, in addition to putting them to work on economic development.
98 The council agreed with increasing their budget a bit.

99 Jeff explained to the council how to proceed with re-approving the FY2016 budget they approved
100 during the last meeting. He suggested that the council approve the various line item decreases
101 that he had put forward including some additional funds for the youth council.

102
103 *Damon Cann made a motion to approve the changes as presented and that the council ratify*
104 *these changes since they were consistent with the instructions that the City Council had made*
105 *two weeks previous. Roger Anderson seconded the motion. A vote was called and the motion*
106 *passed unanimously with Roger Anderson, Damon Cann, John Bailey and Nancy Potter voting in*
107 *favor.*
108

109 Consider approval of a resolution amending the city's personnel policy. Most of the proposed
110 changes are regarding employee benefits.

111 Scott Bennett and Jeff Jorgensen discussed and reviewed the changes and addressed questions
112 from the council.

113 *Roger Anderson made a motion to adopt the resolution making changes to the city's personnel*
114 *policy, as presented. Nancy Potter seconded the motion. A vote was called and the motion*
115 *passed unanimously with Roger Anderson, Damon Cann, John Bailey and Nancy Potter voting in*

116 favor.

117

118 Consider approval of a proposed agreement with Logan City establishing a Regional Wastewater
119 Treatment Rate Committee.

120 Mayor Berentzen gave an update on the situation and the council discussed various related
121 issues and questions. He said we are going to see an increase in sewer rates that will affect all
122 the citizens. He said the costs for the new Logan plant will be about the same as it would have
123 been if we had done a new plant on our own, and said he feels the other cities did not have the
124 motivation to go that way.

125 Jeff and Mayor Berentzen explained and discussed various issues with the council.

126 Nancy Potter asked who was going to be responsible for checking the accuracy of the sewer flow
127 meters, which was further discussed.

128 Mayor Berentzen discussed the length of time and efforts it took negotiating this issue, and
129 despite Logan's position, he said he thought we had made a lot of headway, and discussed some
130 of the benefits of entering into this agreement.

131

132 *John Bailey made a motion to approve the proposed agreement as presented; along with thanks*
133 *to the mayor and Jeff Jorgensen and the rest of the staff who worked to bring it to this point.*

134 *Damon Cann seconded the motion. A vote was called and the motion passed unanimously with*
135 *Roger Anderson, Damon Cann, John Bailey and Nancy Potter voting in favor.*

136

137 Consider approval of a property transfer agreement for city-owned property.

138 Jeff Jorgensen explained the situation, as well as elements of the agreement. Jeff said we can
139 approve this later, instead of tonight, after further review, as well as a public hearing. Per Nancy
140 Potter's questions, Jeff Jorgensen confirmed that these land transfers are for properties acquired
141 in the past, and is not intended for properties that will come to the city in the future. Further
142 consideration was put off until a future meeting.

143

144 **Reports from city officers, boards, and committees**

145 Scott Bennett said the city has had one candidate withdraw from the municipal election, namely
146 Chris Nelson, so the city won't have a primary municipal election.

147

148 Cordell Batt said he had met with Jeff Gilbert, UDOT and the City of Logan. They did an access
149 management study, and he briefly discussed the results, which included a light at 1600 North and
150 possibly a median in the road from about 1400 to 1600 North on Main Street. In the future, they
151 will be having a forum with the citizens and businesses of Logan and North Logan City in this
152 area to discuss closing some of the access points along Main Street, and whether they should
153 close some of those and whether that will help, and whether they should put in a raised median.
154 He said their plan is in potentially September, to draw up the plans, meet with the business
155 owners in that area and get their input. Their feeling was that even though they could work with
156 access points, it will, at some point, require putting a raised median in that that area [1400 to
157 1600 N.].

158

159 Alan Luce wanted to let the council know that the cost for the chip seal dropped down from \$120K
160 to \$60K but it would require doing the chip seal just before the 24th of July Parade and would
161 impact the parade route. He described the estimated impact and the council agreed to press
162 forward with the project.

163

164 Jeff Jorgensen reported that the franchise agreement with Comcast was being rewritten and the
165 council will consider approving it at the next meeting in July.

166 Jeff reminded the council that they will not be meeting on the first regular meeting time for July
167 [the 8th] - only on July 22nd.

168 Jeff and the council discussed the plans for a roundabout at 400 East and 2200 North. As Maple
169 Springs Assisted Living is doing the design for their roads, we told them we want them to build a
170 quarter of the roundabout as part of their project. Their engineer asked if we want the whole thing
171 designed, and we asked for him to give us a quote and said we would pay ¾ for the design.

172 Nancy Potter asked if we could get the roundabout done next year, which Jeff addressed.

173

174 Discuss the proposed draft of a Joint Use and Maintenance Agreement between North Logan and
175 Cache County School District for taking care of the future Cache Recreational Complex at the
176 new high school. The council may consider approving the agreement following its discussion.
177 Jeff Jorgensen discussed the various agreements related to the new high school and explained
178 some of the elements of this agreement and other agreements. He said the council needs to only
179 approve this agreement at this point. This agreement approves how the park facilities will be
180 shared and how they will be taken care of in conjunction with the new high school. Jeff briefly
181 discussed the changes, which is primarily regarding the scheduling, and said other than that, the
182 school board had already approved it.

183
184 *Damon Cann made a motion to approve the proposed interlocal agreement for the Cache*
185 *Recreation Complex. John Bailey seconded the motion. A vote was called and the motion*
186 *passed unanimously.*

187
188 The Council discussed their desire to work with Logan City and perhaps the Cache County
189 Council to continue to try to move towards a county-wide library system.

190
191 *Nancy Potter made a motion to adjourn the meeting. John Bailey seconded the motion. A vote*
192 *was called and the motion passed unanimously with Nancy Potter, Roger Anderson, Damon*
193 *Cann, and John Bailey voting in favor.*

194
195
196 The meeting adjourned at: 8:52 pm.

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198
199 Approved by City Council: September 23, 2015

200
201 Transcribed by Marie Wilhelm

202
203 Recorded by
204 
205 _____
206 Scott Bennett/City Recorder
207