

1 **Minutes of the North Logan City**
2 **City Council**
3 **Held on June 19, 2013**
4 **At the North Logan City Library, North Logan, Utah**
5

6
7 *Damon Cann made a motion to appoint Nancy Potter Mayor Pro tem in Mayor Lloyd Berentzen's*
8 *absence. John Bailey seconded the motion. A vote was called and the motion passed*
9 *unanimously with Nancy Potter, John Bailey, Damon Cann and Kristen Anderson voting in favor.*

10
11 The meeting was called to order by Nancy Potter at 6:30 p.m.

12
13 Council members present were: Nancy Potter, Kristen Anderson, Damon Cann and John Bailey.
14 (Roger Anderson and Mayor Lloyd Berentzen were excused).

15
16 Others present were: Alan Luce, Stacy Munns (on behalf of Dell Loy Hansen), Chet Munns,
17 Janet Owens, Cheryl Fullmer, Annalee Israelsen, Charlotte Brennand, Adam Winger, Jon Keller,
18 Chris Nelson, Erik Johnson, Cari Johnson, Nathan Murdock, John Seamons, Marty Israelsen,
19 Bryant Israelsen, Scott Bennett, Cordell Batt, Jeff Jorgensen and Marie Wilhelm.

20
21 The Pledge of Allegiance was led by Kristen Anderson.
22 An invocation was given by Damon Cann.

23
24 **Adoption of Agenda**

25 Nancy mentioned in addition to the agenda, representatives from the Thorne Endowment will be
26 presenting a check to the North Logan City Friends of the Library.

27
28 *John Bailey made a motion to adopt the agenda as amended. Damon Cann seconded the*
29 *motion. A vote was called and the motion passed unanimously with Nancy Potter, John Bailey,*
30 *Damon Cann and Kristen Anderson voting in favor.*

31
32 **New Business**

33 Presentation of check from Dell Loy & Lynnette Hansen to the Friends of the North Logan Library
34 Stacy Munns, on behalf of Dell Loy and Lynnette Hansen, and the James P. Thorne Endowment
35 Trust, presented a check in the amount of \$150,000 to the Friends of the North Logan City
36 Library; and discussed further that the endowment has produced \$1,282,660 that has been given
37 to the "Friends" since 2002, including this evening's donation. Ms. Munns commented further.
38 Cheryl Fullmer, President of the Friends of the North Logan City Library accepted the check on
39 behalf of the "Friends" and expressed their thanks and gratitude for this donation. Ann Egglund,
40 Treasurer of the "Friends" asked Ms. Munns to pass on the "Friend's" sincere thanks to Dell Loy
41 Hansen, and commented further.

42 North Logan Library Director Adam Winger, expressed his gratitude to Dell Loy Hansen and to
43 the Thorne Endowment on behalf of the North Logan City citizens, and commented further. He
44 also discussed the many programs they are able to now have, because of this donation, which he
45 explained greatly benefits the community.

46 Nancy Potter also expressed the gratitude of the North Logan City Council.

47 John Bailey said he concurred with all that had been said, and that he has been a long-time
48 supporter of the library; and as a representative from the City Council to the Library Board, he
49 said it is abundantly clear to him that this donation has given our library the opportunity to be an
50 exceptional library, above and beyond what they can even do with the dedicated library tax, and
51 commented further.

52
53 Consider resolutions adopting the FY2014 Budget and a revision to the FY2013 Budget. Also
54 adopt a resolution directing the transfer of any General Fund unrestricted fund balance exceeding
55 10% in FY2013 to be transferred to the Capital Improvement Fund as part of the final audit and
56 closeout procedures for FY2013.

