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**Minutes of the North Logan City
City Council
Held on September 2, 2009
At the North Logan City Library, North Logan, Utah**

The meeting was called to order by Mayor Watkins at 6:02 p.m.

Council members present were: Lloyd Berentzen, Steve Soulier, Al Moser and Elaine Nelson.
Kevin Dustin was absent.

Others present were: Jenele Vander Veur, Amanda Pierce, Brent Coats, Nancy Potter, Jon Keller, Ross Lapray, Cheyenne Kuebler, Josh Kuebler, Lili Kovaci, Jeff Jorgensen, Scott Bennett, and Kim Weis.

The Pledge of Allegiance was led by Steve Soulier.
An invocation was given by Elaine Nelson.

Adoption of Agenda

Steve Soulier made a motion to adopt the agenda as presented. Elaine Nelson seconded the motion. A vote was called and the motion passed unanimously with Lloyd Berentzen, Al Moser, Elaine Nelson and Steve Soulier voting in favor.

Approval and Follow-up of Minutes for August 5th, 2009 City Council Meeting

Steve Soulier made a motion to approve the minutes as amended. Al Moser seconded the motion. A vote was called and the motion passed unanimously with Lloyd Berentzen, Al Moser, Elaine Nelson and Steve Soulier voting in favor.

Approval and Follow-up of Minutes for August 19th, 2009 City Council Meeting

Al Moser made a motion to approve the minutes as presented. Steve Soulier seconded the motion. A vote was called and the motion passed unanimously with Lloyd Berentzen, Al Moser, Elaine Nelson and Steve Soulier voting in favor.

Approval and Follow-up of Executive Minutes for August 19th, 2009 City Council Meeting

Lloyd Berentzen made a motion to approve the minutes as presented. Steve Soulier seconded the motion. A vote was called and the motion passed unanimously with Lloyd Berentzen, Al Moser, Elaine Nelson and Steve Soulier voting in favor.

Follow-up

None.

Review of Action Items

Jeff Jorgensen explained that he is awaiting a resolution from Logan City giving their approval to annex properties within 5000 feet of the airport runway. He further explained that he was told of several Logan City departments that need to review and approve the proposed annexation before the Logan City Council will consider it.

New Business #1

Open Public Input Forum (Citizens are invited to schedule one of two five-minute times through the City Recorder).

None.

Presentation to the Friends of the Library of the annual proceeds from the Thorne Endowment.

55 Postponed.

56

57 Discuss potential changes to the municipal budget for FY2010.

58 Jeff Jorgensen discussed the changes needed to the FY2010 budget. Grant monies need to be
59 added to the budget. A nominal cost for some additional crossing guard hours is needed for two
60 locations. Monies could be set aside in the budget for the asphalt grind and re-lay project on
61 1600 East between 2700 and 3100 North. Details will be worked out over the winter for a
62 possible spring start if approved by the council. Jeff said he will add \$3,000 to the budget to
63 construct a ramp to access the green waste bins at Elk Ridge West. The budget needs to have
64 added several new accounts to account for the money coming from the County for the 200 East
65 road project. A correction will be made to the budget for the updated bond payment on the water
66 and sewer bonds to show the principal payment and interest on separate lines.

67 Al Moser asked if changes still needed to be made for the sewer payments to Logan City. Jeff
68 answered that it did and this budget revision will not address that issue.

69 Jeff went on to explain the rest of the proposed revisions to the budget. The storm water facilities
70 need to be modified based on some lessons learned from a rainstorm a couple of weeks ago.

71 There are some retention ponds that are not working effectively. The entire canal system may be
72 changed over the next few years so the monies set aside for the measuring devices are not
73 needed at this time and may never be needed. Moving the funds from this account will help free
74 up money to fix some other stormwater problem areas.

