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**Minutes of the North Logan City
City Council
Held on April 20, 2011
At the North Logan City Library, North Logan, Utah**

The meeting was called to order by Mayor Lloyd Berentzen at 6:30 p.m.

Council members present were: Allen Kartchner, Al Moser, Nancy Potter, Kevin Dustin, John Bailey and Mayor Lloyd Berentzen.

Others present were: Jon Keller, Brad Weaver, Tyler Weaver, Kim Hawkes, Jaye Hawkes, Emily Pannell Johnson, Barbara Middleton, Kent Merrill, Jake Young, John Italasano, Lydia Embry, Alan Luce, Cordell Batt, Scott Bennett, Jeff Jorgensen and Marie Wilhelm

The Pledge of Allegiance was led by John Bailey.
An invocation was given by Mayor Berentzen.

Adoption of Agenda

Mayor Berentzen said he would add an item to the Executive Closed Session regarding a personnel issue.

Allen Kartchner made a motion to adopt the agenda as amended. John Bailey seconded the motion. A vote was called and the motion passed unanimously with Kevin Dustin, Nancy Potter, Al Moser, Allen Kartchner, and John Bailey voting in favor.

Approval and Follow-up of Minutes of April 20, 2011 City Council Meeting and April 20, 2011 Executive (Closed) Session Meeting

April 6, 2011 City Council Meeting

John Bailey made a motion to approve the minutes as amended. Allen Kartchner seconded the motion. A vote was called and the motion passed unanimously with Kevin Dustin, Nancy Potter, Al Moser, Allen Kartchner and John Bailey voting in favor.

April 6, 2011 City Council Executive (Closed) Session

Al Moser made a motion to approve the minutes as presented. Nancy Potter seconded the motion. A vote was called and the motion passed unanimously with Kevin Dustin, Nancy Potter, Al Moser, Allen Kartchner and John Bailey voting in favor.

Follow-up

Nothing at this time.

Review of Action Items

John Bailey said that he had been approached by residents just below 1200 East regarding stormwater and canal water that comes down the hill from 1400 North as well as the University area, and the flooding problems that occur. He said he has seen for himself what a problem it is and asked if this could be revisited with Logan City. Jeff discussed this and said he has been working with Logan City on a variety of solutions. Mayor Berentzen said there are few other places that are problematic, and also explained that the flooding is creating quite an issue for resident Lou Wilhelm, who lives on 1600 East, which he described. Jeff said the City is meeting with Logan City this Friday at 10:00 a.m. at the City offices, and that they will bring these issues up as well. John asked if this could be put on the Actions Items List to follow up on it.

58 **New Business**59 **Consider approval of appointments to fill vacancies on the Planning Commission.**

60 Mayor Berentzen said he would like to postpone this until the next meeting, when he has had a
61 full opportunity to speak to all of the potential applicants.

62

63 **Consider an ordinance establishing development standards for establishing recreational vehicle
64 parks in the city.**

65 Jeff Jorgensen briefly introduced the item, and discussed some of the questions and related
66 issues, including whether regulations for RV parks should be in the City code, or in the Design
67 Standards Technical Manual (DSTM); if the standards can be applied to the new RV park; and,
68 whether the council wants to even allow RV Parks in North Logan City at all. He explained some
69 of the changes in the original plans for Steven Taylor's RV park (Cache Bridgerland RV Park),
70 and discussed with the City Council how to proceed and what the City Council expects Mr. Taylor
71 to do. Per a question from Nancy Potter, Jeff explained that Mr. Taylor has not done what his
72 original plans said he would do; and discussed with the council some of the specific items he has
73 not done. He also mentioned that the cold weather has been a factor. Jeff said the time has
74 come for the council to decide whether to hold Mr. Taylor to his original plans, and to determine
75 how to proceed.

76 The council discussed this further.

77 Allen Kartchner discussed the process of the RV Park ordinance and said the Planning
78 Commission was not comfortable with simply eliminating the use from all zones, which is why it
79 came back to the City Council; to determine whether they want to include it in the matrix, and if
80 so, what zones it should be in, and what conditions the council would want to put on it.