57 Jeff Jorgensen reviewed with the council, the changes made through the current draft of the
58 budget document, and addressed the council's various questions.
59

60 *John Bailey made a motion to adopt resolution 13-06 adopting the final amendment to the fiscal*
61 *year 2013 budget. Damon Cann seconded the motion. A vote was called and the motion passed*
62 *unanimously with Nancy Potter, John Bailey, Damon Cann and Kristen Anderson voting in favor.*
63

64 Nancy Potter briefly explained the resolution (13-07) directing the transfer of General Fund
65 monies to maintain a 10% unreserved fund balance.
66

67 *Kristen Anderson made a motion to approve resolution 13-07. Damon Cann seconded the*
68 *motion. A vote was called and the motion passed unanimously with Kristen Anderson, Damon*
69 *Cann, John Bailey and Nancy Potter voting in favor.*
70

71 FY2014 budget

72 Jeff explained the changes made to the FY2014 budget. Various items were discussed in
73 relation to the police budget. The council also discussed the funds being received from fines and
74 discussed the matter of community service being done in lieu of fines being assessed, and the
75 council asked Sgt. John Seamons to request that the judge assign more of that work be done in
76 North Logan City and Hyde Park. Per a question from council, Sgt. Seamons confirmed that the
77 community service is being done specifically for traffic fines, and normally not for other types of
78 infractions.

79 Jeff continued to review the items in the budget document. He said he cut \$12K out of the
80 consultant budget for the Planning Commission.

81 Jeff said two items not yet included that he thinks should be funded are the smoke detector at the
82 library and the installment of a better camera at the Elk Ridge Park green waste bins; and further
83 explained how the costs would be managed. This was discussed briefly and the council agreed
84 to fund these additions. Jeff continued to discuss the budget, including that he cut back on travel
85 and training in the building inspection department.

86 He further discussed various items, including plans for roads and parks next year and addressed
87 the council's minor questions. Damon Cann asked about the Johnson Park Subdivision, which
88 Alan Luce explained.

89 John Bailey asked about a previous discussion the council had regarding the stormwater run-off
90 of 2100 North. Jeff said they are still working on that, and pointed out that more money may be
91 needed to take the water all the way to the canal if the water cannot be sent to Mountain View
92 Park, and discussed this further.

93 Damon Cann asked about the distribution of wage increases, including basing it on merit rather
94 than just doing an across-the-board COLA. Jeff explained why it had to be included in the budget
95 as an across-the-board raise – in that it merely sets aside that amount of money for raises without
96 specifying who gets it. He further explained that it was his intention to assign raises based
97 largely on merit but those raises cannot yet be determined because the information needed to do
98 so has not yet been generated, and explained further. Damon and Nancy both discussed that the
99 final decision on merit increases is best left to the Mayor and Jeff. John concurred and said some
100 of the increases should definitely address the issue that some employees are at the bottom of
101 their pay scales and said that he wanted to state that for the record. He also reiterated that some
102 of the funds could go to an across-the-board COLA, but that we should not lose track of some of
103 those other problems.

104 Kristen Anderson asked about police costs, including \$75K set aside for their leased building and
105 asked if that will be enough to cover costs, particularly as it will be more than three months before
106 they get into the new building. Jeff agreed and said he would look into that as that figure will
107 likely need to be increased. He said some things can be moved around to manage that increase
108 and still remain within budget.

109 Jeff said he recommending passing the budget, with that change [to the lease on the police
110 building].

111 Kristen Anderson asked about a project paid for with water impact fees, which Jeff said he would
112 get information on and pass along to Kristen.
113

114 *Damon Cann made a motion to adopt resolution 13-08 adopting the FY2014 budget, including the*
115 *change in the police department budget, as discussed. John Bailey seconded the motion. A vote*
116 *was called and the motion passed unanimously with Kristen Anderson, Damon Cann, John Bailey*
117 *and Nancy Potter voting in favor.*

118

119 Consider proposals by two Eagle Scout Candidates for projects to be done within the city. One is
120 for trails in the area of 1000 to 1200 East and 2750 North and along the Logan and Northern
121 Canal, the second is for the installation of markers on veterans' graves in the cemetery.

