

1 **Minutes of the North Logan City**
2 **City Council**
3 **Held on January 19, 2011**
4 **At the North Logan City Library, North Logan, Utah**

5
6 The meeting was called to order by Mayor Lloyd Berentzen at 6:30 p.m.

7
8 Council members present were: Nancy Potter, Kevin Dustin, Al Moser and Mayor Lloyd
9 Berentzen. (Allen Kartchner and John Bailey were excused).

10
11 Others present were: Jon Keller, Cole Murray, Jonah Wood, Braden Cox, Dylan Bushman,
12 Benjamin Duncan, Andrew Anderson, Kade Bushman, Emily Pannell Johnson, Dave Miner, Chief
13 Kim Hawkes, Peggy Giles, Scott Bennett, Lydia Embry, Jeff Jorgensen and Marie Wilhelm.

14
15 The Pledge of Allegiance was led by Nancy Potter.
16 An invocation was given by Mayor Berentzen.

17
18 **Adoption of Agenda**

19 *Nancy Potter made a motion to adopt the agenda as presented. Al Moser seconded the motion.*
20 *A vote was called and the motion passed with Nancy Potter, Kevin Dustin and Al Moser voting*
21 *unanimously.*

22
23 **Approval and Follow-up of Minutes for January 5, 2011 City Council Meeting and January**
24 **5, 2011 City Council Executive (Closed) Session Meeting**

25 **January 5, 2011 City Council Meeting**

26 *Kevin Dustin made a motion to approve the minutes as presented. Al Moser seconded the*
27 *motion. A vote was called and the motion passed with Nancy Potter, Kevin Dustin and Al Moser*
28 *voting unanimously.*

29
30 **January 5, 2011 City Council Closed Session Meeting Minutes**

31 *Al Moser made a motion to approve the minutes as presented. Kevin Dustin seconded the*
32 *motion. A vote was called and the motion passed with Nancy Potter, Kevin Dustin and Al Moser*
33 *voting unanimously.*

34
35 **Follow-up**

36 None at this time.

37
38 **Review of Action Items**

39 Jeff said there is nothing new to report since he distributed the list to the council; and the council
40 did not have any further questions.

41
42 **New Business**

43 **Discuss with the city's bond consultant some options for refinancing the city's water revenue bond**
44 **at a lower interest rate. Also discuss the option of increasing the amount on the bond to drill**
45 **another well for the water system.**^{#1}

46 Bond Consultant, Dave Miner, explained the City's current situation on the water bond, and
47 options for potentially refinancing. He said he feels this is a very good time to refinance. He
48 explained the process for refinancing, and also discussed including extra funds with that
49 refinance to possibly cover the costs to drill another well. Al Moser said he was in favor of
50 refinancing. Jeff discussed the options with the council. Mayor Berentzen discussed some of the
51 figures with Mr. Miner, as well as asking him what the administrative cost would be for financing it
52 twice, if they did the well at a later date. Mr. Miner explained how this would not be cost effective.

53
54 **Quarterly financial status report.**^{#2}

55 Scott Bennett presented the current financial status of the City, utilizing a PowerPoint
56 presentation to go through the quarterly financial status report. Per a question from the council,

57 the report's time frame for sales tax revenue is two months behind. Jeff reviewed some of the
58 items with the council. Jeff and Scott discussed the sewer fund and the current situation. Mayor
59 Berentzen asked whether the City is setting the sewer funds aside into a designated accounts
60 payable fund, what we owe on this as we go forward; and said since it is a liability, it should
61 probably be done that way. Jeff agreed and said that will be changed.

62 Jeff continued to discuss various points in the status report.

63

64 **6:45 Public Hearing to open the budget and receive public input on proposed changes to the**
65 **city's Fiscal Year 2011 Municipal Budget. Following the public hearing the council may consider**
66 **adopting the budget change resolution.**^{#1}

67 Jeff Jorgensen referred to copies of the budget that he distributed, which included a full copy with
68 highlighted changes, as well as a document with just the changes summarized, which he
69 proceeded to explain.

