

56 (five) and 6 (six) on the surplus vehicles list.

57

58 *Al Moser made a motion for Mayor to come to an agreement with the Police Department to make*
59 *arrangements for this to take place. Steve Soulier seconded the motion. A vote was called and*
60 *the motion passed unanimously.*

61

62 Consider proposed changes in minimum bids for surplus vehicles. #1

63 *Al Moser made a motion to accept the bids as stated [for vehicles 2 (two) and 7 (seven)]. Steve*
64 *Soulier seconded the motion. A vote was called and the motion passed unanimously.*

65

66 Consider request to use the library meeting room on a regular basis for a Constitutional Studies
67 course. #1

68 Jeff referred to a letter from a Mr. Betts requesting that he be allowed to use the library on a
69 continuing, weekly basis. Jeff said the city has never allowed this before; and suggested that if
70 they allow it, it only be done a couple of months at a time, so that the building does not get 'tied
71 up' and prevent others from being able to use it. Al Moser said he is concerned about setting up
72 a precedent which would open it up to *anyone* having it for free; and if they want it on a regular
73 basis, then they need to pay a fee. Jeff said regardless of a fee being paid, the city has not
74 allowed *anyone* to schedule the library on a continuing basis, except for the City Council and the
75 Planning Commission. Mayor Watkins discussed his concerns about allowing this. The City
76 Council agreed to offer it to Mr. Betts on a limited basis, for a fee. Sgt. Italdasano mentioned that
77 the police department would like to schedule the Driver Awareness Safety class they started the
78 previous Tuesday, and would like to continue to have that scheduled for the last Tuesday of every
79 month. The City Council agreed to this and said it is a city related function.

80

81 Consider reducing by about one half the fee for park usage for Elk Ridge Park for a District 7
82 Soccer tournament for four days - July 30 to August 2. #1

83 Jeff Jorgensen referred to a letter of request from the Cache Valley Soccer District for a reduction
84 in the city's fees for an upcoming soccer tournament. Jeff said the fees this year are quadruple
85 what the District has paid in years past, and what they were expecting and budgeted to pay for
86 this year.

87

88 The City Council discussed at length the issue of fees, whether or not to generally raise them,
89 and what would be fair to both, other groups, and in particular what is fair to this group, who was
90 perhaps not anticipating the fees to go up so drastically. The council discussed what the park
91 use fees had been set to, and that they needed to remain equitable for everyone across the
92 board. Kim Arnell mentioned that our city's park use fees are currently comparable to the cities of
93 Smithfield and Logan. The City Council discussed that the process for changing the fees had
94 already been done; and agreed that the fees should not, at this point, be reduced.

95

96 As the City Council discussed this item earlier than originally stated on the agenda, Mary Ann
97 Essig, Soccer representative and Cache Valley Cup representative for District 7 for North Logan
98 City, joined the meeting at the slotted time for this item; and the council gave her an opportunity
99 to discuss her request. Mrs. Essig described the fees they (the District) had paid in the past, and
100 discussed that they had budgeted for that this year, plus an additional \$1000, in case the fees
101 went up, which was double what they paid the previous year. She said in asking other cities what
102 they typically did in raising their fees, she was told that the fees for North Logan should not be
103 anticipated to go up more than that. She said instead of the fees being *double* what they were
104 the previous year, they were instead *quadrupled*, in part because of the inclusion of the
105 requirement to rent port-a-potties, which was much more than they anticipated or budgeted for.
106 She said other cities charge lower fees for tournaments than run over multiple days; rather than
107 charging per the hour as North Logan City does. She said the District has to apply for the
108 tournaments in October, but are not allowed to schedule the park (in North Logan City) until six
109 months before the event [which takes place in August]; which precluded them from being able to
110 budget, as well as to charge, the appropriate fees to the participants, to cover the costs. She said
111 per the state's by-laws, they are not allowed to raise the fees to the participants after that point;

112 and that it is almost impossible at this point to schedule other parks for this event; and would
113 definitely not be possible to schedule it so that the event could all take place in one park, as it can
114 in North Logan. She said she is asking that the City Council consider waiving or reducing the
115 fees for this year, and then giving them a chance to negotiate the fees for next year.