81 The council discussed this further. Mayor Berentzen said he feels the two main issues are
82 whether we exclude it completely; and if not, what the City would have to do to make people
83 accountable to what the City *does* require.

84 Allen Kartchner said that some members of the Planning Commission felt that this is, in fact, a
85 valid use.

86 Mayor Berentzen said it is his recommendation that the City *not* allow this use, as he does not
87 feel that it is what we are looking to have as part of North Logan City on the Main Street through
88 town.

89

90 *Al Moser made a motion to consider this ordinance 11-03. Allen Kartchner seconded the motion.*

91

92 Allen Kartchner said there is an issue of what you can do with your own private property; and that
93 if the City does not allow this use, there should be valid reasons for telling a landowner why they
94 cannot do it. He said he would argue for the adoption of this because he said he thinks that it is a
95 valid use in these zones, and feels that there is a need for it.

96 Kevin Dustin said he agrees with Mayor Berentzen that it should not be on Main Street; but said
97 he would be more open to it being placed in a more outlying area, such as by the airport or in a
98 more industrial part of town.

99 John Bailey said he does not like the idea of having them on Main Street, but is not sure whether
100 or not they should be eliminated completely.

101 Nancy Potter said she is not comfortable having them in the City's main economic area, where
102 retail could be located.

103 Jeff said that the council seemed to be saying that they could be located only in the MC Zone
104 (Heavy Manufacturing Commercial zone) and out of the CG zone (General Commercial zone);
105 which is essentially anywhere west of 200 West.

106 Al Moser said he does not feel that an RV park is compatible with anything we want to do in North
107 Logan; that there are probably places in the county where they might be more appropriate.

108 Jeff said west of 100 East would include the CG Zone and the MC Zone; and west of 200 West
109 would be the MC Zone.

110

111 *Kevin Dustin made a motion to table this item until the next City Council meeting.*

112

113 Mayor Berentzen discussed his concerns in policing and enforcing this kind of development,
114 particularly as the City tries to maintain the kind of high quality standards that they envision as
115 North Logan City continues to grow.

116 The City Council reviewed a zoning map of the City, and continued their discussion.

117 Jeff Jorgensen recommended that we put together an ordinance that will only include the MC
118 Zone, and would also move the design standards to the DSTM which the council could consider
119 at the next City Council meeting.

120

121 *John Bailey seconded to motion. A vote was called and the motion passed unanimously with*
122 *Kevin Dustin, John Bailey, Al Moser, Nancy Potter and Allen Kartchner voting in favor.*

123

124 Nancy Potter noted a typo on the bottom of the first page. She also said she has a problem with
125 the non-conforming use for the *other* RV park [the Rocky Mountain RV Park behind the Chevron
126 station on Main Street].

127 Al Moser said it is important for the City to consider what would be compatible in these areas; and
128 said he feels that there is nothing they envision that would be compatible with this kind of use.

129 The council agreed that Jeff should invite Steve Taylor to the next council meeting to discuss the
130 outstanding issues with his RV park and to determine what his plans for the park are.

131

132 Discuss and consider proposed resolution providing for a "limited use card" for access to the
133 North Logan Library by non-residents.

134 Mayor Berentzen introduced the item. John Bailey discussed it and explained what precipitated
135 the card; and said it was his understanding that Logan City is actively considering doing
136 something similar; therefore North Logan City thought it would be beneficial to "stay in step" with
137 them. He said it would also provide another avenue for Hyde Park to participate.