70

71 *Mayor Berentzen opened the public hearing at 7:16 p.m.*

72

73 Lydia Embry discussed her comments and concerns regarding the budget, and said she had
74 given her written comments to the City. She said that more than 60% of revenues is going to
75 wages and benefits. She discussed the water bond, and the approval of inter-fund loans. She
76 complained that the budget numbers were only made available to the public two days before the
77 June 2, 2010 City Council meeting, and further stated that at that meeting, the use of the water
78 fund for land is disguised. She referred to the subdivision at Elk Ridge Park, taking place in part
79 to allow for the development of a church. She said at the Public Hearing held at the September
80 1, 2010 City Council meeting [to discuss this subdivision], the public was not informed that the
81 trade contract was signed in July; and that no one said anything about the boot (the difference to
82 be paid for the land once the value of the City land was subtracted). She said "for the record" that
83 she "objects to the statement on Resolution 10-10 that the June 2 [2010] Public Hearing did
84 include fiscal '11 budget, and the budget includes the water inter-fund loan; but nothing specific
85 on use of the loan proceeds was available to the public at that hearing and no public comment,
86 and no council discussion referred to boot payable to accomplish the land trade". She further
87 stated that column F on the current budget is incomplete; therefore she cannot see the actuals to-
88 date. She asked how then, can anyone know if any of the categories in the budget are on track.
89 She said nowhere does she find accounting, acknowledgement, or any indication that the trade is
90 a done deal. She said "the park land on 2500 North is reduced by 4.3 acres; that 5 acres in the
91 City Center has been acquired; that water's inter fund loan has been transferred to the City and
92 then paid out...for total boot of \$426,359". She said she had a before and after summary that she
93 would give to the council if they would like.

94

95 *As there were no further public comments, Mayor Berentzen closed the public hearing at 7:21pm*

96

97 *Al Moser made a motion to approve the budget change resolution. Kevin Dustin seconded the*
98 *motion.*

99

100 Nancy Potter asked why the savings in health insurance is not found just under "benefits", and
101 why there is an increase in wages. Jeff Jorgensen explained that employees get an increase in
102 either wages or a health savings account in lieu of benefits, and those funds are considered
103 wages since they are taxable. The City Council discussed this briefly.

104

105 *A vote was called and the motion passed with Nancy Potter, Kevin Dustin and Al Moser voting*
106 *unanimously.*

107

108 **Discuss general concepts for developing the municipal budget for the coming fiscal year.**^{#2}

109 Jeff Jorgensen reviewed trend charts that are part of the budget spreadsheets that he had sent
110 previously to the City Council. He presented a historical picture and discussed where it will
111 hopefully lead the City in terms of next year's budget. He further explained and discussed with
112 the City Council the potential revenues and expenditures for the various departments, for next
113 year.

114 Nancy Potter asked how much having a second Walmart has impacted the City. Jeff explained
115 that the City Council received that information, and reiterated to the council that that information is
116 *strictly* confidential. Jeff said he was able to say that the City's sales tax revenue is doing well,
117 however.

118 Jeff said when the appropriate numbers are considered, realistically, personnel costs are
119 approximately 35% of all expenditures; i.e., 35% of revenues goes towards personnel; as
120 opposed to Lydia Embry's claim that they are 60% of revenue. He explained that the difference is
121 that all revenue sources (i.e., all funds) need to be compared to the wages and benefits from all
122 employees in all funds. He said comparing the revenue into just the general fund to the wages
123 and benefits from all employees does not make sense.

124 Jeff further explained various items for the different City departments.

125

126 Consider a request from UDOT to transfer to them a portion of the city-owned utility easements
127 within the project area for the reconstruction of 2500 N. #1

128 Jeff Jorgensen explained the situation and oriented the council to the area in question. He said
129 UDOT will be paying the City \$3500 for the easements the City has, and might also need to pay
130 the property owners for additional rights to use their property during the construction.

131

132 *Kevin Dustin made a motion to approve the easement transfer request. Al Moser seconded the*
133 *motion. A vote was called and the motion passed with Nancy Potter, Kevin Dustin and Al Moser*
134 *voting unanimously.*

135

136 Consider an ordinance revising the appeals process for "parking tickets". #1

137 Jeff explained that the current process is to have people respond in writing to appeal parking
138 tickets even though our City code says it is done in person. The proposed ordinance change
139 makes the City code consistent with the actual process used for appeals and it is also consistent
140 with what is written on the back of parking tickets. Per a question from Mayor Berentzen as to
141 who recognized the discrepancy; Jeff said that Receptionist, Kim John-Trewren recognized the
142 inconsistency with how we process tickets. He said that she wrote something up and they then
143 had City Attorney, Bruce Jorgensen review it, who suggested we make the proposed change.

144

145 *Al Moser made a motion to approve this ordinance, 11-01. Nancy Potter seconded them motion.*
146 *A vote was called and the motion passed with Nancy Potter, Kevin Dustin and Al Moser voting*
147 *unanimously.*

148

149 Reports from city officers, boards, and committees

150 Nancy Potter referred to a survey on transparency in government done by the Sutherland Institute
151 stating that our City's website is graded higher than anyone else in the valley. She also said she
152 feels that staff [Scott Bennett] does a very good job on our website. She said the survey stated
153 that one area of improvement would be to have something that explains more clearly how to
154 obtain public information. Mayor Berentzen discussed the results of the survey further, and he
155 and various members of council discussed their feelings on the validity of these kinds of surveys.

