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**Minutes of the North Logan City  
City Council  
Held on June 20, 2012  
At the North Logan City Library, North Logan, Utah**

*Damon Cann made a motion to appoint Nancy Potter Mayor Pro Tem [in Mayor Lloyd Berentzen's absence]. John Bailey seconded the motion. A vote was called and the motion passed unanimously with Nancy Potter, John Bailey, Roger Anderson, Damon Cann and Kristen Anderson voting in favor.*

The meeting was called to order by Nancy Potter at 6:30 p.m.

Council members present were: Nancy Potter, John Bailey, Roger Anderson, Damon Cann and Kristen Anderson.

Others present were: Alan Luce, Jeff Jorgensen, Donna Marie Wagner, Jon Keller, Kim Hawkes, Cordell Batt, Lydia Embry, Jeff Jorgensen and Marie Wilhelm.

The Pledge of Allegiance was led by Nancy Potter.

An invocation was given by Damon Cann.

**Adoption of Agenda**

*Damon Cann made a motion to adopt the agenda as presented. Kristen Anderson seconded the motion. A vote was called and the motion passed unanimously with Nancy Potter, John Bailey, Roger Anderson, Damon Cann and Kristen Anderson voting in favor.*

**Approval and Follow-up of Minutes of June 6, 2012 City Council Meeting and Executive (Closed) Session Meeting**

**June 6, 2012 City Council Meeting Minutes**

*John Bailey made a motion to approve the minutes as presented. Damon Cann seconded the motion. A vote was called and the motion passed unanimously with Nancy Potter, John Bailey, Roger Anderson, Damon Cann and Kristen Anderson voting in favor.*

**June 6, 2012 City Council Executive (Closed) Session Meeting Minutes**

*Damon Cann made a motion to approve the minutes as presented. Roger Anderson seconded the motion. A vote was called and the motion passed unanimously with Nancy Potter, John Bailey, Roger Anderson, Damon Cann and Kristen Anderson voting in favor.*

**Follow-up**

John Bailey asked if Jeff had discussed the issue with the Godfreys, as discussed at the last closed session meeting, and Jeff said he had not.

**New Business**

**Consider council's consent to mayor's proposed appointments of members to the library board.**

John Bailey explained that two people have accepted appointments to the Library Board: David Benson and Alice Lucherini; and that the council needs to give their advise and consent on the Mayor's appointments.

*John Bailey made a motion to approve the two names as discussed, for appointment to the Library Board. Roger Anderson seconded the motion. A vote was called and the motion passed unanimously with Nancy Potter, John Bailey, Roger Anderson, Damon Cann and Kristen Anderson voting in favor.*

Jeff asked if David Benson is still on Thorne Endowment Board. John said he did not know if that was the case, but did not think so.

59

60 Consider a proposed agreement with Dad's Dirt LLC. The agreement is for compensation in  
61 response to encroachment onto private property for the widening of 1600 E.

62 Jeff briefly introduced the item and explained that this has been reviewed by staff, the City  
63 Attorney and Lydia [Embry].

64 Nancy asked when the "five years" in the agreement begins. Jeff explained that that is irrelevant  
65 because the agreement is based on a specific amount of value as compensation, not effectively  
66 on any time frame.

67 Jeff further addressed various, minor questions from the council.

68

69 *Damon Cann made a motion to approve the agreement. John Bailey seconded the motion. A*  
70 *vote was called and the motion passed unanimously with Nancy Potter, John Bailey, Roger*  
71 *Anderson, Damon Cann and Kristen Anderson voting in favor.*

72

73 Discuss the draft FY2012 revision 2 budget and the FY2013 budget. Included in that discussion  
74 will be the funding for the construction of a new police building and the interim lease of space to  
75 house the department. Included in the discussion will be a possible change to the rate charged  
76 non-North Logan City residents for access to the library.

