

1 **Minutes of the North Logan City**
2 **City Council**
3 **Held on December 16, 2009**
4 **At the North Logan City Library, North Logan, Utah**

5
6 The meeting was called to order by Mayor Watkins at 6:00 p.m.

7
8 Council members present were: Al Moser, Steve Soulier, Kevin Dustin, and Elaine Nelson.
9 Lloyd Berentzen arrived at 6:40 pm.

10
11 Others present were: Alicia Toscano, Brenda Anthony, Mike and Katrina Rhinehart, Paul and
12 Janice Rowberry, Marcia Cheney, Barbara Middleton, Ken Jewkes, Blake Parker, Bruce and
13 Christine Howe, John and Ann Bailey, Peggy Giles, Allen Kartchner, Pastor Corinne Thul,
14 Deborah Hobbs, Ken and Sylvia Cook, Keith Christensen, Jon Keller, Jeff Jorgensen, Scott
15 Bennett, and Kim Weis, as well as two other names that are illegible.

16
17 The Pledge of Allegiance was led by Steve Soulier.
18 An invocation was given by Mayor Watkins.

19
20 **Adoption of Agenda**

21 *Steve Soulier made a motion to adopt the agenda. Al Moser seconded the motion. A vote was*
22 *called and the motion passed unanimously with Al Moser, Steve Soulier, Kevin Dustin, and Elaine*
23 *Nelson voting in favor.*

24
25 **Approval and Follow-up of Minutes for December 2nd, 2009 City Council Meeting.**

26 *Steve Soulier made a motion to approve the minutes for the City Council Meeting on December*
27 *2nd, 2009. Kevin Dustin seconded the motion. A vote was called and the motion passed*
28 *unanimously with Al Moser, Steve Soulier, Kevin Dustin, and Elaine Nelson voting in favor.*

29
30 **Follow-up**

31 None at this time.

32
33 **Review of Action Items**

34 Jeff Jorgensen stated that the annexation plat was signed tonight. The next step is for the
35 Lieutenant Governor to give the final sign-off. The roundabout is now open. A meeting has been
36 held with City Managers regarding new storm water regulations. Over the next couple of months
37 the City will be operating under a new discharge permit. The requirements will be significantly
38 increased. However, they are not finalized, and are in the public comment phase. Once it has
39 been approved the City will have 120 days to adopt. Most of the changes will be on what needs
40 to be tracked. Jeff and Bob Wilhelm have met with Logan City to discuss the sewer flow
41 calibration. The measurements showed that the flow level was calibrated correctly, but the
42 telemetry numbers may have been incorrectly interpreted or summed improperly. Using the
43 same flow levels of 8" and 20 feet upstream, Sunrise's measurements are equivalent to the same
44 amount so if those numbers are correct then the summarized flow over a period of a month is
45 about half of what Logan City is charging for. There is evidence of something being incorrect,
46 something within Logan City's system and a report will be forthcoming.

47
48 **New Business** #1

49 Open Public Input Forum (Citizens are invited to schedule one of two five-minute times through
50 the City Recorder).

51 None.

52
53 Christmas Lighting Contest awards

54 The Mayor presented certificates for a baked pie from Village Inn to the Honorable Mentions who
55 were: John and Ann Bailey, Brent and Annette Leavitz, Tom Schuster and Debbie Hobbs,
56 Ken and Karen Jewkes, Paul and Janice Rowberry, and Ken and Sylvia Cook. The 3rd Place
57 winner is Sal Toscano who was awarded \$50.00 from Peterson, Allred, and Jackson. The 2nd
58 Place winner is Mike Rhinehart who was awarded \$75.00 from Bennett's Paint. The 1st Place
59 winners are Bruce and Christine Howell who were awarded \$100.00 from Lewiston State Bank.

60

61 Present proclamation to Prince of Peace Church for work done on King Nature Park.

62 Mayor Watkins presented a proclamation to Pastor Corinne Thul of Prince of Peach Church for
63 work done on King Nature Park. A couple of years ago, Pastor Thul wanted to adopt King Nature
64 Park as they were looking for ways to look after the Earth and the park is a "gem sitting at the
65 mouth of Green Canyon." Her congregation wants to partner with the City to keep it looking clean
66 on an ongoing basis.

