

1
2
3 **Minutes of the North Logan City**
4 **City Council**
5 **Held on May 21, 2008**
6 **At the North Logan City Library, North Logan, Utah**
7

8 Council Budget Discussion - General discussion of entire FY2009 budget. #2

9 Jeff Jorgensen presented the document to the City Council for the current budget draft, which
10 includes the previously discussed changes and additions; as well as discretionary funding issues
11 for FY 2009. He discussed salary and personnel changes which have been included; and said
12 this budget also includes moving Terrel Huppi to be the full time water treatment operator; as well
13 as hiring a new parks and rec facilities director (in addition to keeping Brett and Gay Lynn Daniels
14 on staff). He further explained the "unfunded" vs. "funded" aspects of the budget and how that
15 works.

16 Elaine Nelson said, if possible, she would like to see us *not* have a tax increase for next year; and
17 does not want to go through the truth in taxation process for a \$100K increase. She said we
18 could possibly look at doing it the following year, but does not see that it needs to be done this
19 year.

20 Jeff and the City Council further discussed proposed changes in personnel including an accounts
21 payable position.

22 Mayor Watkins referred to the parks department, and said he is concerned about the
23 development of a pond area and asked about the \$15K set aside for that; and Jeff Jorgensen
24 explained that it actually comes out of the stormwater budget.

25 Lloyd Berentzen referred to an issue on his street in front of his house, where it appears that
26 water under the road is undermining it and creating a bit of a sinkhole. Jeff said he would have
27 someone take a look at it.

28 The City Council continued to discuss issues related to a tax increase.

29 Lloyd Berentzen said he really appreciated the work Jeff did on this budget, and that he feels the
30 document is excellent.

31
32
33
34
35 The regular part of the City Council meeting was called to order by Mayor Watkins at 6:37 p.m.

36
37 Council members present were: Kevin Dustin, Lloyd Berentzen, Al Moser, Steve Soulier and
38 Elaine Nelson.

39
40 Others present were: Kim Arnell, Jon Landeen, Terrel Huppi, Pat Northenor, Marcia Cheney, Jon
41 Italasano, Brett Daniels, Jon Keller, Kim Hawkes, Rocky Taylor, Barbara Middleton, Bruce
42 Jorgensen, Jeff Jorgensen and Marie Wilhelm.

43
44 The Pledge of Allegiance was led by Steve Soulier.

45 An invocation was given by Elaine Nelson.

46
47 **Adoption of Agenda**

48 Jeff mentioned that an item for Police Chief, Kim Hawkes, needed to be added to the agenda, in
49 order for him to do an awards presentation.

50
51 *Steve Soulier made a motion to adopt the agenda as amended. Kevin Dustin seconded the*
52 *motion. A vote was called and the motion passed unanimously.*
53

54 **Approval and Follow-up of Minutes for April 16, 2008 City Council and RDA Meetings**

55 April 16, 2008 City Council Meeting Minutes

56 *Elaine Nelson asked that a line to the minutes be modified.*

57

58 *Steve Soulier made a motion to approve the minutes as amended. Al Moser seconded the*
59 *motion. A vote was called and the motion passed unanimously.*

60

61 April 16, 2008 RDA Meeting Minutes

62 *Steve Soulier made a motion to approve the minutes as presented. Al Moser seconded the*
63 *motion. A vote was called and the motion passed unanimously.*

64

65 **Follow-up**

66 None at this time.

67

68 **Review of Action Items** #1

69 North Park Police Sgt. John Italasano reviewed the status of various nuisance issues within the
70 city; including one related to the Lauritzen property. Sgt. Italasano explained a land exchange
71 situation with land owners Alley and Worthen. He said that Mr. Worthen stated that it will be his
72 responsibility to build the fence between the two properties; and that Mr. Worthen is just waiting
73 for Mr. Alley to sign the deed agreement. He further discussed various properties with
74 abandoned vehicle situations. The City Council discussed the items being 'stored' on the Alley
75 property, and whether or not he is going to need a fence if the city is ultimately going to require
76 him to clear his property of those items. The council discussed having a letter written to Mr. Alley
77 describing which ordinance he is violating, with a time frame requiring him to be in compliance by
78 a certain date.

79

80 Steve Soulier asked about a situation regarding Kay Gilgen's property. Jeff Jorgensen said the
81 city was aware of the situation, prior to Mr. Gilgen even bringing it in for discussion, and further
82 discussed the situation. Jeff said the fifteen-foot strip of land that the city knows Mr. Gilgen owns,
83 has been part of the discussions with the Canyon Gates developers all along, and the developers
84 are fully aware that they have to work that out with Mr. Gilgen.