122 Erik Johnson - Trails within his subdivision and along the Logan and Northern Canal

123 Scout Erik Johnson gave his presentation to propose trails for the area between about 1000 to
124 1200 East and from 2500 to 2750 North, mostly along the Logan and Northern Canal, which trails
125 he said are part of the Trails Master Plan for North Logan. He used a projected map of the site to
126 aid in describing the location of the proposed trails. He discussed the safety benefits to residents
127 and students who live in the community. He detailed the needs from staff and the City that it will
128 take to get this done. Jeff explained this further and discussed the easement situation and what
129 will be needed. Jeff said he spoke to adjacent homeowner Val Swenson, who told him he had no
130 problem signing over a trail easement along his property. He said Val's only request is that it not
131 be gravel and does not want motorized vehicles on there, which the City does not either. He
132 discussed the situation with the Whitley's who own property in this area as well as the County and
133 their claim to own property along the canal. He discussed the plans further and the council
134 continued to discuss the proposal. Damon Cann asked what the Scout's obligation would be, and
135 Erik said his role includes laying out the gravel; performing any prep and clean-up work as
136 needed; and, installing any needed fencing.

137 Various items were discussed with the council.

138 Jonathan Whitley, who owns land along the trail, questioned whether the City has a right to
139 develop things on the canal and commented further. He used the projected map as an aid to his
140 questions. He said there are citizens and homeowners who want good access to the park, which
141 he said he thinks they don't currently have. He asked about people who trespass along his
142 property to get to the canal. He asked that if the path goes in, how the citizens will get to the path
143 from some areas and commented further. He said if this project is indeed contemplated by the
144 City, it would be nice for the City to speak to any of the homeowners who are involved before
145 anything is approved. He also discussed what he thought was a confusion about where property
146 lines are in relation to the canal bank.

147 Damon Cann asked Mr. Whitely if he and Mr. Swensen would be better off if the City put some
148 kind of formal path along their property. Mr. Whitley said that would be much appreciated. He, in
149 particular, would like to be consulted about what is going on and also what the City's desired
150 outcome was. He said instead of just having surveyors show up and having to ask them what
151 they're doing on his property, he would appreciate being asked beforehand for permission. He
152 further discussed the large amount of people that passed by his and a neighbor's home in one
153 day, and explained the poor attitude and disrespect that the property owners have experienced
154 by people walking along the canal and on his property. Mr. Whitley said these attitudes have to
155 be addressed, as even when he asked someone not to let their dog defecate on his property,
156 they think he's out of line and are verbally abusive to him and his wife, and explained further.

157 Jeff Jorgensen concurred with Nancy's statement that we are just in the beginning stages of this,
158 and said that before the City continues more formally and use City resources to do so; we need to
159 know from the council if this is a project that they think is worth pursuing.

160 John Bailey said right now, it is an unfunded project, and asked if we are looking at a significant
161 amount of money to do this. Jeff said he did not think so, and that there are some monies built
162 into the budget for some of this; but what is being asked for is resources in terms of staff
163 spending time working on this, rather than additional, project specific costs.

164 Kristen Anderson asked Alan Luce, that if in terms of the parks plan, this is something that we
165 would put resources into. Alan said yes; however, there is always the issue of land ownership.
166 He said this would offer safe travel, and commented further.

167 Mr. Whitley discussed the danger of children having access to the canal and asked who has the
168 liability for child injury or death; and also who would maintain the trails.

169 Alan said that as far as an access point, that is something that has been on the "radar" for many
170 years, and would provide an easy and safe route through there.

171

172 Bryant Israelsen – Installation of markers on veterans' graves in the North Logan City cemetery.

173 Bryant explained that he wants to put flag markers on veterans' graves in the North Logan City
174 Cemetery for his Eagle project, and discussed the potential costs. He explained how he

175 proposed to install the markers and cover the costs for this. He said there are currently nine
176 families of veterans buried at the cemetery, and said they have contacted seven of the nine; and
177 only one family did not want to have it done. He said he was proposing that the City pays for the
178 flag holders now, and that he will then, for part of his Eagle project, install them into the
179 headstones using a cement drill and epoxy; and explained further how he will elicit donations at
180 the 24th of July breakfast using a table and donation jar with information explaining the project.