116 Mayor Watkins asked the City Council if they would be interested in a one time use waiver.

117 Kevin Dustin said he feels that in the future, the City Council may need to take a look at changing
118 the fees for multiple-day tournaments; but at this point, he would be agreeable to doing a one
119 time waiver.

120 The City Council continued to discuss the various issues further. Mayor Watkins asked if there
121 had been any consideration made for multiple-day use tournaments, when the fee schedule was
122 revamped; and Jeff said there had not. The council discussed that there are not many multiple-
123 day tournaments that occur, and that the multiple-day use creates more damage to the park. The
124 council agreed that the soccer district was caught in a difficult situation.

125

126 *Kevin Dustin made a motion to make a resolution to waive the multiple day use fee for this*
127 *particular soccer tournament; and at an upcoming meeting, for the City Council to consider*
128 *revising the fee structure to reduce the fees for multiple-day tournaments. Elaine Nelson*
129 *seconded the motion.*

130

131 *Steve Soulier made a friendly amendment that the fee for this group, for this four-day tournament,*
132 *be set at \$1000 for this year. Al Moser seconded the friendly amendment. Kevin Dustin*
133 *accepted the friendly amendment.*

134

135 Jeff clarified that the District is still going to be responsible for paying for the cost of port-a-potties,
136 to which Mrs. Essig agreed.

137

138 *A vote was called and the motion passed unanimously.*

139

140 Open Public Input Forum (Citizens are invited to schedule one of two five-minute times through
141 the City Recorder).

142 Discussion of Dispatch Center Operations - Jalaine Hawkes #1

143 Jalaine Hawkes, an Emergency Dispatch Operator for Cache County, came as a representative
144 of the Logan City 911 Dispatch Center, and described in detail the functions of the Dispatch
145 Center; who it serves in the County, and the various issues they deal with and manage on a
146 regular basis; as well as the training needed to work in the center. She said as a representative
147 of the center, she is visiting all the city council meetings in the county to promote better
148 awareness of the Dispatch Center and their function as a whole; and what they offer the citizens.

149

150 **6:45 Public Hearing** to receive public input on proposed revisions to the fiscal year 2008
151 municipal budget and the proposed interim fiscal year 2009 municipal budget. Following the
152 public hearing the council may consider adopting resolutions on both the proposed revisions to
153 the fiscal year 2008 municipal budget as well as adoption of the interim fiscal year 2009 municipal
154 budget. #2

155 Jeff Jorgensen presented the budget and explained some of the various changes he included,
156 some as previously discussed, within the current document.

157

158 *Mayor Watkins opened the public hearing at 7:00pm.*

159

160 Pat Northenor referred to the item in the FY2009 budget regarding hiring the payables clerk first,
161 and then the recorder halfway through the fiscal year. She suggested reversing that and hiring
162 the recorder first. She said that Tom (Northenor) would like to see the recorder trained as the
163 audit goes forward, so that they have that experience when the audit takes place next year, when
164 Tom is no longer working for the city. She said Tom is not as concerned about the payables clerk
165 not being there to handle the payables when the audit is taking place. She said the recorder will
166 not only be taking over some of Tom's duties, but also some of Jeff's; and that Jeff has been

167 “wearing far too many hats” for several years and doing too many jobs, and that he needs the
168 help as much as Tom does. She said it would be more advantageous for the city to hire the
169 recorder at the beginning of the fiscal year, and the payables clerk later.

170

171 Lydia Embry referred to the FY2009 budget, and asked where \$800K slated for projects for 2008,
172 and are now included in the 2009 budget, had been moved to. She stated further questions and
173 concerns about how and where some of the revenue seemed to be spent. She also continued to
174 discuss which areas she thought more funds should in fact be allocated.

