

1 **Minutes of the North Logan City**
2 **City Council**
3 **Held on April 21, 2010**
4 **At the North Logan City Library, North Logan, Utah**
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7 The City Council meeting was called to order by Mayor Lloyd Berentzen at 6:30 p.m.

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9 Council members present were: John Bailey, Nancy Potter, Al Moser and Lloyd Berentzen.
10 (Allen Kartchner and Kevin Dustin were excused).

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12 Others present were: Keith Christensen, Craig Champlin, Marta DeBerard, Matthew DeBerard,
13 Mark Burl, Evelyn Burl, Josh Andrus, Barbara Middleton, Marcia Cheney, Scott Grover, Jordan
14 Thomas, Kari Thomas, Ron Patterson, Brad Huber, Alan Luce, Cordell Batt, Scott Bennett, Jeff
15 Jorgensen and Marie Wilhelm.

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17 The Pledge of Allegiance was led by Al Moser.
18 An invocation was given by Nancy Potter.

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20 **Adoption of Agenda**

21 *Al Moser made a motion to adopt the agenda as presented. John Bailey seconded the motion. A*
22 *vote was called and the motion passed unanimously with John Bailey, Nancy Potter and Al Moser*
23 *voting in favor.*

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25 **Approval and Follow-up of Minutes for April 7, 2010 City Council Meeting Minutes &**
26 **Executive Session Minutes, and March 31, 2010 City Council Meeting Minutes (Combined**
27 **with Hyde Park City Council)**^{#1}

28 **April 7, 2010 City Council Meeting Minutes**

29 *Al Moser made a motion to accept the minutes as presented. Nancy Potter seconded the motion.*
30 *A vote was called and the motion passed unanimously with John Bailey, Nancy Potter and Al*
31 *Moser voting in favor.*

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33 **April 7, 2010 City Council Executive Session Meeting Minutes**

34 *John Bailey made a motion to accept the minutes as presented. Nancy Potter seconded the*
35 *motion. A vote was called and the motion passed unanimously with John Bailey, Nancy Potter*
36 *and Al Moser voting in favor.*

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38 **March 31, 2010 City Council Meeting Minutes (Combined with Hyde Park City Council)**

39 Mayor Berentzen mentioned that the North Logan City Council approved these minutes at a prior
40 meeting; but that Hyde Park City Council requested the inclusion of an item regarding the Hyde
41 Park cemetery, which was discussed at that meeting. The inclusion was done by Jeff Jorgensen,
42 and Hyde Park City Council approved these minutes with that inclusion at their last City Council
43 meeting, which North Logan City Council is now proposing to do, as well.

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45 *Al Moser made a motion to accept the minutes as written, with the discussed inclusion that Hyde*
46 *Park City Council approved. Nancy Potter seconded the motion. A vote was called and the*
47 *motion passed unanimously with John Bailey, Nancy Potter and Al Moser voting in favor.*

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49 **Follow-up**

50 Nancy Potter mentioned the discussion regarding setting up a "joint" meeting with Hyde Park
51 regarding the cemetery, and asked whether that had been set up yet. Jeff Jorgensen said Alan
52 Luce is working on that.

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54 Jeff Jorgensen referred to the two ordinances being done; one regarding child-care, and the other
55 one relating to "beer on premises" license. He said the City Council was now in possession of

56 updated copies of the ordinances, which will be on the agenda for approval at the next City
57 Council meeting. The Council discussed these items briefly.

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Review of Action Items

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New Business

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Recognize individuals for outstanding service to the community.^{#1}

Mayor Berentzen gave out-going Planning Commission member Keith Christensen a plaque and thanked him for his service to North Logan City on the Planning Commission. Nancy Potter also mentioned the work he did on the North Logan Cemetery Committee, and discussed the project he and his students did for the cemetery.

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Mayor Berentzen presented a proclamation to Barbara Middleton and thanked her for her service and efforts on the Parks Committee and said she will continue to work on the Parks Committee. He also listed some of her other accomplishments.

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Mayor Berentzen presented Marta DeBerard a proclamation thanking her for her service to North Logan City, particularly on the City's Parks Committee, including for her work on recreation and trails.

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Alan Luce described the award North Logan City received from the Arbor Day Foundation, and the requirements needing to be fulfilled in order to make North Logan City part of the "Tree City USA" program; which he said Barbara Middleton was responsible for. Alan further discussed Barbara and Marta's accomplishments, as well as the members of the related committee, including Cordell Batt; and thanked them for their numerous efforts and services.