181 Bryant addressed various questions from the council. Nancy discussed the installation of flag
182 holders, and explained that Logan Cemetery puts them up annually on Memorial Day weekend,
183 and takes them down again to avoid damage. Bryant mentioned that there is a veteran buried at
184 the North Logan Cemetery who has served in three conflicts and that by looking at his headstone,
185 you can't even tell he is a veteran at all; and said he therefore feels it important to recognize
186 these people all year-round, and not just on major holidays.

187 Bryant continued to address various questions, and Alan Luce discussed how this would work in
188 terms of park maintenance and mowing, etc. Per a question from Nancy about needing to
189 change our ordinance, Alan explained that there are actually guidelines for the placement of
190 these markers from the U.S. Department of Veterans Affairs.

191 Bryant addressed further questions about what he will do as a scout, and what he is asking of the
192 City. He said the main project for him is to put the markers in place and make sure that it doesn't
193 mess up the headstone in any way and that it looks good. He said he'll also do the fundraiser at
194 the 24th of July breakfast.

195 John Bailey asked about markers for future veterans.

196 Jeff recommended that the City buy extra markers so that they can be installed for future
197 veterans for families who are interested in having them, and explained further.

198 The council discussed this further, including the possibility of fees. Jeff said the Cemetery
199 Committee should be part of that decision and said he sees the City handling this in the future,
200 rather than the scouts.

201 Nancy Potter said the Cemetery Committee should review this and determine from the U.S.
202 Department of Veterans Affairs where the markers should be and then include that into the City's
203 ordinance.

204 Jeff said there is money in the budget to cover the costs for the currently needed markers, and
205 explained that the management for future markers could be worked out.

206 Kristen Anderson said this is a great idea, and asked Bryant if he would consider doing more
207 fundraising.

208 Nancy Potter suggested the kind of information he might include at his table at the breakfast.

209 Damon Cann concurred and said he would encourage additional fundraising.

210

211 Consider an ordinance adopting the proposed change to the common boundary between North
212 Logan and Logan City.

213 Nancy Potter suggested the council taking a [driving] tour together to review the actual sites of
214 the boundary change, and commented further.

215 John Bailey said we also need to consider the input from the [recently held] public hearing.

216 Damon Cann asked if there is any harm done by waiting to take action on this and agreed to drive
217 the area, especially around the area of the City's water well. Jeff said there would not be a
218 problem waiting.

219 The council discussed when to take the tour, and Nancy said she would not be here for the
220 meeting of July 17th.

221 This was discussed further. John Bailey said he is in favor of going together as a council and
222 commented further.

223 Jeff said he will put some dates together and send them out to the council to work out a day when
224 they can all go together.

225

226 Consider a resolution granting the Fire Chief, or a designated alternate, the authority to restrict
227 fireworks and other ignition sources within the city as necessary.

228 Jon Keller explained the resolution and how it relates to the state requirements. He addressed
229 various minor questions from the council.

230

231 *Kristen Anderson made a motion to adopt resolution 13-09. John Bailey seconded the motion. A*
232 *vote was called and the motion passed unanimously with Kristen Anderson, Damon Cann, John*
233 *Bailey and Nancy Potter voting in favor.*

234

235 Council will convene a meeting of the North Logan Redevelopment Agency Board.

236 *Damon Cann made a motion to temporarily adjourn the City Council meeting and convene a*
237 *meeting of the North Logan Redevelopment Agency. Kristen Anderson seconded the motion. A*
238 *vote was called and the motion passed unanimously with Nancy Potter, John Bailey, Damon*
239 *Cann and Kristen Anderson voting in favor. This occurred at 8:21 p.m.*

240

241 Minutes for this portion of the meeting written under separate cover.

242

243 *John Bailey made a motion to adjourn the RDA meeting and reconvene the City Council meeting.*
244 *Kristen Anderson seconded the motion. A vote was called and the motion passed unanimously*
245 *with Nancy Potter, John Bailey, Damon Cann and Kristen Anderson voting in favor. This*
246 *occurred at 8:33 p.m.*

247

248 **Reports from city officers, boards, and committees**

249 Jeff Jorgensen explained concerns that Fire Chief Jon Keller has regarding access to the
250 Wildercrest subdivision area. He explained a medical emergency that took place there recently
251 which took longer than it typically does to get to the citizen to give them aid. Jeff explained the
252 future proposed road development that will eventually tie into 2300 North that will make it much
253 faster to get to this area, but which development is likely many years away.