75 A public hearing for the budget revision will be held in two weeks.

76

77 Consider the award of bids for the construction of 200 East from 1800 to 2200 North.

78 Jeff Jorgensen explained that a request for proposal and bids went out to about eight companies.
79 The City received response from five of them. The totals in the base bids are what the award is
80 based on. Bid schedules were also a factor and were broken down. Bid schedule one is the
81 utilities, where water and sewer line installation would be paid by North Logan City using impact
82 fees. Bid schedule two is the basic road, lighting, and landscaping and would be covered by
83 funds from the County.

84 Alternates were also considered. Alternate one would be an improved cross-section area of the
85 pavement to meet UDOT standards. This bid alternative is recommended. They had that as an
86 alternative in case the project's bids came in over budget and this portion of the project could be
87 held off until additional funding was allocated. There is sufficient funding so they are going to
88 move forward with that one to do the project right. Alternate two would provide a concrete
89 trail along the east side of 200 East. The County had questioned whether this needed to be done
90 and how much additional monies it would cost. The costs are in line and the City will move
91 forward with it. Alternate three is to require that the roundabout intersection at 1800 North be
92 done this fall. The bidder is to press forward with all diligence to get the roundabout done and if
93 the weather holds up and they can complete this in time they will receive a bonus. If the weather
94 is bad then there will be at least a surface of cold mix laid that will last through the winter to be
95 ripped up and asphalt poured later. Alternate four is the geo-grid or a fabric that would be
96 installed depending on the soils found during excavation of the site. All indications are that the
97 fabric will be needed.

98 The contract that the City is pursuing will include all alternatives. The bid is for \$2,192,000. This
99 figure is about \$200,000 to \$300,000 less than the engineer's estimate. The portion of the project
100 that will come out of the impact fees is a little bit more than was originally estimated.

101 Lloyd Berentzen stated that he was discouraged that awarding the lowest base bid will actually
102 cost \$50,000 higher for the overall project than the other bids. Jeff plans on negotiating this item
103 specifically as well as other items. He's recommending that the Council accept the bid from
104 Parson's.

105

106 *Steve Soulier made a motion to accept the bid from Parson's Construction Company. Al Moser*
107 *seconded the motion. A vote was called and the motion passed unanimously with Lloyd*
108 *Berentzen, Al Moser, Elaine Nelson and Steve Soulier voting in favor.*