156

157 Mayor Berentzen said he received a letter from UDOT notifying us that Chris Peterson has been
158 appointed as the Director of Region 1, which is the City's region for UDOT. He said he replaced
159 Jason Davis, and that this change was effective January 3, 2011. Mayor Berentzen said he
160 would pass the letter on to Jeff.

161

162 Chief Kim Hawkes gave an update on the survey given to the citizens regarding the deer
163 population in the valley. He said the cut-off date for turning in the surveys is at the end of
164 January, and that he will have a report for the council in February.

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166 Mayor Berentzen said two citizens approached him about the light at the chiropractor's office near
167 the round-about, who said the light was bright enough to be "blinding" and therefore a hazard.
168 Chief Hawkes said he would send an officer there to review the situation.

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Al Moser made a motion to adjourn the meeting. Kevin Dustin seconded the motion. A vote was called and the motion passed with Nancy Potter, Kevin Dustin and Al Moser voting unanimously.

The meeting adjourned at: 7:52 p.m.

Approved by City Council: February 2, 2011

Transcribed by Marie Wilhelm

Recorded by



Scott Bennett/City Recorder

** Due to the fact that there is other documentation related to this agenda item that may not be included in the official minutes of this meeting, the following repositories, cross referenced to applicable agenda items within these minutes, shall indicate where additional documentation can be found for future reference for that agenda item:*

1. *Annual City Council meeting binders in the Office of the City Recorder*
2. *Budget folders in the Office of the City Recorder*
3. *Special Project folders in the Office of the City Administrator*
4. *Subdivision Folders in the Office in the City Engineer*

**NORTH LOGAN CITY COUNCIL
MEETING NOTICE AND AGENDA
JANUARY 19, 2011**

The North Logan City Council will hold a regular meeting on Wednesday January 19th in the City Council Chambers (meeting room) at the North Logan Library, 475 East 2500 North, North Logan, Utah beginning at 6:30 p.m.

The agenda is as follows:

1. 6:30 – 6:35 Opening Business including:
 - Roll Call, Welcome, and Opening Ceremony
 - Adoption of agenda
 - Approve minutes of previous City Council meeting.
 - Follow-up on issues from previous meetings
 - Review of Action Items List
2. Quarterly financial status report.
3. **6:45 Public Hearing** to open the budget and receive public input on proposed changes to the city's Fiscal Year 2011 Municipal Budget. Following the public hearing the council may consider adopting the budget change resolution.
4. Discuss with the city's bond consultant some options for refinancing the city's water revenue bond at a lower interest rate. Also discuss the option of increasing the amount on the bond to drill another well for the water system.
5. Discuss general concepts for developing the municipal budget for the coming fiscal year.
6. Consider a request from UDOT to transfer to them a portion of the city-owned utility easements within the project area for the reconstruction of 2500 N.
7. Consider an ordinance revising the appeals process for "parking tickets".
8. Reports from city officers, boards, and committees.

The order in which items are discussed during this meeting is subject to change throughout the meeting. Persons interested in attending the meeting for specific items should plan to be in attendance at the beginning of the meeting. Any public hearings on the agenda will be no sooner than the time specified but may be later.

NORTH LOGAN CITY CITY COUNCIL MEETING

Date: January 19, 2011

PLEASE print clearly:

1. Jon Keller
2. Cole Murray
3. Jonah wood
4. Braden Cox
5. Dylan Bushman
6. Benjamin Duncan
7. Andrew Anderson
8. Kate Bushman
9. Emily Pannell Johnson
10. Dave Miner
11. Peggy Giles
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In order to keep accurate records of attendance and names of speakers, we would appreciate it if you would clearly **PRINT YOUR NAME.**

IF YOU WISH TO SPEAK DURING THE MEETING:

1. PLEASE WAIT TO BE RECOGNIZED BY THE CHAIR.
2. DO NOT SPEAK FROM THE AUDIENCE.
3. STEP TO THE PODIUM AND **GIVE YOUR NAME** BEFORE PRESENTING YOUR REMARKS.
4. **PLEASE NOTE:** REMARKS NOT MADE AT THE MICROPHONE MAY NOT BECOME PART OF THE OFFICIAL RECORD, NOR BE AVAILABLE FOR COUNCIL MEMBERS TO REVIEW.