175

176 *As there were no further public comments, Mayor Watkins closed the public hearing at 7:05pm.*

177

178 Steve Soulier said he is prepared to vote “no” on the budget, as he is very concerned about the
179 need expressed for the accounts payable position and recorder position; and is particularly
180 concerned about the suggested six-month overlap in having the positions in place concurrently.
181 He said he is also concerned with hiring a new Parks and Rec Director, while still retaining the
182 current Parks and Rec position. He said he is essentially in favor of the budget, aside from
183 these areas. He said he does not feel there has been sufficient discussion in regards to all the
184 new positions.

185 Elaine Nelson asked if an executive closed session should occur. Steve Soulier said he would
186 have liked that to have taken place much earlier.

187 Elaine said she agrees with Steve and said that if a highly competent individual for the recorder
188 position was hired, they could take over most or all of Jeff’s recorder responsibilities; as well as
189 perform the accounts payable and business license duties. She said she feels that Gloria could
190 perform some of the accounting functions; and that then perhaps only one person would need to
191 be hired.

192 Al Moser said he has some of the same concerns, but his are broader and does not want to deal
193 with the specifics. He feels that the City Council should set the budget and the administration
194 should work within that. He feels that the personnel costs are going up faster than any other
195 area.

196 Elaine Nelson said we should listen closely to our administration and Jeff’s recommendations.

197 Per a question regarding closed sessions, Jeff confirmed what Kevin Dustin said, that closed
198 sessions are to discuss specifically the competency of an individual, legal issues, etc.

199 The City Council discussed at length the various needs in the area of personnel, and commented
200 on the extensive conversations that have already taken place regarding this issue.

201 Elaine said that Jeff Jorgensen is responsible for a great many things; and said she feels that
202 instead of just hiring a recorder, the city needs a full-fledged Business Manager to take some of
203 these responsibilities off of Jeff.

204 Lloyd Berentzen said in terms of personnel costs, it is important to understand the increasing
205 costs of hiring FTE’s due to inflation; which is something the city has had to do. He said that the
206 council needs to keep that in mind when looking at the whole figure for personnel costs; that it is
207 not just the cost of hiring those additional positions, but the higher costs specifically, for hiring
208 additional FTEs. He also said, when comparing to a small business model, it’s very typical for
209 smaller organizations that get larger, as in the case of North Logan City, to start out with a large
210 overhead in terms of costs, with a smaller amount of personnel, and then for that to change.

211 Steve Soulier said he is not comfortable at this point hiring the additional FTEs, and said he has
212 not heard strong enough arguments to support such a long term commitment. Kevin Dustin said
213 he has heard all of the arguments, pro and con, regarding hiring the additional personnel, as well
214 as seen it in writing; and has understood it and said he feels that it is very important to invest in
215 the personnel of the city. He said he is very comfortable with the extensive process as it has
216 been carried out and feels that it has been thorough. He said any issues that seem to be causing
217 discomfort for some on this item, need to be worked out. Kevin said that personnel costs are
218 going up, and not because of anything that anyone in the city can control; and also reminded the
219 council that the city has agreed that this area has continued to be under-funded and is trying to
220 play a bit of “catch up”. The City Council continued to discuss the personnel issues, as well as

221 the budget in general, and whether or not to pass the budget as a whole, or with stipulations
222 regarding personnel costs. Al Moser said he feels that the budget is a good one and is prepared
223 to vote in favor of it; but the fact that funding personnel is cutting into infrastructure, which he
224 does not feel is right, needs to be closely reviewed.

225 Jeff Jorgensen said he agrees with Steve, and said there are already ways that seem evident that
226 certain things can be improved; as in the cost of health care. He said he would like to review
227 again the situation regarding the Parks, Rec. and Facility positions and associated salaries. He
228 also said that they won't know exactly where things stand until certain costs are determined and
229 until certain things take place, such as the numbers based on the increased property tax, the
230 personnel evaluations being turned in and the associated salary increases, costs for streets and
231 roads, etc. He said he recommends passing the budget, but perhaps not committing to any
232 hirings until some of these items are revisited.

