

1 **Minutes of the North Logan City**
2 **City Council**
3 **Held on May 15, 2013**
4 **At the North Logan City Library, North Logan, Utah**
5
6

7 *Kristen Anderson made a motion to appoint Nancy Potter Mayor Pro tem in Mayor Lloyd*
8 *Berentzen's absence. John Bailey seconded the motion. A vote was called and the motion*
9 *passed unanimously with Nancy Potter, John Bailey and Kristen Anderson voting in favor.*

10
11 The meeting was called to order by Nancy Potter at 6:37 p.m.

12
13 Council members present were: Nancy Potter, Kristen Anderson and John Bailey. (Mayor Lloyd
14 Berentzen, Roger Anderson and Damon Cann were excused).

15
16 Others present were: David Jeppesen, Margaret Jeppesen, Ed Fisher, Scott Poulsen (Western
17 Ag Credit), Jon Keller, Russell Goodwin, Winona Perry, Ann Bailey, Lydia Embry, Cordell Batt,
18 Scott Bennett, Jeff Jorgensen and Marie Wilhelm.

19
20 The Pledge of Allegiance was led by John Bailey.
21 An invocation was given by Kristen Anderson.

22
23 **Adoption of Agenda**

24 *John Bailey made a motion to approve the revised agenda as presented. Kristen Anderson*
25 *seconded the motion. A vote was called and the motion passed unanimously with Nancy Potter,*
26 *John Bailey and Kristen Anderson voting in favor.*

27
28 **Approval and Follow-up of Minutes of April 17, 2013 City Council Meeting, April 17, 2013**
29 **RDA Meeting and May 1, 2013 City Council Meeting**

30 April 17, City Council Meeting Minutes
31 *Minutes approved as presented.*

32
33 April 17, 2013 RDA Meeting Minutes
34 *Minutes approved as presented.*

35
36 May 1, 2013 City Council Meeting Minutes
37 *Minutes approved as amended.*

38
39 **Follow-up**

40 Nothing at this time.

41
42 **Review of Action Items**

43 Jeff Jorgensen reviewed the list with the council. He discussed the sidewalk improvement plan
44 for the safe routes to school plan, and said there is a possibility of using road impact fees for that,
45 and explained further. He said if the council agrees, he will try to set some money aside, roughly
46 \$40K, for sidewalks in the next budget. The council agreed and the discussion continued briefly.

47 Jeff continued to review the action item list.

48 Jeff discussed the information that Cordell put together regarding the percentages and densities
49 in the City Center area and said Cordell would be presenting that in the near future. Nancy said
50 she would like to see information that reflects using the higher percentage for the single family
51 homes, instead of the higher percentages always showing townhomes. Jeff said they can show
52 that both ways.

53 Jeff mentioned a situation with a car "booting" company at an apartment complex behind K-Mart
54 that is enforcing parking there. He said the booting company has taken it upon themselves to
55 also ticket residents for expired vehicle registrations (and fine them), which the City Attorney
56 confirmed they do not have the authority to do. Jeff said the City Attorney recommended that the
57 City have an ordinance that would regulate the booting company.

58 Jeff said that currently in the City's subdivision ordinance, there is not a specific requirement to
59 have street lights done as development is done. He said the City is proposing to make an
60 ordinance change that would require at least the "backbone" of an electrical system to be
61 installed in a new subdivision, so that streetlights can be put in if they want them to be; which is a
62 lot easier to do originally than after the fact. He said a change to the City code through an
63 ordinance could add this to the list of requirements of things that need to be done for a
64 subdivision.

65 Jeff continued to review the list.

66 Jeff said they met with UDOT regarding 200 East and that the surveying work will begin soon.
67 Kristen Anderson asked about the Nyman's property and the possibility of being able to
68 potentially adjust that road slightly to benefit them; and Jeff said they are looking into that.

69

70

New Business

71 Consider the Development Plan and Preliminary Plat for a new 2-lot (4 acre) Commercial
72 Subdivision located at the southwest corner of Main and 2200 North, North Logan.

73 Cordell Batt introduced the item and reminded the council that they approved the concept plan for
74 this subdivision previously at an April council meeting. He explained the situation and the
75 intentions of the developers, which includes facilitating a new business being built on lot two of
76 this subdivision. He mentioned that the developer's plan submissions had much more
77 information than was necessary, and said this plat reflects all that is required to be on there. He
78 also discussed how the studies will be managed; as well as the maintenance of the access
79 between the adjacent sites. He said it is staff's recommendation that the City Council give
80 approval on this subdivision and plat.

81 Cordell addressed various questions from the council. He mentioned that the business going in is
82 already a North Logan City business, and this will allow them to build their own building and stay
83 in North Logan.