254 Jon Keller explained the difficulty they have in servicing this area, and further discussed the
255 medical emergency call that Jeff referred to.

256 Jeff further explained some of the plans for road development in this area, including cost
257 participation by the Canyon Gates subdivision and in small part by North Logan City. He
258 explained ways to potentially deal with the access problem in the meantime in creating a
259 temporary road, specifically for emergency responders; including ways to ensure that other
260 drivers and contractors won't use this "temporary" access road. He also explained the right-of-
261 way that Kay Gilgen has to this area and allowing him to maintain that, while not allowing others
262 in.

263 The council discussed this at length. Nancy and Jeff both discussed the issues of having to build
264 a bridge and maintaining the road, etc.

265 John Bailey discussed being contacted by citizens asking when an east/west road is going to be
266 connected through there, which the council discussed. Damon said he had also been contacted.

267 Kristen Anderson discussed the situation with the road and the original intention to not have 2500
268 North [Beck's Lane] be a heavily-trafficked road.

269 The council continued their discussion, including briefly discussing the development of the
270 cemetery. Damon said if the area could be properly secured, he would support putting the gate
271 in; but that it would need to be secured to the point that *only* emergency vehicles would have
272 access, and commented further. Nancy discussed some of her opposition to this and whether it
273 would realistically be beneficial.

274 Damon Cann commented that he was not sure the Wildercrest subdivision should have [ever]
275 been approved and said the City is struggling mightily to provide appropriate City services to the
276 people who live up there; and that in hindsight, it should not have been approved.

277 Jeff commented that he feels it very beneficial to do the small fix as discussed to allow access, if
278 it means saving even one life.

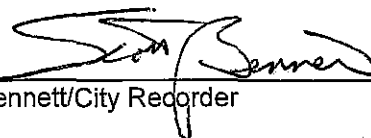
279 The council continued their discussion.

280 Damon said he felt that if we could do this "right", it would be worth putting in, even if the gate
281 never gets opened, for the possibility that it could save a life, and commented further. He said he
282 would also like to see a proposal for 2300 North.

283 Jeff said we're ready to do this if the council agrees, but won't move forward if the council is
284 opposed. John Bailey said he would not be opposed to it, but that we need to ensure that it is
285 just done as an emergency access, and to determine how the council will manage that.

286 Damon suggested tabling it for now and putting it on the agenda for next time; and asked Jeff to
287 bring in a "rough estimate" for 2300 North, which the council agreed to.

288 Nancy discussed the problem with maintaining 2300 North and trying to plow snow from it, as it is
289 just gravel.
290 Jeff said while it is not easy to maintain roads like that, there are in fact several in the City that are
291 done, including parts of 100 East.
292 Nancy said there is no need to rush, that we can *begin* to look at some options, as the subdivision
293 isn't even finished up there, and commented further.
294 The conversation continued.
295
296 Kristen Anderson mentioned a light on 200 East that was damaged during an accident this last
297 winter and has still not been repaired. Alan Luce explained the situation and the difficulty in
298 finding a manufacturer that makes this particular light, and that the last he heard, the light is going
299 to be available in a few weeks.
300
301 Nancy discussed various possible names for the 24th of July parade for the role of Grand
302 Marshal.
303
304 *John Bailey made a motion to adjourn the meeting. Damon Cann seconded the motion. A vote*
305 *was called and the motion passed unanimously with Nancy Potter, John Bailey, Damon Cann and*
306 *Kristen Anderson voting in favor.*
307
308
309
310 The meeting adjourned at:
311
312
313 Approved by City Council: July 17, 2013
314
315
316 Transcribed by Marie Wilhelm
317
318 Recorded by
319
320
321



Scott Bennett/City Recorder