67 Mayor Watkins commended Lutheran Church for their support.

68 John Bailey donated his Village Inn pie to Pastor Thul for all her efforts.

69

70 Report from North Logan City Library Department

71 Marcia Cheney presented a report on the Library. The yearly statistics for 2008 – 2009 have
72 been turned into the State Library for them to run statistics for the State. Outstanding things that
73 were done at the library were: 54,401 items in collection (books, DVDs, puppets, etc.); open 44
74 hours a week, 2192 hours a year, good operating hours; library visitors 192,842 (population of
75 North Logan and Hyde Park is 12,393), which is an increase from 93,807 from the past year;
76 reference questions asked 17,628; number of library patrons was 8,219; total checkouts
77 316,566; library programs offered was 113, which is up from 91 from last year; number of
78 volunteers 152 which is up from 77 from last year. All areas saw an increase in this past year.

79 Other positive additions to the library are: new audio books, such as Playaways, it's like an MP3
80 player which is already loaded. The Playaways will ensure that CDs will not get damaged.
81 Books that were not used in past five years were taken out of inventory causing the items in
82 collection to decrease, but are being replaced with current items. This past year the library
83 received the Flights of Learning statue from the Friends of North Logan Library. The Youth
84 Advisory Board held monthly activities which served 145 teens this year.

85 Steve Soulier asked when the new shelving was to arrive and Marcia reported that the shelving
86 had been ordered and anticipated an arrival within six to eight weeks. Steve reported that an
87 additional \$30,000 was donated from the Thorne Endowment and additional \$7,000 was donated
88 from the Friends of North Logan Library.

89

90 Final review/consideration of a resolution (09-20) adopting the new proposed Transportation
91 Element and adding it to the city's General Plan as recommended by the Planning Commission.

92 Keith Christensen spoke regarding the Planning Commission's transportation element
93 recommendation. The transportation element is similar in format to the land use element which is
94 organized around principles and objectives of what is good for the community. It is a long term
95 planning which identifies future transportation needs of the community. They have received
96 feedback and addressed the issues. They have also received some training from Workforce
97 Housing Initiative for the moderate income housing element and will start working on this next.

98 Al Moser congratulated the Planning Commission for their work but stated that the transportation
99 element is not finished yet. He has read it and stated that he would like the Council to set some
100 time aside to work on fixing areas that need to be worked on, such as, word-smithing to make it
101 more readable and some changes to the maps. He recommended the Council set aside about 40
102 minutes at one of the Council meetings at the beginning of the year to get this accomplished.

103 Although the Planning Commission has done a wonderful job, he stated it is the Council's role, as
104 an elected body, is to make sure the document is correct

105 Elaine Nelson recommended a workshop with the Planning Commission. Kevin Dustin

106 suggested it be done the second meeting in January. Steve Soulier said he desires the Council
107 to look at a document which came from the transportation goals of another city. The document
108 reflects some additions that he would like the Council to consider in the current or future plan. He
109 stated that the current plan focuses on the moving of cars, but he would like the focus to be on
110 other modes of transportation being equal to roads as well. For example he would like to look at
111 creating better trails and land use plans differently so that one would not need to go across town
112 to get a loaf of bread. Other modes of transportation could be walking, with good trails, or the
113 transit system. He stated that the pollution in the valley will get worse if the sole focus is the
114 moving of cars.