85

86 **New Business**

87 Chief Kim Hawkes -Award presentation to Animal Control Officer Rocky Taylor

88 Chief Hawkes presented an award to Animal Control Officer, Rocky Taylor, recognizing him as
89 the Outstanding Employee for the North Logan Police Department, for this year. He further
90 described his outstanding work ethic and all the efforts Officer Taylor contributes to go above and
91 beyond the call to solve problems and resolve all sorts of issues; and to make North Logan and
92 Hyde Park a better place to live for both people, and animals.

93

94 Open Public Input Forum (Citizens are invited to schedule one of two five-minute times through
95 the City Recorder). #1

96 Parks Committee representative, Barbara Middleton, described a 'no-smoking' program that
97 would give the city a \$500 Federal grant, through the Bear River Health Department, tying into
98 the "healthy community" concept. She explained that the city is eligible for the grant because the
99 city passed a rule regarding not smoking in the city's parks. She said the signs have not been
100 paid for yet; and also that a fee fining people for smoking in the parks has yet to be determined;
101 and that the parks committee needs to know the amount of the fine in order to include it on the
102 signs, which is one of the requirements in obtaining the signs. She said the Bear River Health
103 Department representative told her that it is important to include on the sign the amount of the
104 fine for smoking in the park, so that the penalty for doing so is clearly defined. She said that
105 thirteen out of fifteen Salt Lake City county communities impose a fine to citizens caught smoking
106 in city parks; and further described how other local communities manage this. She also said it
107 would be asking too much of the police to handle the enforcement exclusively, and that the city
108 will have to rely on the citizens of the community to help with enforcement. She said the deadline

109 for obtaining the grant is June 30th. She discussed other ways of listing the restriction and the
110 fine, such as on our city website, and in our monthly newsletters. Jeff said he would research
111 what the fees actually are, and how they are currently managed.

112

113 Consider a resolution adding a section to the city's personnel policy establishing a standard by
114 which vacant positions in the city are advertised. #1

115 Jeff Jorgensen referred to the copy of the resolution he gave to the City Council, and explained it
116 briefly.

117

118 *Lloyd Berentzen made a motion to adopt the resolution adding a section to the city's personnel*
119 *policy establishing a standard by which vacant positions in the city are advertised. Al Moser*
120 *seconded the motion. A vote was called and the motion passed unanimously.*

121

122 Consider an ordinance changing how the city deals with late utility payments, water
123 disconnections and reconnections, and establishing a program to assist residents unable to pay
124 their utility bills. #1

125 Jeff said this is actually for an ordinance as well as a resolution. He said they were advised that a
126 "connection fee" should actually be called a "service fee"; and also said that they want to
127 establish it so that the service fee is paid at the time of disconnection rather than at the time of
128 reconnection. He discussed other changes made to the ordinance, as well as various fee and
129 fine changes. He said all of this was reviewed with City Attorney, Bruce Jorgensen. Al Moser
130 discussed removing the letter "a" from a sentence where it seemed redundant, to which it was
131 agreed.

132

133 *Lloyd Berentzen made a motion to adopt the ordinance changing how the city deals with late*
134 *utility payments, water disconnections and reconnections, and establishing a program to assist*
135 *residents unable to pay their utility bills. Kevin Dustin seconded the motion.*

136

137 Steve Soulier asked if disconnection is really the best way to handle these situations. The council
138 discussed the costs associated with this, both to the city as well as the customer; and further
139 discussed the issue of hardships. Lloyd Berentzen discussed giving the Mayor the discretion in
140 situations where there are hardships; to which the council agreed. Jeff mentioned that there is a
141 "Residential Assistance Application" form that the city can use for citizens who are in need of help
142 financially. He suggested that fees paid for delinquency can perhaps be put into a fund to help
143 people who are in need of assistance with their bill.

144

145 *A vote was called and the motion passed unanimously.*

146

147 Jeff discussed another issue regarding some citizens not wanting to disclose their social security
148 numbers for security reasons. He said the City Attorney suggested that in those situations, the
149 city could ask for some kind of deposit up front in lieu of getting the number, in cases where
150 people end up not paying, and the city needs a way to be able to recoup that money.

151

152 Approve appointment to fill a vacancy on the NLC Library Board. #1

153 Mayor Watkins said he would like to appoint Georgia Lauritzen to the North Logan Library Board,
154 and further presented some of her abilities. Steve Soulier mentioned that he believes that
155 appointment becomes effective July 1, 2008.