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Cordell Batt commented what a privilege it has been working with Keith Christensen, Barbara Middleton and Marta DeBerard.

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Consider a proposed subdivision development plan (Northern Meadows Subdivision for parcel 04-059-033 (2.0 acres) located at approximately 2660 North and 800 East, North Logan dividing the parcel into six (6) lots.^{#4}

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Cordell Batt presented the situation and explained the details of the development plan for the location; and reviewed the site via an overhead map. He said they are proposing to build approximately six lots on approximately 2.2 acres; and that the lots range from approximately 10,000 to 12,000 square feet. He discussed the various requirements for this plan, including the required public hearing which he said took place at the last Planning Commission meeting. He said the developers submitted all requirements and reports for this plan, as required by planning staff. He said that staff's recommendation is that the City Council approve this subdivision as submitted.

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Nancy Potter mentioned her concerns with the small size of the lots and the potential difficulty in laying out the homes on these lots in a way that is beneficial and aesthetically pleasing. Cordell said that is a concern, but that staff will work closely with the developers on the plans for these homes.

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Developer Craig Champlin discussed the plans and said the lots and homes are going to be on the smaller side; and further explained how the homes might be laid out to accommodate this, including how to possibly situate two homes which have odd-shaped lots

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Lloyd Berentzen asked Cordell Batt to discuss the zoning, since there is going to be a "lot allowance" for this development, which Cordell explained and discussed briefly with the City Council. Cordell discussed with Jeff and the Council that for this amount of acreage, per the Bonus Determinate, the lots could in effect be smaller; but cannot actually be in this case per

110 other issues which were taken into consideration; such as the fact that it is on a cul-de-sac, the
111 associated roads needed, etc.

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113 *Al Moser made a motion to approve the development plan and preliminary plat for this*
114 *subdivision. John Bailey seconded the motion. A vote was called and the motion passed*
115 *unanimously with John Bailey, Nancy Potter and Al Moser voting in favor.*

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117 Quarterly Financial Report #1

118 Scott Bennett reviewed the report and discussed various items with the City Council.

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120 Budget presentations by Departments – Parks/Cemetery/Facilities; and the Library #2

121 Marcia Cheney reviewed her proposed budget for the library. She said the library really needs to
122 hire a part-time person for cataloging issues and for story-time. Per a discussion regarding
123 increasing hours, she included information as to what it would cost to fund employees for those
124 extra hours. She also discussed the new cataloging system for the library and cost of funding
125 that. She further discussed items including travel costs and dues for various memberships; the
126 need for a new server (as their old one went out when it “crashed” during a power failure); and, a
127 sound system for the interior of the library. She also discussed what was funded last year vs.
128 what is proposed for the upcoming year.

129

130 Alan Luce reviewed in detail the budget for his department, and the costs for various projects and
131 activities his department is responsible for. The City Council discussed the safety issues of the
132 pond at King Park; and the imminent need to make safety improvements there, which Alan
133 explained, including the plans for doing so. He discussed the planned on-line, sign-up program
134 for reserving the City’s venues, including the City’s parks and other facilities; and also said that
135 sports registration will also occur on line. He also explained some of the new, potential
136 recreational events planned for the City, such as runs/marathons, and possible volleyball
137 tournaments. He discussed the cemetery, as well and potential improvements there. He said
138 they are still in the process of determining the cemetery’s budget, as it is still in its infancy. The
139 City Council discussed various issues regarding the cemetery with Alan.

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141 Lloyd Berentzen asked about budgets and whether our auditing firm breaks down each cost line
142 in detail, and how those correlate. Jeff Jorgensen explained that they only do it by department,
143 not by specific budget line items in detail. Jeff Jorgensen and the Council discussed this further.

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145 Reports from city officers, boards, and committees

146 Lloyd Berentzen said information regarding the canal is going into the City newsletter. Jeff
147 Jorgensen explained that situation; and also mentioned that the City is not in the position of being
148 in control of what information goes out to the public. John Bailey said that understanding should
149 be made known to the public.

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151 Lloyd Berentzen mentioned that the Cache Valley Specialty Hospital is requesting an allowance
152 for an air-ambulance, as well as a heliport. The City Council discussed this. Jeff said it will be on
153 the Planning Commission agenda in May and the City Council agenda following that.

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155 • Discuss enforcement options for improper use of the green waste bins.