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111 Receive presentation regarding Pioneer Valley Lodge.
112 Jeff Jorgensen stated that they were asked to look into the safety issues at Pioneer Valley Lodge.
113 No decisions need to be made by the Council, the presentation is for information only regarding
114 the issues at this facility. Lodge management and Corporate Headquarters have been
115 cooperative to come up with some solutions.
116 Steve Soulier stated that the reason he requested this item be on the agenda is because he
117 wanted to know how prepared they were for an emergency and how prepared the City would be
118 in an emergency at their facility.
119 Jon Keller has been working with Brent Coates, a manager at Pioneer regarding their safety
120 policy. Jon stated that this is an R1 occupancy and is City allowed it in its zoning as an assisted
121 living facility even though it was not so designated or licensed as such by the State of Utah. The
122 fire department is aware of the aging community at this facility as they have about 36 calls and
123 three alarms a year with just one access elevator and stairs. The current emergency plan is
124 dated back to 2006. The fire department is concerned that the plan advises residents not to
125 evacuate but to return to their rooms and stuff a towel at the bottom of the door. That advice is
126 against firefighter protocol, they would advise evacuation of those who can evacuate. This issue
127 was addressed with management three years ago but that is still in the current plan. Craig
128 Humphreys has talked with headquarters and they have apologized and stated that they will draft
129 a new plan where the draft advises the residents to exit to the nearest open area.
130 Steve Soulier asked how many emergency exits there were and he was told that there are four
131 sets of stairs.
132 Jon stated that there are adequate exits, but he is not sure the residents are able to physically
133 evacuate.
134 Steve spoke of the new gurneys not being able to get into the older elevator. Jon stated that
135 there are more elevators in the valley with the same issue and that there are new powered cots
136 that will prop a patient up to get them into the older elevator. There was discussion on the
137 availability of the new cots. Steve asked if there was a marking system in place that would mark
138 the doors for the firefighters to identify the needs of the residents.
139 Brent stated that there is a pull cord in the bathroom, living room, and bedroom of each unit. Jon
140 stated that they have looked into ambulatory and non-ambulatory residents and the placement of
141 the ambulatory ones. The plan states that the ambulatory residents would be moved down to the
142 first floor. If they are going to be ambulatory for a short period of time there needs to be a plan if
143 they are not going to move the residents.
144 Elaine Nelson mentioned that there are CERT training programs that management could possibly
145 take to learn more about handling emergency situations.
146 Jon said that the safety plan is quite comprehensive and that a good plan works well if it is
147 followed. He would like to participate in a fire drill and make any necessary adjustments.
148 Lloyd Berentzen stated that the City has other facilities where there are incapacitated residents
149 and the same standard needs to be applied across the board.
150 Ross Lapray stated that the facility is classified "residential", not "institutional", which makes a
151 difference on whether the occupants in the facility can be considered ambulatory or non-
152 ambulatory. When the building was constructed it did need to meet ADA and fire code
153 requirements and regulations. When the facility was built the City had to assume there would be
154 some non-ambulatory residents in the facility at some time and that there are provisions in the
155 emergency plan that should protect the safety of those residents. He stated that it is a safe
156 facility as long as they follow the plan and make some minor adjustments.
157 Jeff stated reviewed how the facility qualified for the zoning designation. Zoning would not allow
158 for an apartment building but would allow for an assisted living facility. In order to qualify as an
159 assisted living facility it was agreed by the managers at that time that each person would need to
160 be evaluated and assessed as needing a level of care. The facility could choose to license the
161 whole facility or individuals could hire their own assisted care. This would require the residents to
162 be assessed prior to moving in and the records be made available to the City of North Logan for
163 them to determine if they are ambulatory or not. The City's requirement was based on an initial
164 assessment with the hopes that the facility's plan would re-assess the residents on a regular
165 basis.
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Receive presentation regarding the plan for open space throughout the city.

Cordell Batt gave a presentation on the Center for Green Design. They used a tool or system called C.E.D.A.R. for their emphasis of open space throughout the City. The tool is G.I.S. based and looked at different designations of open space. They looked at Cultural, Ecological, Developmental, Agricultural, and Recreational designations. The main categories also have subcategories and were presented to the Planning Commission at their last meeting to see if there was any input from them. The maps are built such that different values for open space criteria are given to the different areas and when looked at in layers they provide valuable information about open space uses. Some fine tuning is needed and will be reviewed by some of the Commissioners.

Steve Soulier mentioned that there needs to be connectivity to the park part of the environment. Al Moser stated that this is a great program but is only as good as the information given. The project would need to have someone on the ground confirming this report and the Council would need to allocate funds in the budget to follow through.

Consider approval of list of election judges for upcoming municipal elections.

Scott Bennett presented a list to the Council.

Steve Soulier made a motion to approve the minutes as presented. Al Moser seconded the motion. A vote was called and the motion passed unanimously with Lloyd Berentzen, Al Moser, Elaine Nelson and Steve Soulier voting in favor.

Reports from city officers, boards, and committees.

Jeff discussed the hotel room information for the upcoming ULGT conference. Elaine stated that she had a conversation with Scott regarding some phone calls she received from residents regarding confusion over early voting and absentee voting. Scott provided information about how the early voting was being done by using absentee ballots rather than establishing an "early voting station".

Steve Soulier made a motion to adjourn the meeting. Al Moser seconded the motion. A vote was called and the motion passed unanimously with Lloyd Berentzen, Lloyd Berentzen, Al Moser, Steve Soulier and Elaine Nelson voting in favor.

The meeting adjourned at: 7:14 pm

Approved by City Council: September 16, 2009

Transcribed by Kim Weis

Recorded by


Scott Bennett/City Recorder