156

157 *Lloyd Berentzen made a motion to appoint Georgia Lauritzen to the North Logan Library Board.*
158 *Al Moser seconded the motion. A vote was called and the motion passed unanimously.*

159

160 Consider approval of an agreement to waive certain impact fees in exchange for the dedication of
161 right-of-way land in 2500 N. between about 1800 to 1900 E. #1

162 Jeff Jorgensen referred to a copy of the agreement he gave to the City Council that Bruce
163 Jorgensen put together for this. Mayor Watkins mentioned that Bruce Jorgensen is Brent Dahle's
164 attorney as well, but there is no conflict of interest because it is being handled amicably. Mayor

165 Watkins and Jeff Jorgensen discussed the points of the situation and agreement briefly with the
166 City Council.

167

168 *Kevin Dustin made a motion authorizing Jeff Jorgensen to enter into this development agreement*
169 *as proposed. Steve Soulier seconded the motion. A vote was called and the motion passed*
170 *unanimously.*

171

172 Discuss the draft of an ordinance for proposed changes to the city's Municipal Government
173 Ordinance. The proposed change would officially establish the position of City Administrator. #1
174 Steve Soulier gave his comments on the ordinance and how it was written, and Mayor Watkins
175 mentioned his appreciation for Steve Soulier's work on this.

176

177 *Steve Soulier made a motion to approve the ordinance. Lloyd Berentzen seconded the motion.*
178 *A vote was called and the motion passed unanimously.*

179

180 **Reports from city officers, boards, and committees** #1

181 Jeff referred to a letter he gave to the City Council regarding the annual soccer tournament and
182 discussed the issues of the restrooms and fees; and how the situation was resolved. Steve
183 Soulier suggested having a written contract for these situations; and also suggested having a
184 third category to cover commercial use, particularly when profit is being made; in addition to the
185 current rules for residents and non residents. Jeff also mentioned situations where non-profit
186 organizations use the facilities. The council agreed to discuss this further in the future.

187

188 Elaine Nelson said she would like to remind the council that Marianne Essig manages the entire
189 soccer tournament as well as the related soccer activities every year; and does all of that without
190 North Logan City paying her anything; and that it is one of the largest sporting activities within the
191 city.

192

193 Al Moser said he met with the Cemetery Board and that they have determined some dates
194 regarding cemetery plots. He said people who are interested in purchasing plots can sign up
195 beginning July 1st; and those names will be collected. He said the actual selling of plots will take
196 place starting September 15th, and that the dedication will occur on September 13th. He also said
197 the Cemetery Board is very opposed to the idea of a possible land trade with the LDS church.

198

199 Lloyd Berentzen mentioned a letter he received from Gay Lynn Daniels regarding a Grand
200 Marshal for the July 24th parade; and Mayor Watkins said a list of recommendations is currently
201 being put together. Lloyd Berentzen and Mayor Watkins also discussed potential properties in
202 relation to the cemetery. Mayor Watkins said until 2300 North can be guaranteed as a usable
203 road, there will be no agreements made regarding land trades.

204

205 Mayor Watkins mentioned meetings he had with UDOT and some of the details in the potential
206 development of various roads, including possible roundabouts. He also discussed the
207 associated rights-of-way and the potential of some of those being donated.

208

209 Jeff Jorgensen introduced the new North Logan Library Director, Marcia Cheney, who briefly
210 explained her background.

211

212 **BUDGET WORKSHOP – Continued discussion of entire FY2009 budget** #2

213 Jeff Jorgensen and the City Council briefly discussed various items within the budget. Jeff
214 updated the City Council on the status of the city looking into obtaining new health insurance for
215 city employees, and briefly discussed what the various potential carriers offer. Jeff and the
216 council discussed various tax rates, as well as for property tax and sales tax.

217

218 Jeff discussed with the City Council Scot Gilgen's suggestion regarding Skyline Drive in using
219 remaining funds to develop it. The council agreed with Scott's suggestion as long as it could be
220 done within the existing funds in the Street's Department.

220

221
222
223
224
225
226
227
228
229
230
231
232
233
234
235
236
237
238
239
240
241
242
243
244
245
246

Lloyd Berentzen made a motion to adjourn the meeting. Elaine Nelson seconded the motion. A vote was called and the motion passed unanimously.

The meeting adjourned at: 8:20pm

Approved by City Council: June 25, 2008

Transcribed by Marie Wilhelm

Recorded by _____
Jeff Jorgensen/City Recorder

** Due to the fact that there is other documentation related to this agenda item that may not be included in the official minutes of this meeting, the following repositories, cross referenced to applicable agenda items within these minutes, shall indicate where additional documentation can be found for future reference for that agenda item:*

1. *Annual City Council meeting binders in the Office of the City Recorder*
2. *Budget folders in the Office of the City Recorder*
3. *Special Project folders in the Office of the City Administrator*
4. *Subdivision Folders in the Office in the City Engineer*