

**Minutes of the North Logan City
City Council
Held on October 2, 2013
At the North Logan City Library, North Logan, Utah**

The meeting was called to order by Mayor Lloyd Berentzen at 6:32 p.m.

Council members present were: Nancy Potter, Roger Anderson, Kristen Anderson, Damon Cann, and John Bailey.

Others present were: Jon Keller, Kim Hawkes, Adam Winger, Russell Goodwin, Keilani Merrell, Parker Wilhelm, Chris Nelson, Cordell Batt, Lydia Embry, Scott Bennett, Alan Luce, Jeff Jorgensen and Marie Wilhelm.

The Pledge of Allegiance was led by Roger Anderson.
An invocation was given by Damon Cann.

Adoption of Agenda

Nancy Potter made a motion to adopt the agenda as presented. John Bailey seconded the motion. A vote was called and the motion passed unanimously with Nancy Potter, John Bailey, Roger Anderson, Damon Cann and Kristen Anderson voting in favor.

Approval and Follow-up of Minutes of September 4, 2013 City and September 18, 2013

Council Meetings

September 4, 2013 City Council Meeting Minutes

These minutes were approved as presented.

September 18, 2013 City Council Meeting Minutes

These minutes were approved as presented.

Follow-up

Nothing at this time.

Review of Action Items

Jeff Jorgensen reviewed the list with the council. He said that drilling on the well will begin the week after October 12th.

Nancy Potter asked how we were coming budget-wise on the new police building. Jeff said we have tried to cut quite a bit out where possible. He said that there were ten or so areas where they have been able to cut things back and only one where we had to increase it; so we are doing well. He said he would try to get a summary to the council next week.

New Business

Re-consider an ordinance adding a regulated land-use of adult-only product or service business to the city's zoning regulations.

Mayor Berentzen introduced the item and explained it briefly.

Jeff said that after meeting with City Attorney, Bruce Jorgensen, it was decided to leave the word "primarily" in the document, but to define it, which he explained further; and said the council could specify the percentages how they wanted to. He said there are places in the state code where 35% is used to define a business that sells tobacco to such an extent that they have to license differently. He said therefore, they recommend using either 35% of the floor space, or the gross sales; which would indicate that doing so is one of the businesses' "primary" functions. He reiterated however, that the council can list the percentage as they want.

Nancy Potter asked about the smoke shop in front of Walmart, and Jeff said that under this [new] ordinance, it would not be allowed, but that existing business would be grandfathered in.

John Bailey asked how they would best determine a percentage that would be significant, so that it is not just an arbitrary percentage.

There was discussion about the difficulty of not allowing this kind of use at all. Putting a

59 conditional use on this was also discussed, which Jeff said is problematic. Jeff said he would
60 perhaps rather not allow it at all or limit it to certain zones than do a conditional use.

61 The council discussed this further.

62

63 *Roger Anderson made a motion to approve this ordinance 13-07. John Bailey seconded the*
64 *motion.*

65

66 Damon Cann said we need to settle on a letter to put in the matrix (either "P" for permitted, "C" for
67 conditional, or leave it blank).

68

69 *A vote was called and the motion failed unanimously with Nancy Potter, John Bailey, Roger*
70 *Anderson, Damon Cann and Kristen Anderson voting against the motion.*

71

72 *Damon Cann made a motion to approve this ordinance 13-07, as presented with the clarification*
73 *that we make it a "permitted use", but only in the manufacturing MC zone. John Bailey seconded*
74 *the motion. A vote was called and the motion passed unanimously with Nancy Potter, John*
75 *Bailey, Roger Anderson, Damon Cann and Kristen Anderson voting in favor.*

76

77 Review the rough draft of some recommended changes to the city's sign ordinance and discuss
78 possible changes to the city's business licensing regulations for home-based businesses.

79 Jeff Jorgensen introduced the draft of this ordinance that he said they briefly discussed at the last
80 meeting; and said it still needs to go to the Planning Commission and a public hearing needs to
81 be held; and said he needs to know at this point if this is how the council wants the ordinance
82 written. He said this would regulate signs for entities such as churches, schools, government
83 buildings, etc. and explained further what is regulated, including the sign dimensions.