77 Jeff explained how the changes were made to the latest drafts of the budgets.

78 The council discussed how to proceed and Jeff further discussed the process. He further  
79 addressed some questions from the council. Nancy asked about the City Justice Court budget  
80 which is almost \$40K over budget; and Jeff said they were over budget last year, as well. Nancy  
81 asked if the City Council should talk to the Justice Court about this, and Jeff suggested that it  
82 would be a good idea for the him or the Mayor to do that, and to recommend that the budget for  
83 the court be set to allow them to stay within budget, or to make appropriate changes as the year  
84 goes by. The council discussed this further with Jeff. Jeff said he would discuss this with the  
85 Mayor and have a meeting with the judge.

86 Jeff addressed further questions from the council.

87 Nancy discussed the issue of lowering the fee for non-resident library cards, and explained the  
88 reasoning and history for determining the fee originally. She discussed lowering the fee to \$96  
89 from the original \$163; and also discussed offering a quarterly card at \$24 per quarter. She  
90 discussed this further. John Bailey said there are only a very few non-residents who have  
91 actually purchased a card. The council discussed this and Jeff also explained the situation. He  
92 recommended charging \$90 for the year or \$24 for doing it quarterly, so that there is a little extra  
93 for administrative costs; and further explained the process for getting this approved. John said he  
94 felt the Library Board would be very much in support of this.

95

96 *John Bailey made a motion to prepare a resolution resetting the non-resident card to \$90 for an*  
97 *annual card, and \$24 for a quarterly card; and consider that for approval at the next meeting.*  
98 *Kristen Anderson seconded the motion.*

99

100 Jeff discussed the issue of someone who may have recently purchased a card, or someone who  
101 might purchase a card in the interim, before this resolution gets passed. He recommended  
102 leaving it to the Library Director's discretion to work out what is fair in terms of crediting people.  
103 Jeff also recommending doing it retroactively, to which the council agreed.

104

105 *A vote was called and the motion passed unanimously with Nancy Potter, John Bailey, Roger*  
106 *Anderson, Damon Cann and Kristen Anderson voting in favor.*

107

108 Jeff said staff would prepare the resolution and have it ready at the next meeting.

109 Jeff explained the current situation with the new police building, and also recommended doing a  
110 bond, which he further explained. The council discussed this at length. The general consensus  
111 of the council was to wait until the next meeting before making a decision on this, including  
112 making a deal with the landowner for the lease. Jeff said it will be important then to make a  
113 decision on this at the next meeting. The council continued their discussion on various aspects of  
114 this issue. Chief Kim Hawkes commented as well, and said that some decisions need to be

115 made. Per a question from John Bailey, the consensus among the council was that the police  
116 department remains with the City. The council continued their discussion, including regarding the  
117 various aspects of building a new building. Fire Chief Jon Keller gave his comments on the  
118 situation.

119 Nancy explained, particularly for those new to the council, that the fire and police departments  
120 have been setting money aside and cutting costs back over the last couple of years in order for  
121 this to move forward, and commented that she would hate to see this stall at this point.

122 Per a question from John Bailey, Jeff explained the funding planned for the police building and  
123 discussed it with the council. The council discussed this at length, including with Chief Hawkes.

124  
125 Adopt resolutions adopting the FY2013 Budget and a revision to the FY2012 Budget. Also adopt  
126 a resolution directing the transfer of any General Fund unrestricted fund balance exceeding 10%  
127 in FY2012 to be transferred to the Capital Improvement Fund as part of the final audit and  
128 closeout procedures for FY2012.

129 *Damon Cann made a motion to adopt resolution 12-04, adopting the revision to the FY2012*  
130 *Budget. John Bailey seconded the motion. A vote was called and the motion passed*  
131 *unanimously with Nancy Potter, John Bailey, Roger Anderson, Damon Cann and Kristen*  
132 *Anderson voting in favor.*

133  
134 Jeff explained Resolution 12-06 to the council directing the transfer of any General Fund  
135 unrestricted fund balance exceeding 10% in FY2012 at the end of FY2012.