156 Al Moser explained the situation with the City’s green waste bins. He said he really wanted to
157 compliment the City employees on the considerable efforts they do to try to manage the green
158 waste bins; especially in trying to clean up the mess that people make at the bins by throwing
159 things away there that are not allowed, and constantly over-flowing the bins and dumping large
160 amounts of refuse on the ground *around* the bins, which is also not permitted. He further
161 explained the extensive problems with keeping these bins manageable due to people’s
162 negligence and intentional disregard of what is allowed, regardless of what it costs the City in
163 time, money and efforts. He said this is a service that North Logan City offers to its citizens as a
164 courtesy to have a local dumping spot; and he said some citizens have expressed concern to him
165 about losing services because of the misuse. The City Council discussed placing a security

166 camera at this location to potentially catch and identify offenders. As Alan Luce explained,
 167 typically, these offenses happen "after hours", because when City staff is present, the offenders
 168 won't leave their trash there, and will wait until late at night to do so. Al Moser mentioned that
 169 there seems to be quite a bit of "commercial" dumping there, as well; regardless of the posted
 170 sign that says "no commercial dumping". Per a comment from John Bailey regarding the
 171 common problem of the bins overflowing; Alan Luce said that the refuse company is supposed to
 172 empty the bins daily; but that the bins can often be filled to over capacity on the weekends, as the
 173 bins are not picked up on Saturdays or Sundays. Al Moser suggested placing something in the
 174 North Logan City newsletter. The City Council agreed to place a security camera at the site. Jeff
 175 Jorgensen agreed to write something up for the City newsletter.

176
 177 The City Council discussed the new meeting dais desk, and that it was done "in-house", and what
 178 a fine job was done, particularly by John Beyer and Colt Giles.

179
 180 John Bailey mentioned that he will be out of the country for the next City Council meeting.

181
 182 Jeff Jorgensen mentioned that if the City Council would like to put together a small
 183 "information/reference" book, including various information such as zoning maps and other
 184 miscellaneous items, the staff can help to do so if the Council feels a need for that.

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 186 Scott Bennett explained that the City now has the rights to the website address
 187 "northlogancity.org", and that they should use that for their emails extensions (in place of
 188 "ci.north-logan.ut.us").

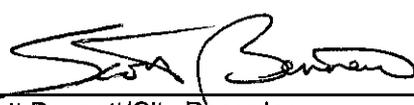
189
 190 Cordell Batt stated that Bruce Henderson announced he was leaving the Planning Commission to
 191 move out of state, and therefore appointments on the Planning Commission need to be
 192 considered.

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 194 *Nancy Potter made a motion to adjourn the meeting. John Bailey seconded the motion. A vote*
 195 *was called and the motion passed unanimously with John Bailey, Nancy Potter and Al Moser*
 196 *voting in favor.*

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 199 The meeting adjourned at: 8:20 p.m.

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 202 Approved by City Council: May 5, 2010

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 204
 205 Transcribed by Marie Wilhelm

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 207 Recorded by 
 208 Scott Bennett/City Recorder

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211
 212 * Due to the fact that there is other documentation related to this agenda item that may not be included in the official
 213 minutes of this meeting, the following repositories, cross referenced to applicable agenda items within these minutes, shall
 214 indicate where additional documentation can be found for future reference for that agenda item:

- 215 1. Annual City Council meeting binders in the Office of the City Recorder
 216 2. Budget folders in the Office of the City Recorder
 217 3. Special Project folders in the Office of the City Administrator
 218 4. Subdivision Folders in the Office in the City Engineer

NORTH LOGAN CITY CITY COUNCIL MEETING

Date: April 21, 2010

PLEASE print clearly:

1. KEITH CHRISTENSEN
2. Craig Champlin
3. Marta DeBerard
4. Matthew DeBerard
5. Mark Burch
6. Erueyn Burch
7. Josh Andrews
8. Barbara Middleton
9. Marcia Cheney
10. Scott Grover
11. Jordan Thomas
12. Nari Thomas
13. John Patterson
14. Brad Huber
15. _____
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In order to keep accurate records of attendance and names of speakers, we would appreciate it if you would clearly **PRINT YOUR NAME.**

IF YOU WISH TO SPEAK DURING THE MEETING:

1. PLEASE WAIT TO BE RECOGNIZED BY THE CHAIR.
2. DO NOT SPEAK FROM THE AUDIENCE.
3. STEP TO THE PODIUM AND **GIVE YOUR NAME** BEFORE PRESENTING YOUR REMARKS.
4. **PLEASE NOTE:** REMARKS NOT MADE AT THE MICROPHONE MAY NOT BECOME PART OF THE OFFICIAL RECORD, NOR BE AVAILABLE FOR COUNCIL MEMBERS TO REVIEW.