84 Nancy Potter said that sometimes for larger signs that are on a corner and are within the site
85 distance, it seems like the sign should be back a little farther, and commented further. She said
86 the council might need to consider the conditions and speed limit of a road to determine whether
87 the sign should be back farther.

88 Jeff agreed and said he didn't know whether that should be done in the sign ordinance, or to
89 change the way they describe a site-distance triangle, to relate it to the associated speed limit.
90 He agreed that a road with a higher speed should probably have a longer site-distance triangle
91 along that road, and commented further.

92 Nancy mentioned a typo on the last paragraph and said the word "distant" should be changed to
93 "distance".

94 Jeff also discussed people who are required to get a home-based business license if they are
95 buying and selling things from their home; and that the issue came up about whether or not that
96 should be required of people who buy and sell things on Ebay for example, and asked the council
97 if they wanted to consider that.

98 Nancy said she thought that should be reviewed. Jeff said that even though we *can* regulate
99 something, doesn't always mean we *should*; and said that sales tax may be a considering factor if
100 that is part of online sales and purchases.

101 Damon asked if signs go through the Design Review Board, and Cordell said that is something he
102 reviews and they do not go through the Design Review Board.

103

104 Discuss lessons learned from attending Utah League of Cities and Towns conference.

105 Mayor Berentzen said he spoke to the vendor that handles the emergency notification systems
106 for Hyde Park City [Parlant Technologies]; and that during the recent canal contamination event,
107 Hyde Park's notification system worked much better than the system North Logan City used, and
108 said that needs to be looked at closely. Jeff said that we have a bid for them, and will be
109 discussing it at the next meeting.

110 Nancy mentioned that the city of Smithfield uses the same system and discussed how well it
111 works there.

112

113 Nancy Potter discussed some of the presentations she attended at the Utah League of Cities
114 and Towns (ULCT) conference, including information on a program encouraging citizens to "buy
115 local first"; and also discussed putting some kind of brochure out that promotes the restaurants

116 that are located in North Logan City.

117

118 Roger Anderson discussed keeping maintenance and safety records, particularly for our parks, in
119 order to have a baseline of information in case of accidents or emergencies that may occur, and
120 being able to review those incidents against our safety records on a regular basis, when and if
121 needed.

122

123 John Bailey discussed a presentation he attended regarding taking an entrepreneurial approach
124 to parks, which he explained further. He also said that it reinforced for him the approach the City
125 is taking towards the Elk Ridge Park improvements. He commented further.

126 John said he heard other presentations regarding tax revenues, and the pros and cons of cities
127 inheriting the costs of maintaining developments once they're done; and said more and more
128 cities are passing some of those ongoing costs on to the HOAs. He said there was no right
129 answer to this approach, and there were pros and cons of doing it both ways, and discussed it
130 further.

131 John also briefly discussed a program he saw information on for "Heber - Unplugged" which he
132 said Scott Bennett was going to explain, and said could tie in to a library summer reading
133 program.

134 John said there was another presentation regarding who the "real customer" is within
135 municipalities, which he said is typically understood to be the citizens; but that the presenter said
136 cities really need take care of the city employees, because they are the ones, by and large, who
137 take care of the citizens. He also discussed the theme of that presentation of having "healthy
138 cities", which he described in further detail.

139

140 Damon Cann referred to John's discussion point regarding whether cities should take over the
141 maintenance of roads from a subdivision, and said that has come up with the first City Center
142 project, which he said will be an issue coming to the City Council for discussion, possibly in two
143 weeks.

144 Damon said he went to a session regarding economic development which described the
145 redevelopment they have done in West Valley City around the Maverick Center and how they
146 have revitalized that part of the community, and further discussed how they proceeded to make
147 that happen.