84 Ed Fisher explained the access situation with this subdivision.

85

86 *John Bailey made a motion to approve the development plan and preliminary plat as presented.*
87 *Kristen Anderson seconded the motion. A vote was called and the motion passed unanimously*
88 *with Kristen Anderson, John Bailey and Nancy Potter voting in favor.*

89

90 Ed Fisher said of all the cities he's worked with over the years, that North Logan City has been
91 "delightful" to work with; and that he wants the Mayor to know, that from the people who work in
92 the office, Jeff, Cordell, and the inspectors, to the people in North Logan marketplace, they have
93 been delightful to work with and very accommodating, and that it was a very good experience.

94

95 Discuss the proposed format for updating the General Plan including the Community
96 Development Element and an overall format change for the General Plan.

97 Cordell explained the background and history of the process and format of the General Plan and
98 its related elements. He explained the new, more consistent, format they want to follow and
99 discussed the proposal they have for completing the elements and having them approved.

100

101 Budget workshop to discuss a draft of the entire FY 2014 budget.

102 Jeff Jorgensen explained that he had asked the department heads to cut their budgets back by
103 5.5%. He then reviewed various items in the budget with the council. He said we'll continue to
104 work on this and are planning a public hearing on the budget for June 12th (the next City Council
105 meeting). He said by then, we will have this finalized; and said he will continue to send revisions
106 to the council until then. He asked the council if they had any comments, questions or concerns.

107 Nancy Potter said she would like to take the whole council meeting in which the public hearing is
108 held, and just discuss the budget; and then it can be voted on at the June 19th council meeting.

109 Jeff discussed further what he is trying to do with the budget, especially with wages and benefits,
110 and further reviewed some of the items; and explained the schedule for approval.

111 The council generally commented that they do not have comments or questions at this point.

112 Per questions from council, Jeff confirmed that the City Council meetings in June will be on the
113 12th and 19th; and in July, they will not be meeting on July 3rd unless they *have* to; and will only be

114 meeting on July 17th. He said they will not meet the 24th of July either, but there is a 5th
115 Wednesday on July 31st, if they *have* to meet another time in July.

116

117 **Reports from city officers, boards, and committees**

118 Alan Luce said the Arbor Day festivities that took place that day had gone well; and also
119 discussed the upcoming Memorial Day event taking place on Monday, May 27th. He also
120 mentioned the Splash Pad opening ceremony taking place on June 1st at 12:00 p.m.

121

122 Kristen Anderson asked about the email the council received from a resident who lives near Elk
123 Ridge Park complaining about the level of noise at night when people play basketball and play
124 music loudly from their car. John also mentioned other issues there including dogs being in the
125 park off of their leashes. The council discussed that the police need to drive *into* the park, rather
126 than just drive by it.

127

128 John Bailey asked about the "100 Mile Club" which Alan explained.

129

130 Kristen Anderson referred to a previously discussed item regarding a house being built near the
131 North Logan Cemetery, which does not have a road going to it. Jeff said he will send an email to
132 the council giving them an update of the situation when he gets the information on that.

133

134 **Executive (closed) session to discuss the acquisition of real property and personnel issues.**

135 *John Bailey made a motion to move into Executive (Closed) Session for the purpose of*
136 *discussing the acquisition of real property and personnel issues. Kristen Anderson seconded the*
137 *motion. A vote was called and the motion passed unanimously with Nancy Potter, John Bailey*
138 *and Kristen Anderson voting in favor. This occurred at 7:18 p.m.*

139

140 Minutes for this portion of the meeting written under separate cover.

141

142 *Kristen Anderson made a motion to adjourn the Executive (Closed) Session and return to the*
143 *regular City Council meeting. John Bailey seconded the motion. A vote was called and the*
144 *motion passed unanimously with Kristen Anderson, John Bailey and Nancy Potter voting in favor.*
145 *This occurred at 8:04 p.m.*

146

147

148 *Kristen Anderson made a motion to approve the employee termination as discussed, for the good*
149 *of the City. John Bailey seconded the motion. A vote was called and the motion passed*
150 *unanimously with Kristen Anderson, John Bailey and Nancy Potter voting in favor.*

151

152

153

154 *John Bailey made a motion to adjourn the meeting. Kristen Anderson seconded the motion. A*
155 *vote was called and the motion passed unanimously with Kristen Anderson, John Bailey and*
156 *Nancy Potter voting in favor.*

157

158

159 The meeting adjourned at: 8:06 p.m.

160

161

162 Approved by City Council:

June 12, 2013

163

164

165 Transcribed by Marie Wilhelm

166

167 Recorded by

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169

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Scott Bennett/City Recorder