

1 **Minutes of the North Logan City**
2 **City Council**
3 **Held on January 21, 2009**
4 **At the North Logan City Library, North Logan, Utah**
5
6

7 The City Council meeting was called to order by Mayor Watkins at 6:01 p.m.

8
9 Council members present were: Lloyd Berentzen, Al Moser, Steve Soulier and Elaine Nelson.
10 (Kevin Dustin was excused).
11

12 Others present were: Alan Luce, Jill Parker, Mark Hancey, Jon Landeen, Lydia Embry, Taylor
13 Redding, Ashton Prince, Kendall Pugh, Wallace Bowen, Frank Prince, Kristin Wilkinson, Rob
14 Duncan, Nathan Duncan, Tanner Duncan, Jon Keller, Winona Perry, Marcia Cheney, Bob Balling,
15 Keith Christensen, Scott Bennett, Kimberly Weis, Kim Hawkes, Cordell Batt and Marie Wilhelm.
16

17 The Pledge of Allegiance was led by Steve Soulier.
18 An invocation was given by Al Moser.
19

20 **Adoption of Agenda**

21 *Steve Soulier made a motion to adopt the agenda as presented. Elaine Nelson seconded the*
22 *motion. A vote was called and the motion passed unanimously with Lloyd Berentzen, Al Moser,*
23 *Steve Soulier and Elaine Nelson voting in favor.*
24

25 **Approval and Follow-up of Minutes for January 7, 2008 City Council Meeting**

26 *Steve Soulier made a motion to approve the minutes as presented. Al Moser seconded the*
27 *motion. A vote was called and the motion passed unanimously with Lloyd Berentzen, Al Moser,*
28 *Steve Soulier and Elaine Nelson voting in favor.*
29

30 **Follow-up**

31 None at this time.
32

33 **Review of Action Items**

34 Nothing at this time.
35

36 **New Business**

37 Presentation from the Bear River Health Department. Will present their Annual Report and
38 explain the benefits their department provides.^{#1}

39 Jill Parker from the Bear River Health Department presented the benefits and services their
40 department provides, and gave a pamphlet to the City Council outlining such. She discussed
41 various items including immunizations, promotion of healthy lifestyles, smoking cessation
42 programs, preventative health measures, and the various divisions, programs and boards which
43 function out of the department.
44

45 Lloyd Berentzen commented on some of the things that the emergency services department for
46 Bear River Health has provided for North Logan City, in terms of emergency preparedness.
47

48 Presentation from the Center for Green Space Design regarding open space planning in North
49 Logan City.^{#1}

50 Sumner Swaner a Landscape Architect, and Executive Director, Rick LeBrasseur from the Center
51 for Green Space Design, gave a presentation regarding open space planning.

52 Mayor Watkins discussed with Planning Commission member Mark Hancey developing this kind
53 of program, and Mark Hancey mentioned the need for potentially writing ordinances for this.
54 Mayor Watkins briefly discussed this further.

55

56

Quarterly City Financial Report. #4

57

58

59

60

61

62

63

64

65

66

67

68

69

70

71

72

73

Scott Bennett presented the status of the city's quarterly financial report. He discussed revenues that have actually come in, rather than what was projected, for items including sales tax, property taxes and the energy, sales and use tax. He said that sales tax is above target at this point; property taxes are below target, but expect that it will fall fairly close to expectations; and the energy, sales and use tax is quite above what was expected, even with the reduction to 3% made recently. Lloyd Berentzen mentioned that the change was made late, so to look cautiously at that increase. Scott explained that Jeff Jorgensen took that into consideration when projecting out the figures. Scott said that building permits are well below target; and per a question from council, Mayor Watkins said that we are similar to other cities in terms of the decrease in building permits and that all of the cities are down approximately 80% across the board. Scott discussed the recommended change to the general fund major sources expectations from approximately \$3.5million, down to \$3.4million. He further discussed other items including court fines, class "C" road funds, sewer collection fees, and others. He said they still expect revenues to exceed what was budgeted. He said that the budget for 200 East (1800 North to 2200 North) will be done with county funds as much as possible; and that there is only one installment left, of the four installments, for 200 West; which may roll over into next year's budget. He further discussed various other items.

74

75

76

77

Elaine Nelson mentioned that it appears that the Police Department went a lot higher (\$21,521) for their capital improvements for vehicles than what was expected and asked if they had monies set aside in capital improvements projects for that. Scott said he would have to consult Jeff regarding that.

78

79

80

81

Elaine Nelson said we have worked diligently to build up the capital improvement fund, and that perhaps it would be wise at this point of the year to have Jeff Jorgensen see if there are any cuts, even small, that the various departments can do, in order to avoid chipping away at the capital improvement fund.