233
234 *Al Moser made a motion to pass the FY2009 Budget as presented. Kevin Dustin seconded the*
235 *motion.*

236
237 Al Moser said he wanted it stated for the record that he is not happy with the rate with which the
238 personnel costs continue to go up, and wants something to be done about this issue.

239 Elaine Nelson said that the last time they discussed increasing the property tax, she suggested
240 not doing so; and said she would like to revisit that. After some discussion, Jeff clarified that he is
241 anticipating that the general purpose portion of the composite property tax rate is going to
242 increase; but that the sewer and the library tax rate will resolve to whatever their certified rate will
243 be; so that the total of all three combined will remain the same as last year. He said that will
244 generate in general purpose property taxes approximately an additional \$65K.

245 Lloyd Berentzen confirmed that that *will* in fact result in a truth in taxation hearing; and Elaine
246 Nelson said she does not want to raise taxes and does not want a truth in taxation hearing to
247 occur. The City Council discussed the best place to take \$65K out of the budget; and Jeff
248 suggested it should be taken out of this year's transfer to capitol improvements. The City Council
249 continued to discuss tax revenues and rates, and agreed to *not* raise the property tax rate. Jeff
250 Jorgensen adjusted the numbers with the council's agreement in order to facilitate this.

251
252 *A vote was called and the motion failed with three opposed: Elaine Nelson, Al Moser and Lloyd*
253 *Berentzen; and two in favor: Kevin Dustin and Steve Soulier.*

254
255 *Elaine Nelson made a motion to pass the amended budget, including the changes as discussed.*
256 *Al Moser seconded the motion. A vote was called and the motion passed with three in favor:*
257 *Lloyd Berentzen, Al Moser and Elaine Nelson; and two opposed: Kevin Dustin and Steve Soulier.*

258
259 Kevin Dustin wanted it stated for the record that he voted against it because the figures were
260 moved around, without adequate opportunity to discuss them.

261
262 The City Council continued to discuss the budget, and the various issues that still need to be
263 discussed.

264
265 **Reports from city officers, boards, and committees** #1

266 For various reasons, the City Council discussed moving the next City Council meeting to a later
267 date, for which it was agreed.

268
269 *Al Moser made a motion to move the next City Council meeting to June 25th [rather than holding it*
270 *on July 18th]. Steve Soulier seconded the motion. A vote was called and the motion passed*
271 *unanimously.*

272
273 Jeff Jorgensen gave an update on the potential new health insurance and HRA. He said he
274 would like a couple of members from the City Council as well as the department heads to sit

275 down together and review this and make a decision on this in the next couple of days; and then to
276 meet with the employees following that.

277
278 Al Moser said that someone told him that the city was spraying the roadside weeks with Round-
279 Up. He said the county does not use that, as it kills everything; and that the city should only be
280 using a broad-leaf weed killer. Jeff Jorgensen said he did not believe that North Logan City was
281 spraying; only cutting; and would look into it.

282
283 Mayor Watkins gave an update on the potential road developments for 200 East and 3100 North,
284 as well as 1800 North and 400 East. He said there are negotiations underway to obtain rights of
285 way.

286
287
288 *Al Moser made a motion to adjourn the meeting. Al Moser seconded the motion. A vote was*
289 *called and the motion passed unanimously.*

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292 The meeting adjourned at: 8:15pm.

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295 Approved by City Council: July 16, 2008

296
297
298 Transcribed by Marie Wilhelm

299
300 Recorded by _____
301 Jeff Jorgensen/City Recorder

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303
304

305 * Due to the fact that there is other documentation related to this agenda item that may not be included in the official
306 minutes of this meeting, the following repositories, cross referenced to applicable agenda items within these minutes, shall
307 indicate where additional documentation can be found for future reference for that agenda item:

- 308 1. Annual City Council meeting binders in the Office of the City Recorder
309 2. Budget folders in the Office of the City Recorder
310 3. Special Project folders in the Office of the City Administrator
311 4. Subdivision Folders in the Office in the City Engineer