136  
137 *Damon Cann made a motion to adopt resolution 12-06. Roger Anderson seconded the motion.*  
138 *A vote was called and the motion passed unanimously with Nancy Potter, John Bailey, Roger*  
139 *Anderson, Damon Cann and Kristen Anderson voting in favor.*

140  
141 *John Bailey made a motion to adopt resolution 12-05, adopting the FY2013 Budget. Kristen*  
142 *Anderson seconded the motion. A vote was called and the motion passed unanimously with*  
143 *Nancy Potter, John Bailey, Roger Anderson, Damon Cann and Kristen Anderson voting in favor.*

144  
145 Jeff Jorgensen discussed an opportunity the City has to be part of a show called *Today in*  
146 *America* with Terry Bradshaw, and explained that the show highlights various cities across the  
147 nation and reflect what makes them distinctive. Jeff explained the filming and airing schedule and  
148 said that it would cost North Logan City \$19K to participate; and with that the City would get the  
149 total rights to the program that is produced. He discussed this further with the council. He said  
150 before we commit, he would like to speak to other cities that have done this to see if they felt it  
151 was worth it. He discussed further how to proceed.

152  
153 John Bailey referred to the police building issue and asked if there was anything still needing to  
154 be done to move this along. Nancy asked what the projected move-in date is; and Chief Hawkes  
155 said August 1<sup>st</sup>. Nancy also asked about doing some kind of service project to help with the  
156 move-in process.

157  
158 Declare surplus list of equipment and other miscellaneous items.

159 Nancy asked about the folding chairs and whether they might still be of use, such as for the room  
160 in which Sgt. John Itasano conducts some training. This was further discussed with Chief Keller  
161 and Chief Hawkes. Jeff recommended removing the chairs from the list until it is determined  
162 whether there is a need for them.

163 John Bailey asked what the process is for putting things on surplus, which Jeff explained.

164 The council briefly discussed the other items on the list.

165  
166 *Kristen Anderson made a motion to approve the surplus list, minus the chairs, as discussed.*  
167 *John Bailey seconded the motion. A vote was called and the motion passed unanimously with*  
168 *Nancy Potter, John Bailey, Roger Anderson, Damon Cann and Kristen Anderson voting in favor.*

169  
170 Reports from city officers, boards, and committees

171 Damon Cann said there is some graffiti on a privately owned fence just north of Bridger Pointe

172 apartments, and asked if the owners could be contacted. Kim Hawkes said he would check into  
173 it.

174

175 Jeff Jorgensen reminded the council that there will not be a council meeting on July 4<sup>th</sup>; and that  
176 the next meeting will be held on July 18<sup>th</sup>.

177

178 Alan Luce said they just learned that Congressman Bishop will be coming to Cache Valley on  
179 July 24<sup>th</sup> for a "meet and greet" and will be coming to King Nature Park in North Logan for a  
180 celebration for the completion of the park. Alan also mentioned the funds received for the splash  
181 pad and the discussed the scheduled completion dates for that project.

182

183 Chief Keller explained the new fireworks restrictions. Chief Hawkes mentioned that the new  
184 dates and restrictions were published in the City newsletter.

185

186 Donna Marie Wagner discussed the summer reading kick-off party and said it was a great event.  
187 She also encouraged people to review the North Logan Library website, as they have made a lot  
188 of changes to it.

189

190 John Bailey asked whether the City received revenue from the beer tax, which Chief Hawkes  
191 explained. Per a question from John, Chief Hawkes explained how the department uses those  
192 funds, including for alcohol enforcement classes, radar guns, in-car video systems, and  
193 workbooks for the D.A.R.E. Program.

194

195

196 *John Bailey made a motion to adjourn the meeting. Damon Cann seconded the motion. A vote*  
197 *was called and the motion passed unanimously with Nancy Potter, John Bailey, Roger Anderson,*  
198 *Damon Cann and Kristen Anderson voting in favor.*

199

200

201 The meeting adjourned at: 8:33 p.m.

202

203

204 Approved by City Council:

July 18, 2012

205

206

207 Transcribed by Marie Wilhelm

208

209 Recorded by

210

211

212



Scott Bennett/City Recorder