138

139 *John Bailey made a motion to approve the resolution providing for a "limited use card" for the*
140 *North Logan Library. Kevin Dustin seconded the motion.*

141

142 Al Moser said according to conversations he had with representatives from Logan City, it is his
143 understanding that they are likely *not* going to offer a limited use card. He further said that he
144 feels that a limited use card is counterproductive. He referred to the North Logan Library family
145 card for \$163 that the City Council passed recently, and said approving this resolution will
146 essentially "kill" that card, because people will simply purchase the limited use card instead. He
147 said his other issue is that he feels that this card is "unenforceable"; that the card holder can
148 check books out for anyone. He said we represent North Logan residents only; and this gives the
149 people *outside* of North Logan a better deal than its own residents. He said he feels we owe it to
150 our citizens to *not* do this. He said we need some time with the \$163 card to see how it works.

151 Nancy Potter said she agrees with Al Moser and said she has a problem with people paying only
152 \$50 for a card, and then abusing it.

153 Allen Kartchner asked, in regards to the inter-local agreement, why we would mimic what Logan
154 City does, simply with the hopes that they would "accept" us.

155 The council discussed this further.

156

157 *A vote was called and the motion failed with Allen Kartchner, Nancy Potter, Kevin Dustin and Al*
158 *Moser voting against, and John Bailey voting in favor.*

159

160 Mayor Berentzen confirmed that as of July 1, 2011, the only non-resident North Logan City
161 Library card available is the family card for \$163.00.

162

163 Budget presentations by Police Department, Parks/Recreation/Cemetery/Facilities Department;
164 and the Stormwater Department.

165 Police Department

166 Kim Hawkes presented the budget for his department. He said his budget is about \$20K less
167 overall than last year, bottom-line. He reviewed the various items in the budget with the council;
168 items including wages, travel and training expenses, and vehicle and fuel expenses.

169 Kim discussed in detail the situation with the vehicle needs for his department. He said they
170 purchase vehicles that specifically allow them to travel in the foothills of this area, but are also
171 more expensive, which he discussed further; including various, future vehicle options. He
172 explained information he received regarding the option of leasing police vehicles, which he
173 discussed further. He discussed the vehicle the department has leased which has worked well;
174 however, it does not have enough space for the officers to travel in with their gear. He explained
175 the vehicles they intend on replacing as listed in the budget. He also discussed the inclusion of a
176 "half-caged" backseat for prisoner transport, which has become necessary; particularly as the
177 department has had to make extensive and costly vehicle repairs due to damage done to the
178 vehicles and equipment, from out of control prisoners. He also discussed the rising vehicle
179 maintenance costs, which he said tend to be substantial in the fourth year in the life of a vehicle.
180 He essentially said at this point, leasing is likely the better option for now. He said that if they
181 want to lease vehicles in July, the dealerships said they have to put in their orders in May. He
182 said this conflicts with the budgeting process, as it puts them in the next calendar year, which he
183 described further. He asked the council for their feedback.

184 Various further items were discussed with the council, including the pros and cons of leasing
185 versus purchasing vehicles. Per a question from council, Chief Hawkes said that the department
186 has not yet been able to sell one of their old vehicles except for salvage; as they are typically
187 used up completely, or are sometimes used by City staff if there is anything left to them, until they
188 are used up.

189 The City Council continued to discuss various points with Chief Hawkes.

190 Nancy Potter expressed her concern about Chief Hawkes stating that they are not having some
191 money set aside in reserve for the future in the vehicles area of his budget for possible purchase
192 needs, despite the fact that the department may be leasing. She said in the event that they end
193 up needing to purchase a vehicle, this will leave them short.

194 John Bailey said he would like to see more evidence about the long-term, financial benefits of
195 leasing, before the City commits to a lease policy. Chief Hawkes commented on this.

196
197 Parks/Recreation/Cemetery/Facilities Department

198 Alan Luce presented the budget for his department and reviewed the various items within,
199 including weed control, park field improvements, tree maintenance, the receipt and use of RAPZ
200 funds, and various planned events for the department as well as maintenance of the parks. He
201 discussed the many areas in the budget in which he has been able to save money, and how that
202 was accomplished, including utilizing volunteers and City staff rather than contracting outside for
203 projects, and using Facebook as free advertising for various City events. He further described
204 upcoming programs and features that are planned for the City's parks, including the new pavilion
205 at Elk Ridge Park, which he said will significantly increase usage. He discussed the use of
206 interns through USU. He also discussed the electrical issues related to the annual Pumpkin Walk
207 and how they are going to be improved, both for safety and convenience; and that it will bring the
208 City into compliance code wise.