82

83

84

The council discussed this further. Lloyd Berentzen said that the individual department heads need to start thinking about what they can contribute to the difficult economic situation we are going into, rather than just coming to the council with that their needs are.

85

86

Mayor Watkins discussed what he expressed in terms of this very issue to the staff during the staff meeting. He also discussed the need to preserve the capitol improvement fund.

87

The City Council continued to discuss this.

88

89

90

Elaine Nelson asked Scott about a \$40,655 worker's compensation audit adjustment, and asked how that is being adjusted where that money is coming from. Scott said he will look into that, because that incident occurred right before he began working for the city.

91

92

Scott discussed some of the adjustments that the various departments have in fact made to their budgets, in terms of which items should take priority

93

94

95

96

Mayor Watkins mentioned that with all of the incorporated revisions, the total fund balance will be 10.07%, and the city is therefore right on target. He also mentioned that if there is any further deterioration, there is still some "room" in that fund balance.

97

98

99

7:15 Public Hearing to receive input on proposed changes to the FY2009 municipal budget. #4

Mayor Watkins opened the public hearing at 7:41pm.

100

101

102

103

104

105

106

107

Lydia Embry discussed her previous, two main issues of concern, which were the "heartscape" of the city, as well as that 44% of the city's revenues going towards personnel. She said the two main objectives of a city are to protect, and to serve; and that she wants to make sure that those areas are covered, but not over covered. She commented on other various items, including the energy, sales and use tax, and the budget for streets. She asked that the city please consider what is being provided, and who it is being provided by, particularly in terms of personnel. She said there seems to be an increase of about five in terms of headcount; and that equals an increase in payroll of approximately \$300K. She said that is a large enough number to reevaluate

108 that item. She said the city could really be in for some tough times, and may need to look closer
109 at cutting some areas.

110

111 *As there were no further public comments, Mayor Watkins closed the public hearing at 7:45pm.*

112

113 Mayor Watkins said that this revised budget will be up for approval at the next City Council
114 meeting.

115 Steve Soulier referred to the library portion of the budget, and the late revision in terms of an
116 additional cost for replacement of a cataloguing system the library needs; which is something that
117 will only likely occur every ten years.

118

119 **Reports from city officers, boards, and committees** #1

120 Steve Soulier said he they are continuing discussions with Logan city regarding the county-wide
121 library system; and reviewing making future plans, one way or another.

122

123 Al Moser said he appreciated the presentation that took place tonight, but said he thinks it would
124 have been better to have a workshop in conjunction with the Planning Commission, and have
125 one-on-one discussions, rather than take time out of the regular City Council meeting. Al said he
126 also appreciated the information given by the Bear River Health Department.

127

128 Mayor Watkins said he still working on 200 East, and is not letting the issue "go". He said he is
129 optimistic about the funding. He explained that there has been a lot of discussion about the
130 routes being established as either "6B" or "5"; but that the problem with that is that the county is
131 not likely to sign that concurrence; therefore he feels the issue is likely to be revisited. Steve
132 Soulier said he feels that the conflict primarily arises from issues regarding the parking lot around
133 the Eccles Ice Arena, and further discussed this. Mayor Watkins said another issue is potentially
134 having to relocate the entrance to the ice area.

135 Mayor Watkins also mentioned that no seems to be considering the costs for obtaining the rights-
136 of-way for option "6B" and said at approximately \$5 per foot, it would equal almost a million-and-
137 a-half dollars to obtain those rights.

138

139 Al Moser mentioned that he attended a presentation regarding round-abouts, which paperwork he
140 would give to the council if he still has it.

141

142 *Steve Soulier made a motion to adjourn the meeting. Lloyd Berentzen seconded the motion. A*
143 *vote was called and the motion passed unanimously with Lloyd Berentzen, Al Moser, Elaine*
144 *Nelson and Steve Soulier voting in favor.*

145

146

147 The meeting adjourned at: 7:50p.m.

148

149 Approved by City Council:

February 4, 2009

150

151 Transcribed by Marie Wilhelm

152

153 Recorded by

154

155

156

157

158 * Due to the fact that there is other documentation related to this agenda item that may not be included in the official
159 minutes of this meeting, the following repositories, cross referenced to applicable agenda items within these minutes, shall
160 indicate where additional documentation can be found for future reference for that agenda item:

161

1. Annual City Council meeting binders in the Office of the City Recorder

162

2. Budget folders in the Office of the City Recorder

163

3. Special Project folders in the Office of the City Administrator

164

4. Subdivision Folders in the Office in the City



Scott Bennett/City Recorder