115

116 Consider approval of the Development Plan and Preliminary Plat for the North Cache Business
117 Park located at 500 West and 2500 North, North Logan (Blake Parker)

118 Cordell Batt spoke regarding the development plan and preliminary site plan for the North Cache
119 Business Park subdivision. It is on the south side of 2500 N just east of the railroad tracks. The
120 Council has approved the conceptual plan and the Planning Commission has reviewed the
121 development plan and is making the recommendation to approve the subdivision. A geology
122 report was waived by the Council, but a soils report and a grading and drainage report were
123 required. Staff has reviewed the submittals, there were a few things they needed to take care of
124 but they been taken care of. They have received a letter from UDOT since the road is now a
125 State road and a letter is required. A letter from the fire department has now been received and
126 the Fire Chief has given his approval for the plan that was proposed. The plan is a bit different
127 than normal due to it having private roads and the plan for fire hydrants, water and sewer
128 hookups lines that will extend to that site have been reviewed. The City at one time had a 33 feet
129 right-of-way for a possible road, but it was removed time as the City did not need it. The City
130 attorney has been contacted to ensure the proper process was followed to vacate the right-of-
131 way. Staff has received a petition from Blake Parker to request vacating as that is a required step
132 in the process. Staff is recommending the approval of the plat and the vacating of the 33 feet
133 right-of-way. This will be brought back to the Council to go through a public hearing and to get
134 the signatures needed to finalize this.

135 Steve Soulier asked if the Master Plan for the airport was considered. Cordell Batt responded in
136 the affirmative. Cordell stated that Planning Commission continues to have oversight over any
137 proposed plans that fall in that area and that it must comply with the Airport Master Plan's overlay
138 zone, height, and design review.

139

140 *Steve Soulier made a motion to approve the development plan with the condition that the*
141 *vacating of the right-of-way be completed. Lloyd Berentzen seconded the motion. A vote was*
142 *called and the motion passed unanimously with Al Moser, Steve Soulier, Lloyd Berentzen, Kevin*
143 *Dustin, and Elaine Nelson voting in favor.*

144

145 Monthly financial status report.

146 Jeff gave the monthly financial status report. He stated that at the end of the month the City
147 would be half way through the fiscal year. His report goes through the end of November. He
148 stated that the sales taxes are slightly above target. Next month the City will receive a bulk
149 amount of property taxes collected. Energy sales and use tax is about 5% above target. Building
150 permits are above target, but will be where it should be for the end of year. Residential homes
151 permits are down. Court fines have dropped this past month, he does not know why and will
152 keep an eye on it. Class "C" road funds are where they should be and are about 5% above
153 target. Refuse collection are on target as well as water and sewer. Metered water sales are 10%
154 above target. Sewer is 1% above. Sewer payment to Logan City still need to be resolved.

155

156 Consider a resolution (09-21) changing the Master Fee Schedule by establishing an Overdue
157 Account Administrative Fee for costs incurred in processing through a collections agency and/or
158 small claims court unpaid utility bills or other fees.

159 Steve Soulier asked if this resolution changes the utility deposit. Jeff stated that it does and that
160 the Council had approved it up to \$100, but it was not in the fee schedule. Elaine Nelson asked
161 how the \$80 for utility deposit was determined. Jeff Jorgensen stated that it was based on an
162 average of time expended on this task by Peggy Giles. The City was charging just \$45 to have
163 something there, but they decided to determine the actual cost. Al Moser asked if customers are
164 warned of the five dollar fee if they pay by credit card. Peggy answered that they were.

165
166 *Steve Soulier made a motion to approve the resolution as presented. Kevin Dustin seconded the*
167 *motion. A vote was called and the motion passed unanimously with Al Moser, Steve Soulier,*
168 *Lloyd Berentzen, Kevin Dustin, and Elaine Nelson voting in favor.*

169

170 Reports from city officers, boards, and committees.

171 Jeff Jorgensen reported that the next Council meeting they will be filling the vacancy created by
172 Lloyd Berentzen being sworn in as Mayor. There are a couple of ways the Council can consider
173 possible candidates, one is to read what is written and take a vote or have the candidates give a
174 short speech. This would be a public meeting agenda item and only becomes a closed meeting
175 item if the competency of an individual needs to be discussed, although he would not recommend
176 it. The closing date for applications of interest to be submitted is December 23rd. To date four
177 have been received. The Council discussed having each candidate give a five minute
178 presentation and the one who receives the majority of the votes will appointed and if the Mayor
179 could cast the tie-breaking vote. John Bailey expressed concern with him being a new Council
180 member and would like to have time to make his decision to cast his vote. He stated that he
181 would like to vote at the meeting after hearing from the candidates. Jeff stated that each Council
182 member will receive the applications in advance for their review.