148

149 Kristen Anderson said one of the vendors offered to do a one hour consult on park design; and
150 said she gave that information to Alan Luce and Jordan Oldham to have that done, just to get
151 more ideas.

152 Kristen also briefly described the "Unplugged" program which she said looked great, and that
153 essentially kids earn tags for doing one of a hundred activities instead of spending their summer
154 on electronic devices. She discussed this further.

155 Kristen also discussed a presentation she went to regarding cities planning their trails system,
156 and that the best kind of trails to have in a city are ones that actually connect to other places in
157 the community that people typically drive to, which in turn makes physical activity a natural part of
158 one's day.

159

160 Mayor Berentzen asked to have some of the ideas mentioned in this part of the meeting taken
161 from the minutes and included as a section on the Action Items List, that they can later discuss
162 and prioritize.

163

164 **Reports from city officers, boards, and committees**

165 Jon Keller mentioned that the Fire Safety Open House is going to be held on Thursday, October
166 9th from 6:00 p.m. to 9:00 p.m. at the Fire Station.

167

168 Adam Winger said they are in the midst of putting together their statistics for the Utah State
169 Library, and further described some of the improvements that have been made at the library. He
170 said their summer reading program was very successful, and that last year they had 900 people
171 register, but that this year they had 2,300 participants, and further explained the number of
172 people who volunteered; the large number of citizens who came to the event; and, the amount of
173 donations given by local businesses. He also mentioned that since January, they have been able

174 to raise approximately \$45K in grants with which they have updated all of the computers in the
175 library; added an early literacy program; and they have also received a grant for a Kindle lending
176 library, which he discussed further. He then showed a video regarding the Summer Reading
177 Program and what goes on at the library.

178 John asked Adam to show and discuss the new Library logo to the City Council, which he did.

179 John also discussed the "Maker Space" Adam has put together at the library to, among other
180 things, allow people to transfer their VHS movies, cassettes and LPs to digital files. John said the
181 council should perhaps take five minutes on a future agenda to go over and see what this
182 equipment is all about. Adam described it briefly and said he hasn't seen anything like it in the
183 state of Utah. Adam also said that they just negotiated a deal with Lynda.com, a website that
184 puts out high-end training videos on various topics that will allow people to watch these videos
185 from home on various devices, like their home computer and even smart phones and tablets. Per
186 a comment from Mayor Berentzen, Adam said we are one of only three places in the nation to do
187 this, the other places being the New York City Library and an academic library; and also
188 discussed the discounted rate the library is being charged for access to this website.

189 Mayor Berentzen suggested having Adam come back and describe these programs in more
190 detail to the City Council at a future meeting.

191 Chief Kim Hawkes commented that there is an enthusiasm from the library staff about the things
192 that are happening there that is phenomenal, and said he applauds Adam and all the things they
193 are doing.

194

195 Chief Hawkes gave an update on the construction of the police building.

196

197 Alan Luce presented some information regarding street lighting on 200 East, per the council's
198 previous request; and said that we have 142 lights throughout the City, and that roughly half of
199 them, 67, are on 200 East. He said they were unable to break out the costs for individual lights,
200 or be able to turn off individual circuits; and that the lights are billed on one bill for the entire City.
201 He said the bill is approximately \$2,000, which means that each individual street light costs about
202 \$15 per month. He said they have been reviewing costs for the last year, and the possibility of
203 converting them to LED in order to reduce the costs per bulb. He said a conversion kit for almost
204 any light in the City is approximately \$500, and a Rocky Mountain Power rebate would bring it
205 down to about \$400. He said they are looking into some grants to potentially help the City out
206 with this. He said the next step would be to do a cost analysis to see how fast we could pay off
207 the conversion of those lights; in addition to not having to change those bulbs for approximately
208 30 years, whereas now they have to be changed every two to three years. He said there is not a
209 way to turn off individual lights, and discussed that further.

210 Alan discussed the well and repeated what Jeff said, that the drilling will begin Saturday, October
211 12th. He said they will be issued a "start card" and will be able to begin the drilling. He said the
212 drilling should take under 70 days, and that they anticipate that it will likely take 60 days. He said
213 by then, we should also know how much water the well produces, and explained further.