209 He continued to discuss various items with the council.

210 Mayor Berentzen said he would like more support to go towards signage and posts, etc. in the
211 parks.

212 Alan also discussed the plans for the library improvements in terms of interior painting, hanging
213 historic, photographic artwork, and roof repair. He discussed the increase in activities planned for
214 the 24th of July, and the upcoming Easter festivities. He also explained that recreational sports
215 sign-ups are now done on-line which saves the City a lot of time and money in manpower, and is
216 also very convenient for citizens. He described the USU student intern plan and how that works.

217 Nancy Potter said that in terms of the sports and a lot of the activities, Alan is trying to have
218 things done at cost, or have them sponsored, so that the City is not having to use funds, and is
219 actually making money.

220 Mayor Berentzen discussed having better representation at the "produce display" at the Cache
221 County Fair.

222 Alan continued to explain various items and activities with the council in the parks and recreation
223 area, including free movie nights, sports tournaments and runs. He went on to explain and
224 discuss the cemetery budget; as well as the improvements and events planned for the cemetery.

225 He discussed the need for, and the benefit of having, a mini-excavator, for streets, the cemetery
226 and the parks. He said Phase II of the cemetery will be going in for a lot less money than Phase I
227 cost, as a lot of the work is being done in house. He further explained some of the improvements
228 they have been able to make in various areas; and that they have been able to do so while
229 keeping costs down by utilizing other departmental staff to help, rather than contracting out for
230 this work.

231

232 Stormwater Department

233

233 Jeff explained that some of the project information for this area will not be known for two weeks;
234 therefore the budget presentation will have to be delayed until a future meeting.

235

236 Reports from city officers, boards, and committees

237

237 Jon Keller mentioned an issue with a citizen whose burning has become a public nuisance. He
238 said he wanted to let the City Council know that the Fire Department is "shutting them off" and
239 now not allowing him to have a public burn permit, which this citizen could potentially call to
240 complain about.

241

242 Executive (closed) session to discuss the acquisition of real property and a personnel issue.

243

243 *Kevin Dustin made a motion to move in to Executive (Closed) Session for the purpose of
244 discussing the acquisition of real property and a personnel issue. Allen Kartchner seconded the
245 motion. A vote was called and the motion passed unanimously with Kevin Dustin, Nancy Potter,
246 Al Moser, Allen Kartchner and John Bailey voting in favor. This occurred at 8:06 p.m.*

247

248 Minutes for this portion of the meeting written under separate cover.

249

250 *Kevin Dustin made a motion to move out of Executive (Closed) Session and into the regular
251 portion of the City Council meeting. Nancy Potter seconded the motion. A vote was called and
252 the motion passed unanimously with Kevin Dustin, Nancy Potter, Al Moser, Allen Kartchner and
253 John Bailey voting in favor. This occurred at 9:13 p.m.*

254

255 *Kevin Dustin made a motion to adjourn the meeting. Allen Kartchner seconded the motion. A
256 vote was called and the motion passed unanimously.*

257

258

259 The meeting adjourned at: 9:14 p.m.

260

261

262 Approved by City Council:

May 4, 2011

263

264

265 Transcribed by Marie Wilhelm

266

267 Recorded by



Scott Bennett/City Recorder

268

269

270

271 * Due to the fact that there is other documentation related to this agenda item that may not be included in the official
272 minutes of this meeting, the following repositories, cross referenced to applicable agenda items within these minutes, shall
273 indicate where additional documentation can be found for future reference for that agenda item:

274

1. Annual City Council meeting binders in the Office of the City Recorder

275

2. Budget folders in the Office of the City Recorder

276

3. Special Project folders in the Office of the City Administrator

277

4. Subdivision Folders in the Office in the City Engineer

278