183 Jon Keller reported that Craig Humphrey's last day with North Logan is January 22nd. He has
184 been hired as Logan City's Fire Marshall. He is hoping that the search for Craig's replacement
185 will be completed by the end of January. Jon expressed the importance of filling this vacancy as
186 it is a very important position for the City as the Fire Marshall also conducts inspections, responds
187 to medical calls, and is available whenever his beeper goes off. The Fire Marshall also fills in for
188 when Jon is out of town. Volunteer firefighters work during the day so it is difficult to have them
189 available at all times of the day and having a Fire Marshall is crucial. The Council gave Jon
190 authority to conduct a search for the vacancy. Lloyd Berentzen asked if there is an inter-agency
191 agreement with Smithfield and Logan if things get big. Jon responded that both cities will fill in
192 when needed but when it is just a North Logan incident they will not take over without being
193 called in for assistance. The agreement goes both ways so that North Logan can be of
194 assistance to these cities. Jeff stated that they do have a back-up within the department for when
195 both Jon and Craig are out of town so that the City is never left without a Battalion Chief.
196 The City has begun advertising the open position. Elaine Nelson suggested that a position
197 announcement be advertised with the Utah League of Cities and Towns. Jon stated that he has
198 done that in the past and his concerns are that the City has a hiring policy to hire within the City if
199 possible. He will open it up to people outside North Logan if no one applies from within.

200 Elaine Nelson expressed pleasure in serving as a council member for 10 years and 3 months.
201 Steve Soulier stated that he has a shorter tenure than Elaine, but he is also grateful for the
202 opportunity to serve. Al Moser stated that he hopes that the outgoing council members and
203 Mayor know that they are appreciated and that they will attend the first meeting in January
204 because they are not done with council members yet. He also wanted to public state that he has
205 never seen a harder working mayor than Mayor Watkins.

206 Lloyd Berentzen concurred with the sentiments expressed and lauded Elaine for her tenure. He
207 also stated that he has enjoyed working with Steve and appreciates both him and Elaine for
208 coming to the meeting prepared. He also wanted the Mayor to be recognized for his hard work,
209 he may not have always agreed with the Mayor, but has been impressed by his dedication.
210 Kevin Dustin stated that it has been an interesting two years of being the newest guy on the
211 Council. He commended Steve and Elaine for all their preparations, with no axe to grind, having
212 one purpose in mind which was the best interests of the City and citizens. He expressed that he

213 has enjoyed the dedication and commitment of Mayor Watkins. He said the Mayor has left big
214 shoes to fill and gave him a big hearty "Thank You."
215 Mayor Watkins stated that he was deeply honored to serve the City and deeply humbled working
216 with exceptional people.

217

218 Executive session (Closed) to consider the acquisition of real property.

219 *Steve Soulier made a motion to close the meeting and go into executive session for the purpose*
220 *of considering a possible real estate transaction. Elaine Nelson seconded the motion. A vote*
221 *was called and the motion passed unanimously with Kevin Dustin, Lloyd Berentzen, Al Moser,*
222 *Steve Soulier and Elaine Nelson voting in favor. This occurred at 7:15 pm.*

223

224 Minutes for this are under a separate cover.

225

226 *Steve Soulier made a motion to end the Executive Session and open the regular City Council*
227 *meeting. Elaine Nelson seconded the motion. A vote was called and the motion passed*
228 *unanimously with Kevin Dustin, Lloyd Berentzen, Al Moser, Steve Soulier and Elaine Nelson*
229 *voting in favor. This occurred at 7:34 pm.*

230

231 The meeting adjourned at 7:35 pm.

232

233 Approved by City Council: January 6, 2010

234

235

236 Transcribed by Kim Weis

237

238 Recorded by

239

240



Scott Bennett/City Recorder