214 Alan thanked everyone who worked on the City-wide Day of Service and said it worked out very
215 well, and commented further.

216 He also mentioned that that Pumpkin Days starts this coming Saturday, and that there is some
217 kind of event going on every Saturday until November 2nd.

218

219 John Bailey said he wanted to tell Alan, on behalf of all of the people living in the subdivision and
220 living along 2100 North, thank you to the street crew, public works, and everyone who has been
221 involved in the street project; both for the technical installation of it, and even more so for the all
222 of the public relations issues they have had to manage. He said all the people involved deserve
223 commendation for being so professional about it.

224 Mayor Berentzen said he heard a lot of good comments from the neighbors up there.

225 Jeff showed some slides of some of the work that was done there.

226

227 Damon Cann thanked the City staff for working on a Saturday [for the day of service], and for all
228 the people who worked on this and put it together.

229

230 Scott Bennett mentioned the "Meet the Candidates" night taking place on Wednesday, October

231 9th, at 6:00 p.m. to 8:00 p.m. at the North Logan Library.

232 Scott also gave a more detailed description of the "Unplugged" program and how it works, as well
233 as some of the activities Heber City has as part of the program; the popularity of the program;
234 and the effect it had on some of the local businesses; including one woman who was able to keep
235 her store open for an additional two years due to the traffic that she was getting in her store,
236 because of people coming in for this program that she would not have had otherwise. He said
237 Heber City's website for this is Heberunplugged.com, if anyone wanted to check out the program
238 and how they are running it. He said there are other local cities that have shown interest in doing
239 this program, including the cities of Hyrum and Nibley.

240 John said he got a call from one of their presenters who said they would be willing to come up
241 and present information on their program either to the City Council or to a joint meeting with other
242 municipalities who are considering this.

243 Mayor Berentzen said to include this in that list he suggested for the Action Items List, for the
244 council to further discuss it.

245 Scott mentioned that at approximately the two to three year point, they have to look at updating
246 the activity tags; and said they are also looking at having teenagers more involved with doing
247 something similar, such as "twenty dates for \$20.00", and having local businesses sponsor that,
248 and commented further.

249 Mayor Berentzen said they may need to have a separate meeting, other than a council meeting,
250 to discuss these various ideas.

251 The council briefly discussed the program further.

252

253 Damon Cann mentioned that he will not be able to be at the next Planning Commission meeting
254 when the Green Canyon Square Development is being discussed and asked if someone could
255 attend in his place, which Roger Anderson agreed to do.

256

257 Executive session (closed) to discuss the acquisition of real property

258 *Nancy Potter made a motion to close the meeting and move into executive session for the*
259 *purpose of discussing the acquisition of real property. John Bailey seconded the motion. A vote*
260 *was called and the motion passed unanimously with Nancy Potter, John Bailey, Roger Anderson,*
261 *Damon Cann and Kristen Anderson voting in favor. This occurred at 7:43 p.m.*

262

263 This portion of the minutes written under separate cover.

264

265 *Damon Cann made a motion to open the meeting and move out of executive session and return*
266 *to the regular City Council meeting. Nancy Potter seconded the motion. A vote was called and*
267 *the motion passed unanimously with Nancy Potter, John Bailey, Roger Anderson, Damon Cann*
268 *and Kristen Anderson voting in favor. This occurred at 8:03 p.m.*

269

270

271 *Damon Cann made a motion to adjourn the meeting. John Bailey seconded the motion. A vote*
272 *was called and the motion passed unanimously with Nancy Potter, John Bailey, Roger Anderson,*
273 *Damon Cann and Kristen Anderson voting in favor.*

274

275

276 The meeting adjourned at: 8:03 p.m.

277

278

279 Approved by City Council:


October 16, 2013

280

281 Transcribed by Marie Wilhelm

282

283 Recorded by



Scott Bennett/City Recorder

284

285

286